

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
JANUARY 24, 2012

Richard W. Metzler-Chairman called the regular meeting of the Chartiers Township Board of Supervisors Meeting to order at 7:00 p.m. Tuesday January 24, 2012. Mr. Metzler asked all present to stand for he pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Planning/Zoning Officer; and Wendy Williams-Recording Secretary.

VISITORS TIME:

**Lisa Mowry
30 Arthur Rd.
Washington, PA 15301**

Mrs. Mowry representing the Chartiers Township Parks & Recreation regarding the Committee's Fund Raisers. The Committee was interested in sponsoring a fundraiser for the Girls Softball Association. The Committee is also asking for assistance with the use Canonsburg Ball field and a ball field in North Strabane Township.

The general consensus of the Board regarding fundraisers by Parks and Recreation is that any funds raised would go into a Parks' Fund. With regard to the ball fields, the consensus of the Board is they are willing to support the Committee in locating fields and taking part in some type of payment (\$300), however the Township will not enter into any agreement and that it is the responsibility of the Coaches of the Athletic Association and the Municipality in question.

APPROVAL OF MINUTES: (posted on bulletin board)

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Reorganization and Regular Meeting Minutes of January 3, 2012 as printed. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Maronda Homes Conditional Use Public Hearing Minutes of January 10, 2012 as printed. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Drafted and sent January 17th meeting cancellation legal ad for publication.

Drafted and sent 2012 Meeting Schedule notice for the Board of Supervisors, Park and Recreation Board and Planning Commission for publication.

Executed and sent the three year agreement for non-hazardous waste removal to Waste Management.

The Township Board of Auditors are properly reorganized and approved all Board of Supervisors recommendations.

Harold and I met with representatives from Enterprise Pipeline concerning permits necessary to install pipe to transport liquid ethane from the Mark West Plant to Houston TX.

Attended the Maronda Homes PRD Amendment public hearing.

Attended a meeting with the Chartiers-Houston Library Board.

The Township is in receipt of road bond documents from Range Resources for Allison Hollow Road to Arthur Road and Arthur Road to the proposed well site.

Attended a meeting with the Cecil Township Sewage Authority with the Solicitor and Township Engineer.

Drafted and sent a letter to the Pennsylvania Department of Community and Economic Development Center for Business Financing requesting an extension on the H2O Grant for the Route 18 Joint Sewage Project.

Drafted and submitted reports to the Board.

Request a motion to approve payment in amount of \$26,580.30 to Tri Star Motors of Blairsville, PA for purchase of a 2013 Ford Interceptor for the Police Department.

Request a motion to waive the Meeting Room fee in the amount of \$25.00 for the Washington County Association of Township Supervisors for a meeting on February 1, 2013.

Request a motion to approve payment in the amount of \$424,835.29 to Kukurin Construction for the first payment on the Route 18 Project. HMT and Associates, Project Engineers recommend payment.

Betsy Heinz, of the Park and Recreation Board, submitted her resignation.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve payment in the amount of \$26,589.30 to Tri Star Motors of Blairsville, PA for the purchase of a 2013 Ford Interceptor. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to waive the meeting room fee of \$25.00 for the Washington County Association of Township Supervisors. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve payment of \$424,835.29 to Kukurin Construction for the first payment on the Route 18 Project. HMT & Associates, Project Engineers are recommending payment. Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to accept Mrs. Heinz resignation and send a letter of thanks for her many years of service. Motion carried.

Public Works Director – Edward Jeffries

Trucks – The 1995 Ford 1 ton is being repaired, 2008 Super Duty – Washington Ford is waiting for a part and it will be finished, 1988 Chevrolet is getting fitted for a large plow, 2007 Ford F 350 needs four (4) tires – the lowest price is state piggy back at \$650.00. The JCB backhoe needs 2 rear tires and the lowest price, from Briggs Tire installed, as of December is \$1,270.00.

Paved-Potholes – We have been patching potholes as they occur throughout the township.

Storm Drains – We will be repairing the storm drain near the Catholic Church as it is starting to sink.

Trees – We have cut 2 large trees on Brigich Road before they caused a hazard.

Building – Waiting for a price to repair the steel man doors at the Township Garage.

Ditching – We will be ditching wet spots along McClane Farm Road in the next few days. We have ditched parts of Meddings, Johnson Hill, Plum Run Road and Brigich.

Sewer Lines – We had to call Jack Jet in to jet our main line on Short and Ross Street. After further investigation Sam and I were able to contact the water company for damaging our sewer line and paying for the repair.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the purchase of tires for the 2007 Ford F350 and the JCB Backhoe. Motion carried.

Supervisor Metzler posed a question to the Manager and/or Public Works Director the concerning the gas leak back near the garage – Anyone have a report on the status of that being repaired?

Could we make it a priority by our next meeting to attempt to find someone to come out and service the leak? Also, the parking lot we share with the First Transit there are soft areas in front of the garage that needs fill.

Planning/Zoning Officer – Harold Ivery, Jr.

Zoning Hearing Board will have a hearing on February 6, 2011 regarding the property on Arden Road.

Piatt Plan Subdivision will need to have further discussion before the Board takes action.

Red Wing – Chartiers Industrial Park will be turning in submission for Phase II to the Planning Commission next month.

Township Engineer – Daniel Slagle

Development Proposals

1. **Creekside Commons** – Manager/Solicitor/Engineer met with Cecil Township on 1/16/12 regarding sewerage availability and the existing service agreements. Cecil Township was agreeable to allocating 40 EDU's but wanted transportation fee.
2. **Markwest Rail Yard Site Plan** – We are awaiting the revised Site Plan.
3. **Summit PRD** - We attended the Conditional Use Hearing on 1/10/12.
4. **Piatt Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide an existing Parcel into one lot and a residual Parcel for consideration at the next Supervisors meeting on 1/24/12.

Capital Improvement Projects

1. **Midland Act 537 Plan** – We applied to PaDEP for \$19,204.60 reimbursement of the Midland Act 537 Plan on 6/29/11. **Discussed status with the Manager and PaDEP.**
2. **Midland Sewer Project** – We responded to PaDEP comments on the WQM Part II Permit application on November 16, 2011.

PaDEP/WCCD approved the General/NPDES Permit. We are currently plotting the property data and developing customer database.

3. **PennVEST Financing** – PennVEST will not accept the project until the PaDEP Permits are in place. The next PennVEST application cut-off is February 22, 2012 with an April 25, 2012 Board Meeting.
4. **Local Share Account Grant** - The LSA Grant Briefing is scheduled for 1/24/12 @ 9:45 PM. We prepared the Briefing Summary Sheet for \$1,278,000 LSA Grant.

On-Going Developer Projects

1. **Chartiers Industrial Park Site Plan** – Construction started 8/15/11. PaDEP is requiring a Planning Module for the holding tanks. The Developer is currently revising the sewer drawings. We understand that the Recorded Plan was not signed; therefore no lots can be sold.
2. **Microtel Hotel Site Plan** – We prepared the Planning Module Components. We reviewed the revised flow data from the Developer's Engineer and updated sewer tap calculation in the Sewer Service Availability Letter. We understand that they want to build this Spring.

On-Going Township Projects

1. **2012 Tap Request** - CHJA submitted the joint request in January 17, 2012.
2. **Act 57 Tapping Fee Calculation** - We updated the Township's Act 57 Tapping Fee Calculation. We met with the Supervisors to review the tapping fee report and discuss CHJA's Act 57 calculation.
3. **Infiltration/Inflow Reduction Program** - Jet Jack is completing the CCTV work which should be completed the end of the month. We still retain \$25,000.
4. **2011 Sewer Rehabilitation Project** – One remaining sewer run will be completed this spring. We still retain \$45,198.16.

5. **2011 Paving Project** – The bonds have been submitted by El Grande and Youngblood Paving guaranteeing their bid for next year.
6. **2011 Demolition Project** – Demolition started 11/15/11 and is near complete. **We have prepared the Close-Out Documents/Final Estimate in the amount of \$ 21,000 with \$2,000 Hand Money for consideration at the next Township Meeting.**
7. **Township Subdivision and Land Ordinance** - The PC is currently reviewing the new Construction Standards. **We are currently updating the Land Development and Subdivision Ordinance.**

Solicitor – James Liekar

No report

SUPERVISOR REPORTS:

Mr. Metzler – no report

Mr. Kiehl - no report

Mr. Marcischak – no report

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #26695-26768: \$111,397.48; Light Fund: Check #1415: \$4,549.10; Fire Hydrant Fund: Check #1427: \$3,775.56; Revenue Gaming Fund: Check #10920: \$21,000.00; Sewer Fund: Check #2473-#2478: \$124,437.34 (includes 4th quarter 2011 Treatment Cost-CHJSA) RT. 18 SLE Fund: Check #1060: \$20,117.43; Liquid Fuels Fund: Check #1321,1422: \$5,297.52; Parks & Recreation Growing Greener: Check #1004: \$394.95; Grand Total All Funds: \$290,969.38). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2008 Non-Resident refund payments in the amount of \$414.07. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2009 Non-Resident refund payments in the amount of \$1,054.61. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2010 Non-Resident refund payments in the amount of \$1,739.77. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2011 Non-Resident refund payments in the amount of \$8,524.27. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Manager to sign checks when members of the Board Supervisors are unavailable. (All checks require three signatures. (There are occasions two Supervisors are out of town and this is when the Manager would sign checks). Motion carried.

Motion to Appoint:

Planning Commission

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Lee Nickovich and John Lieberman to the Planning Commission terms are 2012 – 2015. Motion carried

Supervisor Metzler acknowledged William Hill serving the Planning Commission from January 1990 to December 2012 (22 years). A letter is to be sent to Mr. Hill thanking him for his dedication of service to Chartiers Township.

Parks and Recreation Board

A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to appoint Mark Simpson to the un-expired term of John Marcischak, term to expire December 2013, and Jackie Pitcock to the Parks and Recreation Board term is 2012-2016. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Charlotte Strimel to fill the un-expired term of Betsy Heinz. Term to expire December 2013. Motion carried.

Zoning Hearing Board

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Joyce Mariani to the Zoning Hearing Board term is 2012-2016. Motion carried.

Chartiers Houston Community Library Board

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Ken Britten to the Library Board term is 2012-2015. Motion carried.

DISCUSSION ITEMS:

Adoption of Green Street Extension – The Developer has addressed all items. Suggestion for adopting the street is: being that it is a dead end a sign installed and a delineators be placed at the end of the cul-de-sac.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adopt Green Street Extension with the condition that a sign be installed at the dead end and delineators be placed at the end of the cul-de-sac and authorize Mr. Liekar to prepare the necessary documents. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to waive the Township fee of \$100.00 requested by the Chartiers-Houston Boys Youth Basketball Association rental cost of the Social Hall for a Night at the Races Fundraiser to be held January 21, 2012. Motion carried.

Discuss Maronda Homes PRD lot size request. Maronda Homes amended their request (January 10, 2012 Public Hearing) increasing lot size to meet the minimum 7,000 square feet.

A request was made by Mr. Metzler on behalf of the township for Maronda Homes to grant a 30-day extension for making a final decision on the revised application for the Phase II PRD. The extension was requested due to the late submittal of a revised plan, which would be sent to the Planning Commission for their consideration and recommendations. Maronda Homes representatives agreed to the extension.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to table action on Maronda Homes PRD request until the meeting of February 21, 2011. Motion carried.

Discuss Cecil Township Sewage Authority Agreement – Mr. Grazziani is to submit a planning module to Chartiers Township.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to install a Stop Sign at the intersection of Hickory Land and Cedar Lane. Motion carried.

A motion was made by Mr. Marcischak to authorize mandatory first aid and CPR re-certification training for Police Department at a cost of \$20.00 - \$30.00 per officer. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of Pine Lawn Home 2011 Demolition Project Final Estimate #1 in the amount of \$21,000.00 as recommended by the Township Engineer. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak authorizing the Township Manager to send letters to the State Legislatures and a copy to Richard Ward opposing House Bill 1950, Senate Bill 1100 Gas Drilling Impact Fee Legislation preemption of Municipal Zoning Ordinance. Motion carried.

A motion was made by Mr. Marcischak and seconded by Mr. Kiel to approve the request for sewage deduct meter at 121 Ross Street. Motion carried.

EXECUTIVE SESSION:

The board went into executive session at 8:00 p.m. regarding personnel and reconvened at 8:08 p.m.

Jamie Harshman
HMT & Associates

Mr. Harshman gave an update of the Chartiers/Canton Township Sanitary Sewer Project.

Supervisor Kiehl informed the Board that Canton Township would like to meet with Chartiers. Mr. Stockton was asked to notify Canton Township to set up a meeting an hour before the Boards February 14, 2012 meeting.

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 8:15 p.m. Motion carried.

John M. Marcischak
Secretary

Wendy Williams, Recording Secretary