

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
August 17, 2010

Harlan G. Shober, Jr. called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday August 17, 2010. Mr. Shober asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr.- Planning/Zoning Officer and Wendy Williams-Recording Secretary.

**VISITORS TIME:** No participation

**APPROVAL OF MINUTES:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the regular minutes of August 3, 2010 as presented. Motion carried.

**STAFF REPORTS:**

**Township Manager – Samuel R. Stockton**

Sent a copy of the 2008 Audit and Auditor's Report to Standard & Poor's as required to maintain the Township's bond rating.

Submitted e-mail reports to the Board on various subjects.

Faxed Supervisor Shober's response to PSATS concerning his availability to attend the August 9, 2010 meeting and participation in the MS4 Committee.

Completed and returned PA DOT's Notification of Local Officials Form for the West Pike Street Country Club Road Intersection Project. Tentative construction date is 2012.

Sent the executed contract to Premier Power to enroll the Township in the electric pool rates.

Sent a copy of Resolution 2010-03 Opposing House Bill 2431 to PSATS

2009 Non-Union Pension Report – State aid \$4,599; Total receivables: \$4,599; Group Annuity Contract: \$1,516,629; Total Assets at Contract Value: \$1,516,629; Total Assets \$1,521,228; State Aid \$71,524; Total Contributions: \$71,524; Net appreciation in fair value of investments: \$223,053; Total investment income: \$223,053; Less investment expense (16,203); Net investment income \$206,850 Total other income:\$196; Total Additions:\$278,570; Benefits: 428,507; Other expenses (Note 8) 42,640; Total deductions: \$31,147; Net Increase In Plan Assets: \$247,423; Beginning of Year: \$1,273,805; End of Year: \$1,521,228.

2009-Uniformed Pension Report: State Aid: \$37,253; Members contributions: \$25,061; Total Contributions: \$62,314; Net appreciation in fair value investments: \$73,857; Total Investment Income: \$73,857; Total Additions: \$136,171; Refunds of terminated members' contributions: \$1,672; Total Deductions: \$1,672; Net Increase In Plan Net Assets: \$134,499; Beginning of Year: \$758,349; End of Year: \$892,848.

Arranged to send the sweeper and tiger mower to the Fairgrounds in preparation for the Washington County Fair.

Contacted Ohio Central Railroad concerning the Racetrack Road Crossing.

Sent letters to PA DOT District 12 concerning placing Children at Play Signs in the ROW on Country Club Road and notified them of a potentially dangerous situation with a fallen tree on the bank above Hickory Ridge Road.

Attended a meeting with DEP, Chartiers-Houston Joint Sewer Authority and Chartiers-Houston School District concerning tap restrictions relative to the Township and the School District and the sports complex project.

The Township is in receipt of an executed agreement with Pals in Catering LLC for the use of the Social Hall.

### **Correspondence of Note:**

Letter from Senator Stout stating that his office contacted the Chief Counsel for the DCED who stated “there is nothing that prohibits Municipal Share Account Funds to be accrued over multiple years in order to fund projects.”

Received a response from Ohio Central concerning reimbursement for the traffic signal repair at West, it was denied.

### **Public Works Director – Edward Jeffries**

Trucks – The 2002 Ford F550 has been finished and has been returned. The 1995 International has had front brakes and rotors installed and has been returned but upon returning Ron from K&P said the rear end is shifted 2 inches and it needs rear brakes. The Tiger mower broke the front tie rod end and has been fixed, and back out mowing.

Paved-Potholes – Kings, Johnson Hill, Arthur, Valley Road have been patched.

Storm Drains – We are completing a storm drain on Stone Alley.

Trees – On August 4<sup>th</sup> we had 38 trees fall n the storm and they have been taken care of.

Guide Rails – We are pretty much finishing guide rails. They should all be painted by the en of the week.

Parks – Both of the parks will be mowed and ready for rent

Radios – During the storm the Nextel service w had didn't and we had to rely on the portables we had and unless we were standing close by there was no coverage. In order for us to be able to communicate to each other we will need Hi-band radios the cost is a little steep. They are like \$800.00 each we would only need 2 and they could be used for sewer work also.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to purchase two Hi-band radios at \$800.00 each. Motion carried.

#### **Planning/Zoning Officer – Harold Ivery, Jr.**

Mr. Ivery presented the William Glendenning Subdivision on McClane Farm Road Washington, PA.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the subdivision. Motion carried.

#### **Township Engineer – Daniel Slagle**

#### **Development Proposals**

1. **Markwest Liberty Site Plan** - We have reviewed the revised site plan, Lighting/Noise/Landscaping Plans to modify the existing site by the addition of an electric substation pad. We have requested an updated Boundary Sound Survey Report.
2. **Paxton Grove Plan** - We have reviewed/commented on the revised subdivision plan. We have prepared the Bonding Requirement and reviewed the Developers Agreement.
3. **Houston Gas Plant Tank Farm Site Plan** - We have reviewed the revised site plan (Version 6) to add a new Tank Farm Pad. We have prepared a revised comment letter.

4. **Mazutis Subdivision Plan** - We have reviewed the minor subdivision plan to resubdivide the existing two lots into two lots for consideration at the next Supervisors meeting on September 7, 2010.
5. **Glendenning Subdivision Plan** - We have reviewed/commented on the revised subdivision plan to resubdivide the existing two lots into two lots for consideration at the next Supervisors meeting on September 7, 2010.
6. **Jones Subdivision Plan No. 3** - We have reviewed the minor subdivision plan to resubdivide the existing two lots into five lots for consideration at the next Supervisors meeting on September 7, 2010.
7. **Stone Site Plan** - We have reviewed the grading plan to be followed by a site plan to build a building on top of the existing pond.

#### **Capital Improvement Projects**

1. **Midland Act 537 Plan** - The Draft Act 537 Plan was submitted to PaDEP for initial comments on 10/27/09. The Township Supervisors adopted the Plan by Resolution on 12/1/09. CHJA agreed to accept the initial sewage flows from the existing homes. The Final Act 537 Plan was submitted to PaDEP for initial comments on 12/21/09. **Emily Shade has reviewed the Act 537 Plan and provided comments on April 30, 2010. We are currently responding to PaDEP's comments. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.**
2. **Midland Sewer Project** - We redesigned the sewer for only one interconnection with the CHJA sewer system. Preliminary sewerline designs were completed and profiles developed. **Field verification of basement elevations will be performed this next month. The WQM Part II Permit will be prepared based on the field verification.**
3. **Sewerline Easements** - We will prepare the required sewer easements based on the final sewer layout.
4. **Countyside Estates** - We requested the Developers Agreement, construction

## **Drawings, and recorder plan.**

**H2O Grant Application** - The next funding cycle for DCED's H2O will be July 2010. Chartiers Township's DCED's H2O Grant Application submitted on February 11, 2009. We understand that DCED will only consider the prior nonfunded applications. We requested \$1,225,000 or about 50% of the Total Project Cost. All cost are retroactive back to January 1, 2007. This grant is critical to making this project affordable. **We compiled/submitted the required supporting data for the next round for the Midland Sewer Project in August/September.**

6. **McClane Farm Act 537 Plan** - We have prepared of the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.

## **On-Going Developer Projects**

1. **Kingston Estates** - We requested the Developers Agreement, construction drawings and recorded plan.
2. **Summit Plan** - We requested the Developers Agreement, construction drawings and recorded plan.
3. **Villas of Arden Mills** - We requested the Developers Agreement, construction drawings and recorded plan.
4. **Countryside Estates** - We requested the Developers Agreement, construction drawings and recorded plan.

## **On-Going Township Projects**

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - We attended a meeting by WCPC held on March 29, 2010 to review Act 167 with their consultant HRG. **This ACT will impose added constraints on development within the Township. We have taken the position with WCPC to ONLY impose the minimum REQUIRED by PADEP. A new stormwater Ordinance is required by PaDEP.**
2. **2010 Tap Request** - CHJA has evaluated the interceptor sewer capacity and determined that the basement flooding is a result of Houston's sewers. The Manager met with PaDEP on 8/12/10 to discuss tap status.

3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began assembling the base data in preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - We have compiled the historical I/I rehabilitated areas and we are developing the 2010 I/I Reduction Project. We provided supplemental data to PaDEP.
5. **Roadway Priority Plan** - We met with the Road Master to review/evaluate/rank each Township Roadway and prepared the Roadway Master plan for consideration by the Supervisors. We also met with the Manager and Road Master to setup a three-year roadway paving program. This program was used to develop road restoration cost estimates. **As a guide Double Shot and Chip is 3/8" @ \$4.00/SY and a 2" Overlay is \$9.00/SY. Suggest bidding the roadways both ways and Cherry Picking the roads the Supervisors want based on the budget available.**
6. **Construction Standards** - We noted in our review of the Township Land Development Ordinance that the Construction Standards are outdated.
7. **Ryburn Bridge** - We evaluated the bridge damage.  
**Solicitor – James Liekar No report**

#### **SUPERVISOR REPORTS:**

**Mr. Shober** – No report

**Mr. Kiehl:**

Route 18 Sewer Project – Do you think we should have HMT provide us with a monthly progress report and bills? Have a member from our Board and Canton's Board sit down review them; approve them or bring them before the Board for action.

Mr. Stockton is to notify Canton Township to establish a monthly progress report or when needed.

**Mr. Metzler** – No report

#### **OLD BUSINESS:**

None

**NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices with the exception of Check #25065 issued to Widmer Engineering \$617.50 (General Fund: Checks 25026-2508: \$108,023.53; Light Fund: Check 1380: \$5,123,44; Fire Hydrant Fund: Check 1384: \$3,479.84; Revenue Gaming Fund: Check #1004: \$387.54; Sewer Fund: Checks 2322-2324: \$5,126.46; Total All Checks: \$122,140.81). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize Real Estate and Hydrant refund in the amount of \$13.26. Motion carried.

A motion was made by MR. Kiehl and seconded by Mr. Metzler to authorize 2008 Non Resident Earned Income refunds in the amount of \$986.47. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Non Resident Earned Income refunds in the amount of \$4,517.16. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize Resident Earned Income refund in the amount of \$9.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2010 Non-Resident Earned Income refunds in the amount of \$321.82. Motion carried.

**DISCUSSION ITEMS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Engineer to prepare and advertising bids for the 2010 Summer Improvement Program. Bids to be opened and read at 12 Noon Tuesday September 21, 2010 and consider bids at the meeting that evening at 7:00 p.m. Motion carried.

Discuss Chartiers-Houston School District Project Revised Sewage Module. No action needed at this time.

Discuss the proposed Windmill Ordinance.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to re-advertise the proposed Windmill Ordinance with significant changes. Motion carried.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 8:58 p.m. Motion carried.

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Richard W. Metzler  
Secretary

Wendy Williams, Recording Secretary