

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
JUNE 7, 2011

Chairman Harlan G. Shober, Jr. called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:05 p.m. Tuesday, June 7, 2003. At this time Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery Jr.- Planning/Zoning Officer; and Wendy Williams-Recording Secretary.

VISITORS TIME:

Bill Bellino
119 Adlin Ave.
Houston PA 15342

Mr. Bellino's concern is the quality of work that is being done in Briarwood. Cable wires are sticking out of the ground. Seeding, straw is being placed around it. There are telephone wires hanging from trees. There is not much topsoil. Would like these matters addressed before finished.

Mr. Bellino was informed that each of the residents affected by the sewer project will be contacted to make sure everything is done properly and everyone is satisfied.

Jeff Klug
111 Adlin Ave.,
Houston PA 15342

Have left three large limbs they cut off trees and a big pile of gravel.

A suggestion was made that each property owner affected will be visited by the Township's Engineering Inspector to understanding and list additional items that need to be corrected before the Township releases final payments to the contractor.

Mr. Shober remarked on the record that on future projects in the Township we need to note and remember the difficulties that we had this contractor (Green Thumb)

Jim Rungo
115 Adlin Ave.
Houston, PA 15342

They have to repair my fence. The fence was professionally installed and with their quality of work is concerned about the quality of repairs to be made. Mr. Rungo wants the fence replaced professionally.

Thomas Olszeski
121 Adlin Ave.
Houston, PA 15342

In the last three months on three different occasions I have lost telephone service. The most recent I didn't have it for one week. There is actually phone wire hanging down from a tree. Other places it is sticking up out of the ground exposed. It is just being rough graded. They have stone pebbles.

Ken Britten
405 Linda Lane
Houston PA 15342

Mr. Britten represents the Home Owners Association of Orchard Ridge Phase II. The Association is asking that a Stop Sign be replaced at the corner of Country Barn Road and Linda Lane. The Stop Sign is to be replaced by the Public Works Department.

Mr. Britten also is a member of the Chartiers Houston Community Library. On May 27, 2011 an editorial appeared in the Observer Reporter praising the library and program improvements. He apologized that the Township Supervisors were not mention in the letter for their continued support. Mr. Britten also provided a report, from the Library, to the Board.

APPROVAL OF MINUTES:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Board of Supervisors Special Meeting Minutes of May 24, 2011 with corrections. Motion carried.

Discuss Stone & Company's Site Plan: (Chartiers Industrial Park). Representing Stone & Company was Von Fisher and Matthew E. Smith (Red Swing Group).

Mr. Slagle presented the following (per letter date June 7, 2011)
The following information should be supplied or indicated on the plan:

Section 2 Preliminary Plan E) Provide PADEP NPDES permit for proposed discharge from the storm water detention basin into Plum Run.

Section 3 Final Plan C) Provide a digital copy of the plan in AutoCAD format. E) Provide the Washington County Planning Commission approval.

Design Standards: M) Extend Beta Drive to Tatano property or provide roadway right-of-way.

Section 6 Erosion and Sedimentation Control A)(2) Provide Washington County Conservation District /PADEP approval of the E&S Control Plan NPDES.

Section 8 – Storm Drainage Design B) Provide 2 inlets at entrance and beginning of Alpha Drive into the storm Manhole 4. Eliminate snout from proposed catch basins. C) Replace entrance pipe under Alpha Drive with new concrete culvert wing walls.

Section 12 – Sewers and Water C) The Township’s sanitary sewer located along Plum Rub Road will be 12-inches in diameter and will be low enough to cross under the streams. The proposed sewer shall be 12 – inches, cross under the stream and have a 12-inch crossing of the Alpha Drive deep enough for future upstream extension within the 50-foot easement along Plum Run Road.

Comments: 1) Indicate the location of Plum Run Road across Lot 3. 2) The Owner shall enter into a Developer’s Agreement and post the required bond, escrow or account approved by the Township Solicitor as to form and content, or such other security as may be permitted by the Municipalities Planning Code, in the amount of one hundred and ten percent (110%) of the estimated cost of the infrastructure improvements.

Mr. Smith asked if Section 8: Item C, (Replace entrance pipe under Alpha Drive with new concrete culvert wing walls) could be restated to evaluate and repair or replace depending on the results of an engineering evaluation. The Township Engineer will assure that the evaluation and results are proper.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to approve the Chartiers Industrial Park Site Plan contingent meeting the conditions outlined in the Engineers letter dated June 7, 2011 with the exception that the item Section 8 (C) will be evaluated by the engineers to determine if the culvert needs repaired or replaced. The conditions also include Board approval of the pending Developer’s Agreement.

Roll Call: Mr. Kiehl: yes; Mr. Metzler: no; Mr. Shober: yes. Motion carried 2-1.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Updated and sent Notice to Bidders Legal Advertisement for the Route 18 Sewer Extension Project to the *Observer Reporter*.

Informed Canton Township of the date and time and place of the Pre-Bid Conference for the Route 18 Sewer Extension Project and that the project is out to bid

Drafted specifications and advertised for On Road Low Sulfur Diesel Fuel re-bid

Attended a meeting on Act 32 County Wide Tax Collection at North Strabane Municipal Building.

I have been working with Municipal Publications on the Map and Directory. Contacting businesses for ads has begun.

Attended a meeting with the Housing Association of Arden Mills.

Dealt with sewage line repair project restoration questions and issues at 119 Adlin, 119 Holly, 144 and 131 Adlin Avenue.

Spoke to Senator Solobay, PA American Water and have been in constant contact with the owner of Danny's Restaurant on water issue at the intersection of West Pike Street and Country Club Road.

Responded to a resident complaint on Regent Street concerning West Penn Power line tree pruning.

Sent requested information on Township Road Standards and Fence Ordinance to a resident on Myers Lane.

Requested PA American Water investigate to determine if Thad Street's entire width can be overlaid due to a resident's complaint.

Attended Washington County Tax Claim Sale.

Sent a letter to a resident rescinding their on-street parking permit.

Public Works Director – Edward Jeffries

Trucks – All equipment is inspected and in working condition.

Paved-Potholes - We have been repairing potholes in the township as they occur. We are scheduled to asphalt all the area's we are going to shot and chip starting Wednesday.

Storm Drains – We have repaired 3 of the 5 problem storm drains on Orchard Ridge. We will be working on repairing the two (2) sinking storm drains on Silver Maples the rear entrance to the high school.

Tree's - We have been removing trees that have fallen during the heavy rain season.

Parks – The comfort station is clean and ready for the next rental. We have replaced warped or broken boards on the picnic tables. We will be installing playground mulch within the next few days at both parks.

Building - We are still waiting for the garage door for the old section.

Ditching – We have completed the storm drain issue on McClane Farm Road. We will start ditching Saratoga, Sunrise, Clarke, as soon as the PA1 clears.

Lot at the corner of Paxton Farm Road and Kings Road – Drainage Problem – There is a concern to the safety of the public and the drainage to the road. The Public Works Director is to meet with the Builder and come back to the Board with a resolution for our consideration.

Planning/Zoning Officer

Chartiers Houston Elementary Ball Field – The School District is requesting a waiver of the building permit fee (actual permit fee is \$718.40).

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to waive any fee incurred and charged by the Township's Inspector. (This does not include Third Party Fees). Motion carried.

Final Revised Piatt Subdivision Plan – Mr. Ivery received a letter from Widmer Engineering requesting a waiver on the sheet size. Township Ordinance require 1"=50'. A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Final Revised Piatt Subdivision meeting the conditions as set forth in the Engineers letter dated June 2, 2011. An AutoCad (digital file) be provided. Scale be modified from 1"= 50' to 1"=100'. Motion carried

Township Engineer – Daniel Slagle

Development Proposals

1. **Houston Gas Plant Tank Farm Site Plan** - We are providing periodic Construction Surveillance of the site grading. We received Addendum #11 regarding water storage tanks which may require a height variance.
2. **Chartiers Industrial Park Subdivision Plan** - The surveyor is making the requested changes to the Subdivision Plan.
3. **Chartiers Industrial Park Site Plan** - We have reviewed the revised site plan (5/18/11) and Stormwater Management plan which was considered at the last Planning Commission meeting on (5/24/11). We met with the design team on 5/26/11 and on 6/6/11 to discuss the revised site plan.
4. **Piatt Subdivision Plan** - We have reviewed the subdivision plan (5/5/11) which was considered at the last Planning Commission meeting on (5/24/11).

Capital Improvement Projects

1. **Midland Act 537 Plan** - We reviewed Houston's Resolution/Tripartite Agreement. We will apply for 50% reimbursement of the TAR.
2. **Midland Sewer Project** - We are proceeding with the design and updating the construction drawings/preparing the WQM Part II Permit. We modified the design through the Railroad R/W.
3. **PennVEST Financing** - The next PennVEST application cut-off is August 24, 2011 with a October 26, 2011 Board Meeting.
4. **McClane Farm Act 537 Plan** - We are preparing of the Act 537 Plan.
5. **Community Center RACP Grant Application Grant** - We prepared the PNDI and PHMC requests for the project.

On-Going Township Projects

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - We have reviewed and commented on the new stormwater Ordinance as required by PaDEP.
2. **2011 Tap Request** - CHJA submitted the 2011 tap request for 50 Township EDU's. We respond to PaDEP's tap letter regarding tap availability and prepared the CAP.
3. **Act 57 Tapping Fee Calculation** - We updated the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - Jet Jack is moving into the Lower McGovern Area next week to complete the CCTV work in this area.
5. **2010 Sewer Rehabilitation Project** - Green Thumb Lawn Care & Excavation bid was \$69,069 with the next lowest bid at \$79,800. Cleanup is underway weather permitting. We plan to meet with each Township resident after the contractor performs his initial cleanup. We have prepared Estimate No. 3 in the amount of \$6,662.59 for the Supervisors consideration. We still have \$13,610.14 in retainage plus a performance bonds to ensure the proper completion of the project.
6. **2011 Sewer Rehabilitation Project** - We have evaluated the partial data from Jet Jack and request to advertise the 2011 Sewer Rehabilitation Project with bids to be open bids on June 21, 2011 for the Lower McGovern Area.
7. **2010 Paving Project** - We contacted the El Grande regarding the Shot & Chip (\$48,500) portion of the project which will start the week of 6/20/11.
8. **2011 Paving Project** - We met with the Manager/Road Master this month to develop a preliminary paving program for 2011 for consideration by the Supervisors. We will have a preliminary list shortly.
9. **Ryburn Bridge** - Dawson Geophysical responded regarding the bridge deck damage and are currently preparing the design/cost estimate to repair the bridge.

10. **Township Subdivision and Land Ordinance** - The PC is currently evaluating the new Construction Standards. We are currently updating the Land Development and Subdivision Ordinance.
11. **McConnell's Mills Bridge Replacement** - We prepared an estimate to replace the End wall that was damaged.
12. **Veteck Bridge Replacement** - We prepared an estimate to replace the Head/End wall.
13. **Roadway Opening Ordinance** - We prepared suggested language for consideration by the PC, Supervisors and Solicitor.

Solicitor – James Liekar

Legal proceeding have initiated against T.K. Stanley (McConnells Mills Road) and Dawson (Ryburn Bridge).

A proposed resolution has been drafted on driveway standards for the Boards review. The Board can take action at their next meeting.

SUPERVISOR REPORTS:

Mr. Shober:

We have had a few water issues throughout the Township. PADEP to be kept informed of these situations.

Mr. Kiehl: (no report)

Mr. Metzler: (no report)

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund Checks 25959-26010: \$108,372.26; Light Fund: Checks 1400, 1401: \$4,681.07; Fire Hydrant Fund: Check 1412: \$64.59; Sewer Fund: Checks 2403-2406: \$11,096.68; Rt. 18 SLE Fund: Check 1024: \$747.00; Arnold Park Fund: Check 1326: \$89.94; Municipal Improvement Fund: Check 1370: \$6,428.30; Total All Funds: \$131,479.84). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2007 Non-Resident refunds in the amount of \$399.95. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2008 Non-Resident refunds in the amount of \$698.18. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2009 Non-Resident refunds in the amount of \$395.62. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2010 Non-Resident refunds in the amount of \$1,414.23. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2011 Resident Refunds in the amount of \$1,295.29. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Relay for Life request to waive meeting room fee for July 9th, August 13th, September 10th, November 5th and December 3rd 2011. Motion carried.

DISCUSSION ITEMS:

Diesel Fuel re-bid – No bids received.

Poplar Place – Mr. Liekar is to research and give a recommendation to the Board.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to appoint Rea Jones as a member of the Chartiers Township Planning Commission. Motion carried. Mr. Jones is to submit a letter of resignation from the Zoning Hearing Board.

After a brief discussion regarding a proposed Engine Retarder Ordinance a motion was made by Mr. Kiehl and seconded by Mr. Metzler to submit, to PENNDOT request that Route 18 be considered for approval. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the final payment of \$13,661.50, for the digital sign, to Ferri Design. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to donate \$50.00 for the Canonsburg Fireworks. Motion carried.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 9:20 p.m. Motion carried.

Richard W. Metzler
Secretary

WendyWilliams-Recording Secretary