

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
April 5, 2011

A William Kiehl – Vice Chairman called the regular meeting of the Chartiers Township Board of Supervisors meeting to order at 7:00 p.m. Tuesday, April 5, 2011.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl and Richard W. Metzler. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary. Harlan G. Shober, Jr. was absent.

VISITOR'S TIME:

Mike Wicker

“My Son is earning his Eagle Scout and as one of his requirements is to attend a Township meeting. We are here only to observe.

Steve Bradshaw
Central Assembly of God Church

One of the projects the Church is planning to do is cleaning up some of the roadways. This project will take place this Sunday afternoon between 2:00 to 4:00 p.m. around the Pike Street area between Meadow Lands and Canonsburg. Adult participation: 10 to 15 with Junior/Senior High Students.

APPROVAL OF MINUTES:

A motion was made by Mr. Metzler to approve Board of Supervisors regular meeting minutes of March 15, 2011 as presented. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Met with a representative from Municipal Publications.

Arranged and attended a meeting for resident Rights Of Way acquisition for the Route 18 Sewer Project.

Met with Tim Schoedel, Superintendent for Gregori Construction, on possible fill material for the Paxton Farm Bridge Project to be taken from Arnold Park. He submitted a PA Dot form that I sent to the Solicitor for review and recommendation.

Sent Brayman Construction a lease agreement drafted by the Solicitor for use of the Public Works storage yard.

Requested and received quotes for a heating and cooling unit.

Drafted, and advertised the Summer Materials Bids.

Supplied information on the Adopt a Highway Program to the Central Assembly of God.

Sent Public Works to 107 Ivy Court for a sewer back-up issue.

Answered questions from residents affected by the Route 18 Sewer Project.

Discussed enlarging the Fire Department parking lot with the Fire Department President.

Briefly discussed paving entire road area cut by PA American Water on Ross, Thorne and Roth Streets with Mark Cain.

Looked at 638 West Pike Street with the Director of Public Works concerning a storm water complaint.

Received a copy of the Resolution and draft agreement from Houston Borough for the Midland Sewer Project.

The Township has received the 2011 Liquid Fuels Allocation in the amount of \$208,437.16. This amount is \$4,947.46 over the estimated allocation of 203,489.70

Contacted Koval and York Realty for Pine Lawn property appraisal estimates. Koval submitted a fee of \$1,800. York confirmed a cost not to exceed \$1,200.00

Investigated a storm water complaint at 221 Roth Street.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize the lowest bid to replace one furnace unit to Diesel Heating and Air Conditioning for \$6,776.00. Motion carried.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize the appraisal of the Pine Lawn Home as residential property not to exceed \$1,200.00. Motion carried.

Public Works Director – Edward Jeffries

Trucks – The 1990 Mac Vac-All street sweeper large hydraulic cylinder is out for repair. All other equipment is inspected and ready.

Paved-Potholes – We have been repairing potholes in the township as they occur.

Storm Drains – We have been cleaning storm drains through out the township. We are repairing a storm drain at the bottom of Gormley and Barnickel.

Trees – We have removed 9 large trees that have fallen during the storm.

Guide Rails – We installed guide rails on McConnell’s Mills Road.

Parks – We will be getting comfort station ready for summer rentals.

Building – Three furnaces are down two needing vent motors at a cost of \$250.00 each. The new heater for the front garage is about \$979.00.

Ditching – We are in the process of ditching McClane Farm Road. When we finish there we are doing Valley Road next.

Planning/Zoning Officer – Harold Ivery, Jr.

The red truck down on Race Track Road – The owner has been contacted on March 23, 2011 and as April 1st he is getting it out of there.

The discussion Item on 314 North Main Street water situation - The owner has been notified and he hasn’t fixed it. A violation letter was sent to him yesterday.

I have had some inquiries on temporary signs because of the construction of the Interchange. It was suggested that the residents/businesses contact the State.

Township Engineer – Daniel Slagle

Development Proposals

- Houston Gas Plant Tank Farm Site Plan - We are providing periodic Construction Surveillance of the site grading.**

2. **Waste Management Site Plan** - We have reviewed the site plan to construct a Compressed Natural Gas Fueling Station along Rangos Lane which was considered at the last Planning Commission meeting on March 22, 2011.

Capital Improvement Projects

1. **Midland Act 537 Plan** - The required resolution was approved by Houston Borough and sent to PaDEP. We prepared/submitted to PaDEP the supporting documentation regarding pipe size. We reviewed Houston's Resolution/Tripartite Agreement. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.
2. **Midland Sewer Project** - We are proceeding with the design and updating the construction drawings/preparing the WQM Part II Permit. We modified the design through the Railroad R/W.
3. **PennVEST Financing** - We attended the pre-planning consultation meeting with PaDEP/PennVEST on 2/3/11. The next PennVEST application cut-off is May 18, 2011 with a July 20, 2011 Board Meeting.
4. **H2O Grant Application** - We compiled/submitted the required supporting data for the next round for the Midland Sewer Project which will be awarded on April 7, 2011.
5. **McClane Farm Act 537 Plan** - We have begun the preparation of the Act 537 Plan.
6. **Community Center RACP Grant Application Grant** - We prepared the PNDI and PHMC requests for the project.

On-Going Developer Projects

1. **Villas of Arden Mills** - We had a conference call on 2/16/11 with the Homeowners Association and discussed the road deficiencies as compared to Township Standards.
2. **Paxton Grove Plan** - The sewer line is complete and site grading has begun. We are providing periodic Construction Surveillance.

On-Going Township Projects

1. Act 167 - Municipal Separate Storm Sewer System (MS4) - We are reviewing the new stormwater Ordinance as required by PaDEP.
2. 2011 Tap Request - CHJA submitted the 2011 tap request for 50 Township EDU's. PaDEP typically issues taps in April but may be waiting for the completion of CHJA's line.
3. Act 57 Tapping Fee Calculation - We reviewed the prior tapping fee calculation and began the preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. Infiltration/Inflow Reduction Program - Jet Jack is currently CCTV the Township sewers in preparation of the 2011 Sewer Rehabilitation Project. We plan to advertise the Sewer Rehabilitation Project in April 2011 and open bids on May 2011.
5. 2010 Sewer Rehabilitation Project - Green Thumb Lawn Care & Excavation bid was \$69,069 with the next lowest bid at \$79,800. Construction started 11/29/10 was completed on 2/3/11. We still have \$20,272.73 in retainage plus a performance bonds to ensure the proper completion of the project. Cleanup and the concrete driveways were stopped until better weather. We plan to meet with each Township resident after the contractor performs his initial cleanup. We hand delivered notices to each Township resident regarding the status of the restoration.
6. Roadway Priority Plan - We contacted the Contractor regarding the Shot & Chip (\$48,500) portion of the project which will be done early in 2011. We met with the Manager/Road Master this month to develop a preliminary paving program for 2011 for consideration by the Supervisors.
7. Ryburn Bridge - Dawson Geophysical responded regarding the bridge deck damage and are currently preparing the design/cost estimate to repair the bridge.
8. Township Subdivision and Land Ordinance - We are currently updating the Land Development and Subdivision Ordinance.

9. **McConnell's Mills Bridge Replacement** - We prepared an estimate to replace the End wall that was damaged.
10. **Veteck Bridge Replacement** - We prepared an estimate to replace the Head/End wall.
11. **Roadway Opening Ordinance** - We prepared suggested language for consideration by the Supervisors and Solicitor.
12. **Annual Wasteload Management Report** - We prepared the Township's Annual Wasteload Management Report as part of CHJA's Chapter 94 Report. The deadline was March 31, 2011.

While televising the sewer system Jet Jack found laterals protruding into the main system. A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize Jet Jack to cut through the protrusions at a cost not to exceed \$5,000.00 (Contractor to record the locations of protrusions). Motion carried. Motion carried.

Mr. Liekar was asked to send a letter (describing legal action) to Dawson Geophysical regarding the bridge decking damage.

Solicitor - James Liekar

Mc Connells Mills Bridge – Received the cost estimate from the Engineer and estimate has been sent.

SUPERVISOR REPORTS:

Mr. Kiehl:

Would like as a discussion item at the next meeting – Jake Brake Ordinance.

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize payment of invoices (General Fund Checks 25723-25806 \$153,348.96; Light Fund Check 1396: \$4,569.11; Sewer Fund: Checks 2385-2389: \$5,243.78; Route 18 SLE Fund: Checks 1017-1019: \$14,390.96; Liquid Fuels Fund: Check 1415: \$654.41; Municipal Improvement Fund: Check 1368: \$6,428.30; Total All Funds: \$184,635.52). Motion carried.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize payment of 2009 Non-Resident refunds in the amount of \$146.25. Motion carried.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize payment of 2010 Non Resident refunds in the amount of \$14,517.83. Motion carried.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize 2010 Resident refunds in the amount of \$640.57. Motion carried.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize the Manager to draft a letter of request to PA American Water Company to install fire hydrants at the intersection of Herb Alley and Liekar Lane and Thad Alley and Liekar Lane. Motion carried.

DISCUSSION ITEMS:

After a brief discussion Municipal Publications Map and Directory a contract is to be obtained from Municipal Publications.

After a discussion PA DOT Borrow and Waste Agreement submitted by Grigori Construction a suggestion was made that they coordinate with the School District.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to hire Public Works Seasonal Workers (Not to exceed six (6)). Motion carried.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to approve Chartiers-Houston School District final site plan for a ball field at Allison Elementary School contingent that a watertight lid is installed on the sanitary sewer manhole and a digital copy of the plan be submitted. Motion carried.

Discuss Waste Management preliminary site plan approval for CNG Fueling System at the Arden Landfill. This matter has been tabled.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize advertising a Conditional Use Hearing for beer distributorship on Race Track Road at 6:00 p.m. Tuesday May 3, 2011. Motion carried. Mr. Metzler noted that this hearing is required indicated by the Solicitor. Failure to hold the meeting in a timely manner will result in approval of the conditional use without having public input.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to approve draft agreement with Houston Borough necessary for the Midland 537 Plan. Motion carried.

Discuss updating the Zoning Map – Prices are to be obtained and brought to the Board.

After a brief discussion regarding a policy for the digital sign – Until the Township adopts a policy keep in house.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to accept the resignation of Richard Caruso from the Planning Commission. A letter of appreciation of years served is to be sent. An advertisement is to be place in the paper and applicants will be interviewed. Motion carried.

Discuss Representative White’s formal request that Chartiers Township become a member of Marcellus Municipal Co-op – This is to be placed on the May agenda as a discussion item.

Discuss Phase 1-A and Phase 1-B Archeological Investigation, solicited by HMT and Associates for the Route 18 Project as required by the Army Corps of Engineers. Bids were solicited and the bid went to Christine Davis Consultants for \$10,650.00. This was not in the original project budget the-the Engineer recommends that we use contingency money. The Board needs to approve a Change Order for HMT & Associates contract to allow them to hire the Consultant.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to authorize the Change Order for HMT & Associates to have a Sub-Contractor Christine Davis Consultants at the total cost of \$10,650.00 contingent on Canton Township’s approval. Motion carried.

After a brief discussion sweeping streets in Cokeburg and due to the age of our sweeper and it being currently down for repairs if Cokeburg would like to use the power broom we would rent the broom.

Discuss Community Center Design – This is to be placed on the May agenda.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to cancel the April 19, 2011 meeting due to the State Convention in Hershey and a lack of a quorum. Motion carried.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to adjourn the meeting at 8:40 p.m. Motion carried.

Richard W. Metzler
Township Manager

Wendy Williams – Recording Secretary