

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
December 21, 2010

Harlan G. Shober, Jr. Chairman called the regular meeting of the Chartiers Township Board of Supervisors meeting to order at 7:00 p.m. Tuesday December 21, 2010. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl; Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary.

VISITORS TIME:

Mr. Thomas Olszewski
121 Adlin Ave.
Houston PA 15342

Mr. Olszewski 's concern is why residents were not notified prior to the construction occurring in the Briarwood area and having a policy in place if there isn't any to notify residents in advance. Also, what the plans where to resurface Adlin Avenue?

Mrs. Agnes Yanchak
117 Adlin Ave.
Houston PA 15342

Mrs. Yanchak asked the Board regarding rights-of-way and whose responsibility it is to notify the owner.

Mrs. Karen Olszewski
121 Adlin Ave.
Houston PA 15342

Any structures in the right-of-way if removed will they be replaced? We have electric lines back in the area and unless we know when they are digging we can't notify the utility company to mark the lines.

Mrs. Judy Rooney
123 Adlin Ave.
Houston, PA 15342

We are not always at this address so another form of communication could be a telephone call.

Mr. William Bellino
119 Adlin Ave.
Houston PA 15342

I'm very concerned with the messages being relayed to them. No one has knocked on my door.

The residents were informed the Contractor is bonded. They are required to provide the Township with a maintenance bond. Before final payment is made all concerns are to be addressed.

Mr. John Walsh
Chartiers Houston Community Library

Mr. Walsh approached the Board regarding the Pine Lawn Home. Residents in the area know the reputation of the facility. Our concern is that Pine Lawn will remain the same and we don't want that type of atmosphere in the neighborhood. Also, we understand there is a right-of-way between the Library and the Pine Lawn Home.

Mr. Walsh was informed there is a 20-ft. alley way which has never been abandon and can be used by anyone as a thorough fare. The two structures are to be raised.

Mr. Ivery presented the James Collins Jr. Subdivision No. 2 (340 Brigich Road) for construction of a single-family dwelling. A digital file is required.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the James Collins Jr. Subdivision contingent receiving the digital file. Motion carried.

Discuss Library Furnace:

The new furnace has been installed at the library at the cost of \$20,000.00. The Library is asking the Township for assistance.

The Board requested the Library to define in their budget as to how the Library can allocate and make a specific request then the Board could consider the request.

APPROVAL OF MINUTES:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the regular meeting minutes of November 30, 2010 as presented. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

*Draft and sent Uniformed Pension retirees 2011 COLA increase authorization letter to Trollinger.

*Faxed ordinances to update the Codification of Ordinances to General Code for an estimate.

*Received LED Sign training.

*Drafted and sent December 7, 2010 meeting cancellation notice to *Observer Reporter*.

*Advertised the vacancy on the Library Board.

*Submitted a report to the Board of Supervisors on residents interested in the Library vacancy.

*Completed and sent the 2011 Boundary and Annexation Survey Advance Response Form to the U.S. Census Department.

*Arranged for and sent two Public Works Employees for CDL random drug tests.

*Arranged and attended a meeting with DEP concerning possible mine issues on Adlin Avenue.

*Arranged and attended a meeting with the Villas of Arden Mills Home Owners Association.

*Working with the Township Engineer on the RACP application for the Community Center.

*Took a request from a resident at 200 Washington Trails Road for posts on each side of driveway because school bus turns around in the driveway and asked the Director of Public Works to investigate it.

*Received complaints from residents concerning water on the road at the intersection of Paxton Farm Road and Kings Road.

*Received a complaint that gas drilling related truck traffic is not obeying Range Resources engine retarder signs. Chief of Police contacted Range Resources.

According to Tom Wright, Director of the Washington County Cooperative Sewage Council, the on-lot survey of septic systems in the Midland area is 50% completed and the work is expected to be finished this week. I left a message with Emily Shade of DEP apprising her of the status of the survey.

At the request of the Washington County Redevelopment Authority I wrote a letter to defer 2011 funding.

Public Works Director – Edward Jeffries

Trucks – 2008 Super duty has been inspected. We need to purchase a V box spreader for the 2007 Ford pickup. We are using the one that was on the 1995 Ford with the flat bed. The spreader only weighs 560 pound and is made out of polymer. In buying this spreader we will have eight (8) trucks for our eight (8) snow routes. The cost of the spreader is \$3500.00. Also, we need to send the 2007 Ford to Walsh Equipment to have the hydraulic levers repaired. The mechanic at Walsh told me the worst-case \$600.00.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to purchase a spreader not to exceed \$3,500.00. Motion carried

Paved-Potholes – We have been repairing potholes in the township as they occur. And we are now repairing all our alleys so far Thad, Church, Pine, Poplar, Cornell have been repaired.

Storm Drains – We have to clean the storm drain at Longvue and Forrest. We have checked and filmed the pipe from Pete Surplus and it is wide opened.

Tree – We have been taking care of trees as they occur.

Planning/Zoning Officer – Harold Ivery, Jr.

No report

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 25389-25454: \$206,017; Light Fund: \$5,235.40; Fire Hydrant Fund: Checks 1392, 1393: \$3,603.95; Revenue Gaming Fund: Checks 1014,1015: \$871.96; Sewer Fund: Checks 2358-2363: \$1,781.42; Liquid Fuels Fund: Checks 1399-1403: \$82,784.28; RT 18 SLE Fund Checks: 1007 \$82,784.28; Municipal Improvement; Check 1364: \$6,428.30; Grand Total All Funds: \$313,028.87). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Manager to advertise the 2011 Reorganization Meeting for the Board of Supervisors 1/3/11, at 7:00 p.m., Auditors 1/4/11 and Planning Commission 1/25/11. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Resolution 2010-006 adopting the final 2011 Budgets: Motion carried

General Fund:	\$2,972,030
Gaming Revenue Fund	\$271,605
Arden Force Main	\$299,447
Sewer Fund	\$1,898,600
Operating Reserve	\$23,658
Arnold Park	\$23,697
Liquid Fuels Fund	\$304,390
Light Fund	\$82,400
Fire Hydrant Fund	\$53,181
Municipal Improvement Fund	\$81,439
Park & Recreation Growing Greener Fund	\$705,652
Total All Funds:	\$6,716,099

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Resolution 2010-07 adopting 2011 Tax Levies: Motion carried

Tax for General Purposes	9 mills
Street Light Improved	\$0.32
Unimproved	\$0.08
(based on front footage)	
Fire Hydrant	.00089 mills
Real Estate Transfer	½%
Earned Income	½%
Local Service Tax	\$52.00
Mechanical Device	\$100.00
Poker Machines	\$300.00

Township Engineer – Daniel Slagle

Development Proposals

1. **Markwest Liberty Site Plan** - We have requested an updated Boundary Sound Survey Report.
2. **Paxton Grove Plan** - We are providing periodic construction surveillance.

3. **Houston Gas Plant Tank Farm Site Plan** - We have reviewed the revised site plan and stormwater management plan (Version 10) to add a new Tank Farm Pad. We have prepared a revised comment letter which include Fire Department/Emergency Responder training. We attended a site visit on 12/16/10.
4. **Brigich Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the one lot into three lots for consideration at the next Supervisors meeting on January 25, 2010.
5. **Collins Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the one lot into two lots for consideration at the next Supervisors meeting on December 21, 2010.
6. **Jones Subdivision Plan No. 3** - We have reviewed the minor subdivision plan to resubdivide the existing two lots into five lots for consideration at the next Supervisors meeting on January 25, 2011.
7. **Stone Site Plan** - We have reviewed the revised site plan on 9/17/10 to construct an Office Building and parking lot on top of the existing pond. We prepared a preliminary cost estimate to construct a sanitary sewer to the Stone Plan.
8. **Strimel Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the two lot into two lots for consideration at the next Supervisors meeting on January 25, 2010.
9. **Riggle Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the one lot into two lots for consideration at the next Supervisors meeting on January 25, 2010.

Capital Improvement Projects

1. **Midland Act 537 Plan** - The Township Supervisors adopted the Plan by Resolution on 12/1/09. We have respond to PaDEP's comments and updated the Act 537 Plan. The Sewage Disposal Needs Survey is 50% complete with 100% septic failures. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.

2. Midland Sewer Project - We have field verified the basement elevations and topographic data. We are currently preparing the WQM Part II Permit.
3. PennVEST Financing - The next PennVEST application cut-off is February 15, 2011 with a April 19, 2011 Board Meeting.

4. **H2O Grant Application** - We compiled/submitted the required supporting data for the next round for the Midland Sewer Project which will be awarded in January 2011. The next grant cycle begins in July 2011.
5. **McClane Farm Act 537 Plan** - We submitted the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.
6. **Local Share Account Grant** - We have prepared/submitted the Township's LSA Grant Application on 10/14/10 for Phase I of the Midland Sewer Project in the amount of \$500,000. **The grant application presentation will be in January 2011.**

On-Going Developer Projects

1. **Kingston Estates** - We requested the Developers Agreement, construction drawings and recorded plan.
2. **Summit Plan** - We reviewed the Developers Agreement and construction drawings and will prepare a letter of Final Matters and cost to complete the plan.
3. **Villas of Arden Mills** - We met with the Developer and Homeowners Association on 12/20/10 to review the letter of Final Matters with cost to complete the plan.
4. **Countryside Estates** - We requested the Developers Agreement, construction drawings and recorded plan.

On-Going Township Projects

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - A new stormwater Ordinance is required by PaDEP.
2. **2011 Tap Request** - We prepared the 2011 tap request to CHJA for 50 EDU's.
3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began the preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - We contacted Jet Jack regarding the list of areas recommended for additional CCTV in preparation of the 2011 Sewer Rehabilitation Project.
5. **2010 Sewer Rehabilitation Project** - Contract Documents have been processed. The project was awarded to Green Thumb Lawn Care & Excavation bids at the unit price of

\$69,069. Construction started 11/29/10 and will be completed by 2/28/11.

- 6. Roadway Priority Plan - Bids were accepted on 9/7/10, Agreements executed on 9/28/10 and a Notice-to-Proceed issued on 10/6/10. El Grande paved Thorne Street on 11/2/10. We have prepared Estimate No. 1 in the amount of \$25,954.25 which was \$2,295.75 less than the original bid. The Shot & Chip will be done early in 2011.**
- 7. Ryburn Bridge - Dawson Geophysical responded regarding the bridge deck damage and are currently preparing the design/cost estimate to repair the bridge.**
- 8. Township Subdivision and Land Ordinance - We are currently updating the Land Development and Subdivision Ordinance.**
- 9. Community Center RACP Grant Application - We prepared the required grant application for \$500,000 with the help of the Manager which is due 12/31/10.**

A motion by Mr. Kiehl and seconded by Mr. Metzler to authorize the Engineer to prepare and submit the PennVEST application. Motion carried.

Solicitor – James Liekar

No report

SUPERVISOR REPORTS:

Mr. Shober:

No report

Mr. Kiehl:

No report

Mr. Metzler:

The school bus stop on Oak Spring Road and children not being able to stand, has this been resolved?

A motion was made by Mr. Kiehl and seconded by Mr. Kiehl to renew employee Health and Vision Benefits with Himark at a cost of \$278,121.00 and Himark Fashion Advantage Vision Benefits at a cost of \$2,414.04. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 resident refund in the amount of \$18.50. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2010 non-resident refunds in the amount of \$7,349.18. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to exonerate the Earned Income Tax Collector from the 2008 delinquent earned income taxes. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve payment to ElGrande Industries Inc. for work completed on Base Bid 1 of the 2010 Road Improvement Project. Motion carried.

DISCUSSION:

After a brief discussion regarding a cost proposal from General Code to update the codification of ordinances at a cost of \$2500.00, the Board agreed that more information be obtained due to the cost being so high.

After a brief discussion regarding the Social Hall policy for use by community related groups it was mention that community groups need to be defined and also a deposit of \$100.00 refundable if clean and restored back to order.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 8:58 p.m. Motion carried.

Richard W. Metzler
Secretary

Wendy Williams, Recording Secretary