

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
APRIL 6, 2010

Harlan G. Shober, Jr. – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday April 6, 2010. Mr. Shober asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar – Solicitor; Samuel R. Stockton-Township Manager; Edward Jeffries-Public Works Director; Harold Ivery, Jr.- Planning Zoning Officer and Wendy Williams-Recording Secretary.

**PLAQUE AWARD:**

The Board of Supervisors recognized Ted Sankey, Scout Troup 1005 presenting him with a plaque for the Gulf War Memorial he designed and solicited funds as a project to earn his Eagle Scout Badge.

**VISITORS TIME:**

Mimi Wagner  
Arnold Hollow Rd.  
Houston PA 15342

“Are there rules and regulations on motor bikes?” Parents are up on the hill preparing jumps. It gets very loud.

Mrs. Wagner was informed there are ordinances. Chief Horvath is to be notified of the situation.

Mrs. Wagner also thanked the Public Works Department for the fine work that was done in clearing the roads this winter.

**APPROVAL OF MINUTES:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the regular meeting minutes of March 2, 2010 as presented. Motion carried.

## **STAFF REPORTS:**

Township Manager – Samuel R. Stockton

Agreements for Park and Recreation Events For June 27<sup>th</sup> and August 8<sup>th</sup> are signed and sent.

Wrote Bid Specifications, Bid Forms and legal ad. Advertised 2010 Summer Materials Bid in the Observer Reporter and Township website.

Wrote Bid Specifications Bid Form and legal ad for LED Sign.

Advertised the March 16, 2010 meeting cancellation.

Contacted our phone line service provider to enable emergency call forwarding.

Completed and submitted traffic signal update information to the Southwest PA Commission.

Received donations from Range Resources and Mark West.

Met with Lee Martin Community Service/Fits Program foreman.

Sent information on the Real Estate Interim Tax to Washington County Assessment Office.

Executed and sent the Police Pension 203A Form and Non-Uniform PC-201C, as prepared and completed by Trollinger Consulting Group.

Attended a meeting at Canton Township concerning the Route 18 Sewage Project.

Attended a meeting on Gas Well Drilling with DEP.

The 2009 Audit Report prepared by Cypher and Cypher has been submitted to the Department of Community and Economic Development as required.

HMT March Invoice included \$560.00 for an alternate sewer route design to avoid the Fox property in the Route 18 Sewage Project.

MetLife, dental insurance provider, has reduced their proposed premium increase from 12% to 0% for renewal on June 1, 2010.

## **Correspondence of Note:**

Received notice from Canonsburg-Houston Joint Authority that the Authority Board has passed a resolution to increase the tap fee from \$550.00 per EDU to \$800.00 per EDU in

order to include the ownership of Chartiers Township Interceptor in the capacity calculations and comply with Act 57 regulations. The increase took effect April 1, 2010.

Received notice from Senator Stout's office that 2010 Local Share Account Gaming allocations should be received by April 20, 2010.

Public Works Director – Edward Jeffries

Trucks – Are inspected and most of the trucks have the spreader boxes removed. 1977 GMC and the 1995 Ford small dump trucks are rusting away and need some expensive repairs.

Paved-Potholes Started on Monday hot patching the soft spots we have dug out and replaced with a gravel base 2 spots on Allison Hollow Road and 1 spot on Arthur Road.

Curbs – Picked up most of the curbs we plowed over and now that they are marking hot mix we will begin to repair those.

Storm Drains – As soon as the bridge is finished on McGovern Road we are going to begin installing storm drains were all the concrete pipes are. We will be needing a plate tamper to do this the right way so there isn't a big bump a plate tamper to rent is almost \$500.00/week and we need it about three weeks. To purchase a tamper would cost about \$2,000.00.

Street Signs – Been repairing street signs when we find them removed and now that the ground has thawed we are straightening the leaning signs.

Comfort Station – Tomorrow we are going to install the water meter for the rental we have coming up on Saturday April 10, 2010. We need to have the back flow valve and checked by a certified inspector.

Parks – Still have the cost of the backboards for the basketball court at Allison Parkette.

54x33	\$599.00
54x33	\$499.98
52x33	\$349.98
48x30	\$299.99

The Park and Recreation Board are recommending a purchase of two backboards at \$499.98 each. The funds will come out of the Park and Recreation Board Budget.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to purchase a plate tamper from Knickerbocker Russell Company at \$2,000.00. Motion carried.

Planning/Zoning Officer – Harold Ivery, Jr.

Plans for the gymnasium are being submitted for approval.

Mr. Slagle submitted the following conditions:

1. Receipt of approval letter from Chartiers Township Fire Department regarding the adequacy of access roads and fire hydrant locations.
2. Approval of a height variance from the Township.
3. Approval of the revised lighting plan.
4. Approval of the PaDEP NPDES Permit/WCCD E&S Control Plan.

Representatives present were: HHSRD Architects/Engineers and Jeff Simpson, Building/Grounds Supervisor Chartiers-Houston School District.

This plan is proposing a 35,000 square foot gymnasium addition at the current location of the baseball field. A kitchen addition, which is 1400 square feet and a corridor addition, which is about 1200 square feet. As well as all interior renovations they have going on through the high school and three additional parking lots additions.

The height of the gymnasium refers to an off set dome.

The height restriction falls under the Zoning Ordinance #245 Special Exceptions – Section 802.5 Exemption to Height Limitations – The height limitations of this Ordinance shall not apply to church spires, belfries, domes monuments, observation towers, windmills, chimneys, smokestacks, flag poles, masts and aerials, barns and silos, elevator, tanks and other projections neither intended nor used for human occupancy.

It is Mr. Liekar’s opinion it is okay accept the height variance under the Zoning Ordinance #245 Section 802.5 (30 ft. to 36 ft.)

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approving the special exception “Height Limitation” Zoning Ordinance #245, Section 802.5. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Chartiers Houston High School Gymnasium contingent on Items 1: Receipt of approved letter from the Chartiers Township Fire Department regarding the adequacy of access roads and hydrant locations; Item 3: Approval of revised lighting plan and Item 4: Approval of the PaDEP NPDES Permit/WCCD E&S Control Plan; of Mr. Slagle’s report of April 6, 2010. Motion carried.

The Shober Subdivision is basically a line adjustment. The only issue is the AutoCADD disk of the subdivision plan.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Shober Subdivision (Lieberman Property) contingent to the AutoCADD disk being sent in. Roll Call: Mr. Kiehl: yes; Mr. Metzler: yes; Mr. Shober: abstain. Motion carried 2-0-1.

Township Engineer – (presented by Mr. Stockton)

**Midland Act 537 Plan** - The Task Activity report was approved by PaDEP on 9/25/09. The Draft Act 537 Plan was completed and presented at the 10/3/09 Township meeting. The Act 537 Plan was advertised on 10/23/09 for the 30-day comment period. The Draft Act 537 Plan was submitted to PaDEP for initial comments on 10/27/09. No written comments were received regarding the Act 537 Plan. The Township Supervisors adopted the Plan by Resolution on 12/1/09. CHJA agreed to accept the initial sewage flows from the existing homes. The Final Act 537 Plan was submitted to PaDEP for initial comments on 12/21/09. **Emily Shade has not yet started the review and has requested her supervisor assign the plan to someone else. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.**

2. **Midland Sewer Project** - We redesigned the sewer for only one interconnection with the CHJA sewer system. Preliminary sewerline designs were completed and profiles developed. Field verification of basement elevations will be performed this month. The WQM Part II Permit will be prepared based on the field verification.
3. **Sewerline Easements** - We will prepare the required sewer easements based on the final sewer layout.
4. **PennVEST Financing** - The next PennVEST application cut-off we believe is April 2010 with a June 2010 Board Meeting.
5. **H2O Grant Application** - The next funding cycle for DCED's H2O will be July 2010. Chartiers Township's DCED's H2O Grant Application submitted on February 11, 2009. We understand that DCED will only consider the prior nonfunded applications. We requested \$1,225,000 or about 50% of the Total Project Cost. All cost are retroactive back to January 1, 2007. This grant is critical to making this project affordable. **We compiled/submitted the required supporting data for the next round for the Midland Sewer Project.**
6. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began assembling the base data in preparation of updating the Township's Act 57 Tapping Fee Calculation.

7. McClane Farm Act 537 Plan - We have prepared of the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.
8. High School Gym Site Plan - We reviewed the revised site plan to construct a Gym which was considered at the last Planning Commission meeting on February 23, 2010. This plan was approved subject to the items outlined in NSE's letter dated February 22, 2010. They have addressed all but two items, one outside agency and one Variance due to a height restriction.
9. Paxton Grove Plan - We have reviewed the subdivision plan to subdivide Parcels A & B in the Moninger Heights Plan into 16 lots for consideration at the next Planning Commission meeting on April 20, 2010.
10. Sharp Subdivision Plan - We have reviewed the minor subdivision plan to resubdivide the existing two lots into two larger lots for consideration at the next Supervisors meeting on March 2, 2010.
11. Shober Subdivision Plan - We reviewed the revised minor subdivision plan to resubdivide the existing two lots into two larger lots for consideration at the next Supervisors meeting on April 6, 2010. They have addressed all the outstanding items.
12. Dains Subdivision Plan - We have reviewed the minor subdivision plan to resubdivide the existing one lot into three lots for consideration at the next Supervisors meeting on May 18, 2010.
13. Miller Consolidation Plan - We have reviewed the minor subdivision plan to resubdivide the existing nine lots into two lots for consideration at the next Supervisors meeting on May 18, 2010.
14. Markwest Liberty Site Plan - We have reviewed the site plan to modify the existing site by the addition of an electric substation pad for consideration at the next Supervisors meeting on May 18, 2010.
15. Act 167 - Municipal Separate Storm Sewer System (MS4) - We attended a meeting by WCPC held on March 29, 2010 to review Act 167 with their consultant HRG. This ACT will impose added constraints on development within the Township. We have

taken the position with WCPC to ONLY impose the minimum REQUIRED by PADEP. A new stormwater Ordinance is required by PaDEP.

16. 2010 Tap Request - We are completed the Townships Semi-Annual Report for 2009 which was sent to CHJA/PADEP in order to release Chartiers Township's 2010 tap request. CHJA is currently installing downstream backflow preventors to eliminate selected areas of basement flooding.
17. Infiltration/Inflow Reduction Program - We have compiled the historical I/I rehabilitated areas and we are developing the 2010 I/I Reduction Project.
18. Roadway Priority Plan - We have prepared a preliminary Roadway Priority Plan which develops a ranking system for consideration by the Road Master/Supervisors.
19. Annual Wasteload Management Report - We completed the Township's Annual Wasteload Management Report and submitted the report to CHJA to be included into their Chapter 94 Report. The deadline was March 31, 2010.
20. Construction Standards - We noted in our review of the Township Land Development Ordinance that the Construction Standards are outdated.

Solicitor – James Liekar – No report

#### **SUPERVISOR REPORTS:**

Mr. Shober:

Easter Egg Hunt was very successful and commended the Parks and Recreation for a job well done.

Mr. Kiehl: No report

Mr. Metzler:

Inquiries – Mr. Myers – 157 Hallam Street stopped in the office today and expressed concern over a damaged one picket fence during the snowstorm where snow had pushed the fence in. He is asking that we replace sections of fence that are damaged.

The Public Works Department was asked to investigate.

The water drainage near the property on Thad Alley - This is an issue from last year. We need to go and check this out.

**OLD BUSINESS:**

Fence Ordinance Amendment – Mr. Metzler has reviewed the ordinance and the issue on barbed wire fencing was left out and understands why. The Board needs to address “barbed wire fencing”. Once this is done the ordinance can be acted on.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table the fence ordinance until May 4, 2010. Motion carried.

Mr. Ivery recommended that an issue of maintenance and setbacks also be addressed in the ordinance.

**NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of all invoices except for Check #2285, HMT Associates for Invoice 12205 (General Fund: Checks 24438-24554: \$251,378.94 (includes 2-payrolls & 2 meeting bills) Light Fund: Checks 1370-1372: \$10,358.84; Fire Hydrant Fund: Checks 2281-2287: \$6,952.85; Sewer Fund: Checks 2281-2287: \$2,888.45; Liquid Fuels Fund: Checks 1391, 1392: \$31,265.96; Municipal Improvement Fund: Check 1354: \$12,856.60 Total \$315,701.64). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2008 Non-Resident refunds in the amount of \$405.25. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Local Service Tax refund in the amount of \$44.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Resident Refunds in the amount of \$1,104.95. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Non-Resident refunds in the amount of \$28,076.85. Motion carried.

**DISCUSSION ITEMS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to continue the proposed draft Engine Retarder Ordinance until the regular meeting May 4, 2010. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approval and payment of Fire Department March expenses as submitted. Motion carried.



A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize Mr. Stockton – Township Manager to bid an LED Digital Sign, opening bids at 12 Noon May 4, 2010 and consider awarding bids at 7:00 p.m. that same evening. Motion carried.

Starfire Fireworks Agreement - Agreement amount is \$5,750.00. A deposit of \$1,000.00 required at signing.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of the required deposit of \$1,000. A certificate of Insurance of \$1,000,000.00, and naming Chartiers Township as additional insured is also required. Motion carried.

Discuss the Articles of Agreement between Canton Township, Chartiers Township and HMT & Associates for engineering services for the Route 18 Interceptor and Collector System Project. This has to do with PENVEST. PENNVEST deadline was missed therefore no action was taken.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Community Service/FITS Program Agreement. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table the Summer Road Materials until May 4, 2010 in order to receive communication from Washington County bids. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to ratify a change to the Mark West Ullom Park Right-of-Way Agreement. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table discussion of Silver Maples Road. Motion carried.

Discuss Township Wide Clean-Up Day. There is a 20% increase from last year – from \$4,544.00 to \$5,493.00.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve a Clean Up.

Discuss ROW access to Chartiers Cemetery. Residents are complaining of kids going back in there on bikes and 4-wheel drive trucks. It was suggested when the Police are up in that area to patrol it.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the contract for Ray Ryan New Orleans Riverside band for Pre Concert Performance on June 27, 2010 cost is \$450.00. Motion carried.

Mr. Stockton – Township Manager to contact the Engineer to get a recommendation as to repairing the outside walls of the Police Building. This matter is to be brought back to the Board.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize \$700.00 advance per Supervisor for the PSATS Conference.

Discuss painting of the Fire Department Social Hall. A price of \$4900.00 has been received and a second price of \$5,000.00 with the Township providing the paint.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Solicitor to draft amendments to the obscenity ordinance. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Solicitor to draft an update on gas drilling and other municipal gas drilling ordinances. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to acknowledge that the 2009 Act 205 Pension Plan Form PC-201C Police Pension Plan and PC-203A, Non-Uniformed Pension Plan, prepared for the Township by Trollinger Consulting Group that were filed with the Public Employee Retirement Commission as required. Motion carried.

Discuss re-paving of Allison Hollow Road. Mr. Ivery was asked to contact Range Resources and find out their schedule on wells in the area.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the request from the Wage Ta Collector to work from 8:00 A.M. to 4:00 P.M. April 12-15 to accommodate residents paying taxes. Motion carried. Motion carried.

Discuss proposed Ball Field agreement with Chartiers-Houston School District. This is to be placed on the agenda for April 27, 2010.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to advertise a meeting of the Board of Supervisors, for general purposes on April 27, 2010. Motion carried.

The Board is to review the proposed Fire Department Social Hall Lease Agreement. This is to be placed on the agenda for April 27, 2010.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 9:09 p.m. Motion carried.

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Richard W. Metzler  
Secretary

Wendy Williams, Recording Secretary