

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
JUNE 1, 2010

Harlan G. Shoher, Jr. – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday June 1, 2010. Mr. Shoher asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shoher. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary.

**VISITORS TIME:**

Mr. Michael McCaig and Ms. Lynn Freeman representing Dinsmore & Shohl LLP, Bond Counsel (Chartiers Township/Canton Township Route 18 Sanitary Sewer Project). Counsel is presented a proposal to finance the Route 18 Sanitary Sewer Project. Yield/Borrowing Rate is 4.36%. Bonds are going out in 2010 and called in 2040. Bonds are at a fixed rate and will not change. The debt (Chartiers: 38.3%; Canton: 61.7%).

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve ordinance to incur debt for General Obligation Bond series 2010. Motion carried.

Mrs. Vera Koziel  
829 W. Grant St.  
Houston PA 15342

Mrs. Koziel was concerned about the Township-Wide trash pick-up. Residents in the area had items out for May 15<sup>th</sup> and the date had been changed. They hadn't seen the retraction in the paper. The pick up has been scheduled for June 26<sup>th</sup>.

Mr. Michael Myzak  
698 McClane Farm Rd  
Washington PA 15301

Mr. Myzak is requesting a letter from the Township stating their plans for sewer construction on McClane Farm Road.

Mr. Myzak has a malfunctioning septic system. Mr. Myzak wants to see if he can get a postponement for repairs until sewers go in so he can connect directly into the line.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Engineer to investigate the timing requirements with regard to the completion of sewer projects and permissible periods for the delay of sewer repairs. The board will make a decision regarding the request for a letter after receiving the Engineer's report. Motion carried

Mr. Tom Lemons  
Attorney – Representing the Stasiowski Estate

Subdivision (line adjustment) at 340 McClane Farm Road.

This is to be discussed later in the meeting.

Mr. Frank Guzel  
431 Oak Spring Rd.  
Canonsburg PA 15317

Mr. Guzel's concern was the gas wells. A week ago there was a malfunction. The well was blowing off natural gas for an hour and a half. There was quite a lot of pressure. Mr. Guzel called 9-1-1 at 7 o'clock. He didn't hear any fire whistle. He ran over on top of the hill and stood there for 35 minutes – no fire department – no police department. Went back home at ten minutes after eight the fire department was there. About twenty minutes after eight o'clock a man came walking down from Starkey's house (down the right of way for Columbia Gas) walked out through the field. He had a meter with him. I asked him "Is there gas out there?" He said: "Yes." Mr. Guzel stated he called 9-1-1 and told them there to tell the fire department and police department there was a gas leak up at the substation, Mr. Guzel was told that he (gentleman from Mark West) had not been called until 7:53.

Mr. Ivery is to investigate this by checking with the Chief to see what went on and who was contacted when the call was place with 9-1-1 and get a report.

#### **APPROVAL OF MINUTES (Posted on bulletin board)**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the regular meeting minutes of May 4, 2010 as presented. Motion carried.

#### **STAFF REPORTS**

Township Manager – Samuel R. Stockton

Drafted and sent bond counsel approval letter to Chris Brewer of Dinsmore and Shohl.

Received and installed the exit sign bulbs.

Bucyrus donated \$2,500.00 for the June 27<sup>th</sup> Fireworks.

Drafted and sent request for guide rails on Country Club Road to PA DOT.

Drafted and sent fire hydrant letter of request to PA American Water for three additional hydrants in the Midland area.

Executed and sent the Project Management Plan for the Route 18 Corridor Interceptor and Collector System Project to the Army Corps of Engineers.

Participated in conference calls with PNC Bank and Mike Mooney of Standard and Poors State and Local Government Department to establish a bond rating for Chartiers Township for the Rt. 18 Project bond.

Drafted and sent a letter to Northwest Human Services denying the employees parking on the street applications.

Contacted Dave Lucas, of Allegheny Power, concerning the cost of meter installation for the digital sign.

Printed and displayed revised Labor Law Notices on Discrimination and Family Emergency Leave.

Sent the executed Meadowlands Interchange Traffic Signal Maintenance Agreement to PA DOT

2010 Spring/Summer Newsletter is at the printers and on the Township Website.

I had the rear of the Municipal Building treated for ant infestation.

### **Correspondence of Note**

Received a letter from Senator Stout's Office concerning proper use of the Municipal Share Dollars. Funds are to be deposited in a special fund and may be drawn upon for any lawful purpose as long as the municipality identifies the funds as the source of the expenditure. Each municipality will have to submit a report to DCED detailing the amount and purpose of each expenditure from that fund.

Received a response from PA DOT concerning my letter to them requesting guide rails at the Chartiers-Houston Youth Soccer Field on Country Club Road. The area does not meet the design criteria of vertical height embankment, embankment slop and average daily traffic. They state the Association may install their own protective device on their property outside of the PA DOT ROW and will assist in locating the ROW if the Soccer Association requests it.

Received a letter for FEMA concerning continued participation in the National Flood Insurance Program and a Flood Insurance Rate Map.

Review the preliminary FIRM and suggest corrections or comments ASAP. If serious uses with the FIRM arise a formal appeal should be submitted.

We are responsible to contact those citizens affected by the changes on the FIRM and inform them of potential flood implications.

We must adopt a new or amended floodplain ordinance that meet the NFIP minimum requirements or face possible suspension from the NFIP.

Soccer Field (Country Club Road) Mr. Jeffries is to get prices on the curved guide rail ends and contact PADOT to have them identify their right of way.

Public Works Director – Edward Jeffries

Trucks – All trucks are inspected.

Ditching - We have a PA1 Call in for Allison Hollow Road for the next week when the summer help starts.

Paved-Potholes – We have been patching holes through out the township.

Curbs – We have replaced most of the curbs we damaged over the winter.

Storm Drains – We have repaired a storm drain on Short Street and also on Roth Street.

Tree's – We are cutting low branches as we see them.

Parks – Both parks have been mowed and ready for rental.

The bank down at the Arnold Park asked the Board if the Township could get some weed killer so we could put some mulch on the bank. The cost will be approximately \$1,300.00.

Mr. Jeffries gave Mr. Stockton a list for summer help.

The Tiger Mower has been out.

Planning/Zoning Officer – Harold Ivery, Jr.

Mr. Ivery presented the John M. Daines subdivision revision – Washington County Planning Commission has reviewed it. Easements are not shown. There is a large tract of 20-Acres in the back that is reconfigured. This subdivision is to be placed on the June 15, 2010 agenda.

Stasiowski Subdivision - McClane Farm Road, Washington (line shift). Has been reviewed by the Washington County Planning Commission. Condition to be met is that an Auto Cad Disk is to be obtained.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Stasiowski Subdivision contingent on the Auto Cad Disc being obtained. Motion carried.

Summit Subdivision – (line shift). Three lot subdivision (Lots 51-52-53).

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Summit Plan of Lots 51, 52 and 53 revision. Motion carried.

John Dunn Subdivision – A 96.5-acre tract of property. They are subdividing six (6) lots. The Planning Commission recommended approval by the Supervisors per conditions as stated in the Engineers letter dated May 12, 2010. No action taken at this time.

Oil and Gas Well Ordinance and Windmill Ordinance – A motion was made by Mr. Kiehl and seconded by Mr. Metzler to advertise a hearing for public comment for Tuesday July 13, 2010, at 7:00 p.m. Motion carried.

The Planning Commission made no recommendation on the Obscenity Ordinance

Township Engineer – Daniel Slagle

### **Capital Improvement Projects**

- 1. Midland Act 537 Plan** - The Task Activity report was approved by PaDEP on 9/25/09. The Draft Act 537 Plan was completed and presented at the 10/3/09 Township meeting. The Act 537 Plan was advertised on 10/23/09 for the 30 day comment period. The Draft Act 537 Plan was submitted to PaDEP for initial comments on 10/27/09. The Township Supervisors adopted the Plan by Resolution on 12/1/09. CHJA agreed to accept the initial sewage flows from the existing homes. The Final Act 537 Plan was submitted to PaDEP for initial comments on 12/21/09. **Emily Shade has reviewed the Act 537 Plan and provided comments on April 30, 2010. We are currently responding to PaDEP's comments. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.**
- 2. Midland Sewer Project** - We redesigned the sewer for only one interconnection with the CHJA sewer system. Preliminary sewerline designs were completed and profiles developed. **Field verification of basement elevations will be performed this month. The WQM Part II Permit will be prepared based on the field verification.**

3. **Sewerline Easements** - We will prepare the required sewer easements based on the final sewer layout.
4. **PennVEST Financing** - The next PennVEST application cut-off is August 31, 2010 with a November 9, 2010 Board Meeting.
5. **H2O Grant Application** - The next funding cycle for DCED's H2O will be July 2010. Chartiers Township's DCED's H2O Grant Application submitted on February 11, 2009. We understand that DCED will only consider the prior nonfunded applications. We requested \$1,225,000 or about 50% of the Total Project Cost. All cost are retroactive back to January 1, 2007. This grant is critical to making this project affordable. We compiled/submitted the required supporting data for the next round for the Midland Sewer Project.
6. **McClane Farm Act 537 Plan** - We have prepared of the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.

#### **On-Going Developer Projects**

1. **Paxton Grove Plan** - We are currently reviewing the Developers Agreement and preparing the Bonding Requirement.
2. **Dains Subdivision Plan** - We have reviewed the minor subdivision plan to resubdivide the existing one lot into three lots for consideration at the next Supervisors meeting on June 1, 2010. We have not seen the revised plan/response.
3. **Miller Consolidation Plan** - We have reviewed the minor subdivision plan to resubdivide the existing nine lots into two lots for consideration at the next Supervisors meeting on June 1, 2010. The Surveyor provide to us a revised layout. We have not seen the revised plan.
4. **Markwest Liberty Site Plan** - We have reviewed the revised site plan to modify the existing site by the addition of an electric substation pad which is in final form with the exception of the Lighting/Noise/Landscaping Plans. We are currently reviewing/commenting on the Boundary Sound Survey Report.
5. **Houston Gas Plant Tank Farm Site Plan** - We have reviewed the revised site plan to add a new Tank Farm Pad. This plan may not move forward due to tank spacing limitations imposed by the regulatory agency.

6. **Dunn Subdivision Plan** - We have reviewed the subdivision plan to subdivide the 95.777 Acre Tract of property along Welsh Road into 6 lots off of a Private Road considered at the last Planning Commission meeting on May 25, 2010. This plan was approved subject to the items outlined in NSE's letter dated May 12, 2010.
7. **Summit Subdivision Plan** - We have reviewed the minor subdivision plan and revised plan to reconfigure the existing three lots through lot line changes along Summit Circle for consideration at the June 1, 2010 Supervisors meeting.
8. **Stasiowski Subdivision Plan** - We have reviewed the minor subdivision plan to reconfigure the existing two lots into more uniformly shaped lots along McClane Farm Road for consideration at the next Supervisors meeting on June 1, 2010. We have reviewed the Surveyors comments.

#### **On-Going Township Projects**

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - We attended a meeting by WCPC held on March 29, 2010 to review Act 167 with their consultant HRG. This ACT will impose added constraints on development within the Township. We have taken the position with WCPC to ONLY impose the minimum REQUIRED by PADEP. A new stormwater Ordinance is required by PaDEP.
2. **2010 Tap Request** - We are completed the Townships Semi-Annual Report for 2009 which was sent to CHJA/PADEP in order to release Chartiers Township's 2010 tap request. CHJA has completed installing downstream backflow preventors to eliminate selected areas of basement flooding and is currently requesting PaDEP approval.
3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began assembling the base data in preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - We have compiled the historical I/I rehabilitated areas and we are developing the 2010 I/I Reduction Project. We prepared/submitted the Semi-Annual Corrective Action Plan Report to PaDEP.
5. **Roadway Priority Plan** - We have prepared a preliminary Roadway Priority Plan which develops a ranking system for consideration by the Road Master/Supervisors. We met with the Road Master to

**review/evaluate/rank each Township Roadway. We are preparing the Roadway Master plan for consideration by the Supervisors.**

- 6. Construction Standards - We noted in our review of the Township Land Development Ordinance that the Construction Standards are outdated.**

Solicitor – James Liekar – No report

**SUPERVISOR REPORTS:**

Mr. Shober – No report

Mr. Kiehl – No report

Mr. Metzler – No report

**OLD BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table the Fence Ordinance Amendment until June 15, 2010. Motion carried.

**NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Police Services Agreement for Paramount Cage Fighting Challenge at the Washington County Fairgrounds at the rate of \$39.00 per hour. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 24688-24810: \$222,891.07; Light Fund: Check 1374: \$111.96; Fire Hydrant Fund: Checks 1376, 1377: \$3,520.62; Sewer Fund: Checks: 2294-2298: \$55,452.42; Operating Reserve Fund: Checks: 1301, 1302: \$152,436.38; Liquid Fuels Fund: Checks 1394,1395: \$247.20; Municipal Improvement Fund: \$6,428.30; Total All Funds: \$441,087.95). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2009 Resident refunds of the amount of \$1,081.63. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2009 Non-Resident refunds in the amount of \$2,177.68. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2010 Non-Resident refunds in the amount of \$11,389.89. Motion carried.



A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Resolution 2010-02 authorizing the construction of the Interceptor and Collector System for the Route 18 Corridor. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve payment to Alex Paris in the amount of \$9,074.00 as Township's share of paving a 349-foot portion of Barnickel Street, Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve application Payment No. 2 in the amount of \$118,954.13 for Tedesco Construction Company for the McGovern Road Bridge Replacement Project. Motion carried.

### **DISCUSSION:**

Discuss Silver Maples Road – This is to be placed on the June 15, 2010 agenda

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to award the Sign Bid to Advantage Led, 15311 Vantage Park W Suite 350, Houston TX 77032 for a total of \$26,998.00. Motion carried.

Discuss Engine Retarder Brake Ordinance – No action at this time. This is to be place on June 15, 2010 meeting agenda.

Discuss Scope of Service with PNC Bank for Route 18 Bond. No action needed

Discuss revised proposed agreement with HMT & Associates for engineering services on the Route 18 Joint Interceptor and Collector System Project.

Discuss proposed Service for roads impacted by heavy haulers. Mr. Liekar to send up the service agreement on roads no bonding.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the All-Clad Agreement requesting two officers for 44 hours at \$39.00 per hour for a total of \$1,716.00. Event to be held June 4<sup>th</sup> and 5<sup>th</sup> 2010. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to waive any expenses incurred by Harold Ivery, Jr.- Planning/Zoning Officer for building addition and ADA compliant restrooms renovations, requested by the Trolley Museum, however all other fees will be paid. Motion carried.

Discuss deduct meter at 433 Ross Street. Resident called and asked why she didn't receive a reduction on her sewer bill. Resident had the meter installed, but never called to have it inspected and read by the Township.

A motion by Mr. Kiehl and seconded by Mr. Metzler to approve the residents request upon the Township inspecting and reading the meter. This is not to be retroactive. Motion carried.

Discuss soccer field at Arnold Park – This is to be held for the June 15, 2010 meeting.

Discuss Energy Savings Program – Information has been provided to the Supervisors. The Board is to review and placed on the June 15, 2010 agenda.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize a survey be done. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to award the Summer Road Materials as follows. Motion carried.

Aggregates:	3,000 Tons AASHTO #8	Edmunds Trucking at \$23.25/ton	\$69,750.
	500 Tons AASHTO #57	Hanson Aggregate at \$19.80/ton	\$ 9,900
Rock Lining	500-Ton R4	DelSir Supply at \$20.34/ton	\$10,170

Corrugated Plastic Pipe:

1,000 L.F – 15 inch	Culverts Inc. at \$5.45/L.F	\$5,450
1,000 L.F. – 18 inch	Culverts Inc. at \$7.54/L.F.	\$7,570
1,000 L.F. – 24 inch	Culverts Inc. at \$12.30/L.F.	\$12,030

Diesel Fuel	8,000 US gals.	Zappi Oil at \$2.30/gal	\$18,416.
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Sign Posts:

48-Breakaway Steel Channel Bar Post – 10- Ft	
	Chemung Supply \$11.44/post \$549.12

24 - Highway PADOT Signs	Rocal Inc. \$25.63/sign	\$615.12
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All quantities are more or less. All material to be delivered. A 10% Bid Bond accompanied all proposals.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to reject all Bituminous Surfacing Material. This item is to be re advertised. Bids are to be opened on July 6, 2010. Motion carried.

Discussion signing of CVFD Social Hall Agreement -The Agreement has been signed by the Fire Department. Once the agreement is returned to the Township Mr. Liekar is to review it before the Board signs off.

**EXECUTIVE SESSION** None

**ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 8:57 p.m. Motion carried.

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Richard W. Metzler  
Secretary

Wendy Williams – Recording Secretary