

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEERING
January 18, 2011

Harlan G. Shober, Jr.- Chairman, called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday January 18, 2011, at which time Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary. Edward Jeffries-Public Works Director was absent.

VISITORS TIME:

Jeff Klug
111 Adlin Ave.
Houston, PA 15342

Construction being done on the sewer line his yard is being torn up. He has shoveled mud off his driveway for an hour. The contractor ran his machine over his driveway cracking it. The man in the backhoe couldn't wait for his co-worker to cross the street with a chainsaw took the bucket of the backhoe and broke limbs off the tree in his backyard. Also, there is broken asphalt in his yard from McGovern Road that has occurred when the Contractor drove equipment through his driveway.

Mr. Metzler reported that a homeowner in the area had his whole back yard was all torn up. There was a right-of-way he could have gone through. The resident said he didn't want grass seed he wanted sod. I had a 30-year yard that was in mint condition and now you're going to throw grass seed when in fact you could have in fact you could have damaged the small area around the right-of-way but now I have to replace my whole back yard. The contractor had taken one of the concrete manholes laying it in such a way rolled in the back of his house pushing railroad ties into the house.

Eric Porter
730 Poplar Court
Houston, PA 15342

Mr. Porter's had a safety issue on Poplar Court and possibly installing guide rail. His wife's car slid down their driveway over an embankment into their neighbor's yard on Regent Street.

Mr. Porter was informed that the Developer did not do some of the construction of the road right. If the Developer puts this into specifications that the Township would then adopt the road, however, the Developer did not do this and therefore Poplar Court is a private road.

**Lisa Mowry
Parks & Recreation**

Mrs. Mowry was present as representative from the Parks and Recreation on items on this evening's agenda. Alternate member as Student Ambassadors (4-students as volunteers). Also, the schedule of events – the Committee wishes to begin advertising. (These items are on the agenda)

APPROVAL OF MINUTES: (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Board of Supervisors January 3, 2011 Reorganization and regular meeting minutes. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Drafted and sent reappointment letters to members of the Park and Recreation and Zoning Hearing Boards.

Completed and sent the 2010 Survey of Financial Condition to DCED.

Participated in a conference call with the Township Engineer and DEP concerning the Midland 537 Plan.

Participated in a conference call with the Township Engineer and the Pittsburgh and Ohio Central Railroad concerning a possible Right of Way acquisition for the proposed Midland Sewage Project.

Compiled and sent a reimbursement request to the Army Corps of Engineers in the amount of \$86,643.19 as submitted by Canton Township. (Total invoice amount of \$115,524.25)

Conferred with the Township Engineer on the Midland 537 Plan issues presented by DEP and the Washington County Planning Commission.

Handled questions by the inspector for the Inflow and Infiltration Project in the Allison Plan.

Been in contact with Canton Township on the progress of obtaining Rights-of Way for the Route 18 Joint Sewer Project.

In contact with Chartiers Township Solicitor on the progress of Rights-of Way Agreements for the Route 18 Sewage Project and reported to the Board.

Drafted and sent donation request letters for the Fire Department to Mark West and Range Resources.

Drafted and sent letter, with enclosures, to Washington County Coroner Tim Warco requesting assistance in resolving the power pole issue on Country Club Road.

Arranged the date and time for the Midland Sewer Project LSA presentation.

At their 2011 Reorganization Meeting the Township Auditors approved the Board of Supervisors' recommendations.

The On-Lot Sewer Survey for the Midland area has been completed and submitted to the Township and DEP by the Washington County Sewage Council.

Planning/Zoning Officer – Harold Ivery, Jr.

Brigich Subdivision Brigich Road Canonsburg – Consolidation of lots (10-acres)

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Marko Brigich, Jr. Subdivision #2 contingent of the submittal of the electronic (digital) file. Motion carried.

Strimel Subdivision #4 – Kingston Estates – Reconfiguration of property.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Strimel Subdivision #4 Parcel F Kings Road. Motion carried.

Mr. Ivery informed the Board to consider up-dating the Zoning Map.

Township Engineer – Daniel Slagle

Development Proposals

- 1. Markwest Liberty Site Plan - We have requested an updated Boundary Sound Survey Report.**
- 2. Houston Gas Plant Tank Farm Site Plan - We have reviewed the revised site plan and stormwater management plan (Version 10) to add a new Tank Farm Pad. We have prepared a revised comment letter which include**

Fire Department/Emergency Responder training. We attended a site visit on 12/16/10.

3. **Brigich Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the one lot into three lots for consideration at the next Supervisors meeting on January 18, 2010.
4. **Strimel Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the two lot into two lots for consideration at the next Supervisors meeting on January 18, 2010.
5. **Stone Site Plan** - We have reviewed the revised site plan on 9/17/10 to construct an Office Building and parking lot on top of the existing pond. We prepared a preliminary cost estimate to construct a sanitary sewer to the Stone Plan.

Capital Improvement Projects

1. **Midland Act 537 Plan** - We have responded to PaDEP's comments and updated the Act 537 Plan. The Sewage Disposal Needs Survey is 100% complete with 23% septic failures and 56% suspected failures. PaDEP requires a meeting with Houston Borough regarding the sewer route through the Borough. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.
2. **Midland Sewer Project** - We have field verified the basement elevations and topographic data. We are currently updating the construction drawings/preparing the WQM Part II Permit.
3. **PennVEST Financing** - The next PennVEST application cut-off is February 15, 2011 with a April 19, 2011 Board Meeting. We have scheduled a pre-planning consultation meeting with PaDEP/PennVEST.
4. **H2O Grant Application** - We compiled/submitted the required supporting data for the next round for the Midland Sewer Project which will be awarded in January 2011. The next grant cycle begins in July 2011.
5. **McClane Farm Act 537 Plan** - We submitted the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.

6. **Local Share Account Grant** - We have prepared/submitted the Township's LSA Grant Application on 10/14/10 for Phase I of the Midland Sewer Project in the amount of \$500,000. **The grant application presentation will be in January 20, 2011 @ 3:20PM.**

On-Going Developer Projects

1. **Kingston Estates** - We requested the Developers Agreement, construction drawings and recorded plan.
2. **Summit Plan** - We reviewed the Developers Agreement and construction drawings and will prepare a letter of Final Matters and cost to complete the plan.
3. **Villas of Arden Mills** - We met with the Developer and Homeowners Association on 12/20/10 to review the letter of Final Matters with cost to complete the plan. **NO Further Action.**
4. **Countryside Estates** - We requested the Developers Agreement, construction drawings and recorded plan.
5. **Paxton Grove Plan** - **We are providing periodic construction surveillance.**

On-Going Township Projects

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - **A new stormwater Ordinance is required by PaDEP.**
2. **2011 Tap Request** - We submitted the 2011 tap request to CHJA for 50 EDU's.
3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began the preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - We contacted Jet Jack regarding the list of areas recommended for additional CCTV in preparation of the 2011 Sewer Rehabilitation Project. **Jet Jack plans to perform the CCTV in March 2011 which will enable us to bid out the 2011 Sewer Rehabilitation Project in April 2011 and open bids in May 2011.**
5. **2010 Sewer Rehabilitation Project** - **Green Thumb Lawn Care & Excavation bid was \$69,069 with the next lowest bid at \$79,800. Construction started 11/29/10 and will be completed by 2/28/11. Suggest eliminating Manhole raising for a savings of \$11,275.**

6. Roadway Priority Plan - El Grande first estimate was \$25,954.25 which was \$2,295.75 less than the original bid. The Shot & Chip (\$48,500) will be done early in 2011.
7. Ryburn Bridge - Dawson Geophysical responded regarding the bridge deck damage and are currently preparing the design/cost estimate to repair the bridge.
8. Township Subdivision and Land Ordinance - We are currently updating the Land Development and Subdivision Ordinance.
9. Community Center RACP Grant Application - We prepared/submitted the grant application for \$500,000 with the help of the Manager which was due 12/31/10.

Solicitor – James Liekar

Rezoning of Race Track Road has been advertised for action February 1, 2011.

Spoke to T.K. Stanley regarding the damage to McConnells Mills Road Bridge. Will be sending him an estimate.

Route 18 Sewer Project I need to send the rights-of way out to people and would like the Board to schedule a hearing with them. An ordinance is also required setting the tap fees and assessments.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to schedule a public hearing on the Route 18 Sewer Project, at 7:00 p.m. Tuesday February 22, 2011. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize Gateway to give us a price on the McConnells Mills Bridge. The price is to be included with our billing. Motion carried.

SUPERVISOR REPORTS:

Mr. Shober – No Report

Mr. Kiehl – No Report

Mr. Metzler – No Report

OLD BUSINESS – None

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 25482-25533: \$184,222.11; Light Fund: Checks 1390, 1391: \$5,235.40; Fire Hydrant Fund: Checks 1394-1396: \$3,599.36; Sewer Fund: Checks 2366-2370: \$23,851.94; RT. 18 SLE Fund: Check 1008: \$27,943.85; Liquid Fuels Fund: Checks 1405-1407: \$13,740.99 Total All Funds: \$258,593.65). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2008 Non-Resident refunds in the amount of \$54.70. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Non-Resident refunds in the amount of \$422.37. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2010 Non-Resident refunds in the amount of \$11,140.52. Motion carried.

DISCUSSION ITEMS

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve HMT invoices in the amount of \$20,257.50 for work completed in November 2010 and \$25,645.70 for work completed in December 2010 and on the Route 18 Joint Sewer Project. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler increase the Route 18 Joint Sewer Project from 15-inch to an 18-inch line as recommended by HMT, based on Canton Township agreeing to proposal. Motion carried.

Discuss Park and Recreation request for an alternate to the Board. Mr. Stockton was asked to determine number of persons serving on the Board.

Discuss Park and Recreation Event Schedule:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve their budget. Motion carried. (It is noted the Park and Recreation Board is to request approval of events on a one to one basis).

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to have Mr. Stockton to approach Pete Greib and set up hours. Mr. Grieb is to be compensated his hourly rate to perform a door-to-door income surveys necessary for utilizing Community Development Block Grant. Motion carried. (It was also suggested that this be advertised and placed on the Township WEBSITE).

Discuss 2011-2012 COSTARS Road Salt Agreement. More information is to be provided and this is to be placed on the next agenda.

Discuss possible fee for use of the Social Hall by community related groups. A discussion followed with the possibility of defraying expenses with supplies needed (example paper products). A meeting is to be arranged with Phillip Agostinelli.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to promote Officer Robert Sumney to Patrolman as recommended by Chief Horvath. Motion carried.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 8:55 p.m. Motion carried.

Richard W. Metzler
Secretary

Wendy Williams, Recording Secretary