

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
MARCH 1, 2011

Harlan G. Shober, Jr., Chairman called the regular meeting of the Chartiers Township Supervisors at 7:00 p.m. Tuesday March 1, 2011. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl; Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Planning/Zoning Officer; and Wendy Williams-Recording Secretary.

VISITOR'S TIME:

Mrs. Bonnie Briggs
480 Welsh Rd.
Washington, PA. 15301

Mrs. Briggs approached the Board asking them to consider a Skate Park at the Arnold Park.

Mr. Frank Guzel
431 Oak Spring Rd
Canonsburg, PA 15317

Since there have been gas fires around has there been any training set up for the Fire Department?

Mr. Ivery: "There were a couple of Fire Departments that met up at the Gas Plant I believe on January 15th. They are coordinating with our Fire Chief. There will be other training as time goes on."

A request is to be made for an up-date on the training. I was also requested that an up-date be provided on the Emergency Response Plan.

Jacqueline Zataweski-Director
Chartiers-Houston Community Library

Mrs. Zataweski thanked the Board for the recent contribution toward the new furnace and presented an up-date of activities sponsored by the Library.

APPROVAL OF MINUTES: (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the minutes of the regular meeting of February 15, 2011 as presented. Motion carried.

Kevin Hayes
Hayes Design Group

After a brief discussion regarding Hayes Design Amendment to the Professional Services Agreement for the Community Center, the Board agreed the Board it is not ready to expend \$8,900.00, at this time, for an additional study.

STAFF REPORTS:

Township Manager: Samuel R. Stockton

Drafted and sent thank you letters to Timothy Warco, Coroner and Dave Lucas Line Design Engineer for Allegheny Power for their part in the removal of the partial pole on Country Club Road.

Notified Relay for Life that their requests for meeting room fee waiver were approved by the Board of Supervisors.

Completed and submitted the 2011-2012 COSTARS Salt Contract.

Completed and submitted the Summer Road Materials Quantities to be bid for 2011 to the Washington County Planning Commission

Been in contact with Kevin Wilmot, engineer for Houston Borough for the status of the resolution and draft agreement required by DEP to run Midland sewers through the Borough. The resolution will be passed and the draft agreement will be approved and sent to Chartiers Township after their March 9th 2011 meeting. Mr. Wilmot has been in contact with Dan Slagle as well.

Drafted and sent a letter to State Representative Jesse White concerning the Board's position on Representative White's Marcellus Municipal Cooperative Program proposal.

Drafted and sent letters to Teamsters Local 205 and the Chartiers Township Police Certified Wage and Policy Committee requesting bargaining unit contract negotiation schedules.

Requested cost from Waste Management for 2011 Spring Clean Up.

Reviewed edited and sent the contact information for PSATS CDL Program

Redrafted and sent a land donation request to Consul Coal.

Attended the Route 18 Sewer Project Rights of Way acquisition meeting.

Conveyed information on sewage deduct meters for residents in the Route 18 Project.

Drafted and sent a letter to John Deco notifying him of the Board's decision on proposed property donation on Front Street.

Working with George Kirk, of the McGuire Group, consultants for the RACP application for the Community Center as he generates the application report.

Relayed numerous weather related calls to Public Works.

Public Works Director – Edward Jeffries

Trucks – We ordered some plow parts for the Peter-Built, 1995 International needs the bed hoist repaired it is at K&P. All other trucks are in working condition. Walsh Equipment will be here Wednesday to do the 100 hours service call.

Paved-Potholes – We have been repairing potholes in the township as they occur. We repaired the soft spot on Allison Hollow Road.

Storm Drains – We will be cleaning the storm drains on Longvue, Wylie Ave.

Tress – We had nine (9) trees down during the storm.

Guiderails – We will be installing guiderail at the bridge on McConnells Mills as soon as the PA1 clears.

Mr. Jeffries requested authorization to purchase a radio for a total cost of \$734.00.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize purchase. Motion carried.

Mr. Metzler had concerns of signs going up, again, at Country Club Road Intersection and down across the street from McGovern Road.

Planning/Zoning Officer: Harold Ivery, Jr.

There wasn't a Planning Commission meeting however at the next meeting issues that will be discussed are "Street Opening Ordinance; Storage of Construction Equipment in Residential Districts; Construction Standards; and the proposed ball field (on McGovern Road) for the Chartiers High School. Waste Management

will be turning in a “Compressed Natural Gas Project. There will a site plan review for this project.”

Mr. Metzler expressed his concern of some Commercial / Industrial properties may not be meeting ordinances with regard to fence ordinance when equipment or products are stored outside of the building in the lots. They are bringing in businesses to the Township, but are not following ordinances and the neighborhood is appearing to be going down hill in terms of appearance. If these companies are meeting our ordinances; then our ordinances aren't good enough.

It was the consensus of the Board that the Solicitor will investigate the properties that were identified and provide a report.

ENGINEER REPORT:

Development Proposals

Houston Gas Plant Tank Farm Site Plan – We have received the revised site plan and storm water management plan (Version 10) to add a new Tank Farm Pad. Our Construction Surveillance Representative is scheduled to verify the against the approved plan.

Stone Site Plan a meeting is scheduled for 3/3/11 to review/discuss sewage options.

Capital Improvement Projects

Midland Act 537 Plan – We reviewed the Act 537 Plan with Houston Borough Engineer. He is prepared the required resolution for approval at the next Borough meeting. Once the Act 537 Plan is approved , we will apply for 50% reimbursement of the TAR.

Midland Sewer Project – We are proceeding with the design and updating the construction drawings/preparing the WQM Part II Permit. We modified the design through the Railroad R/W.

PennVEST Financing – We attended the pre-planning consultation meeting with PaDEP/PennVEST on 2/3/11. The next PennVEST application cut-off is May 18, 2011 with July 20, 2011 Board Meeting. We prepared a response to PaDEP regarding pipe size.

H2O Grant Application – We compiled submitted the required supporting data for the round for the Midland Sewer Project which will be awarded in March 2011.

McClane Farm Act 537 Plan – The Task Activity Report for McClane Farm Road Watershed has been reviewed by PaDEP.

Community Center RACP grant Application Grant – We are preparing the supporting documentation for the RACP Grant depending on which route the Township takes.

On-Going Developer Projects

Villas of Arden Mills – We had a conference call on 2/16/11 with the Homeowners Association and discussed the road deficiencies as compared to Township Standards.

Paxton Grove Plan – The project is proceeding well given the weather conditions. We are providing periodic construction surveillance.

Solicitor – James Liekar

Sent a draft storm water management ordinance to the Planning Commission and Dan Slagle for review.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize Mr. Liekar to advertise a public hearing on the proposed Storm Water Management Ordinance at 6:30 p.m. Tuesday April 5, 2011. Motion carried.

SUPERVISOR REPORTS:

Mr. Shober:

End of Allison Avenue and Short Street there dumping - When weather permits put “No Dumping Signs.”

Front Street – Back in 1991 the Board, at that time, brought up abandoning Front Street, but no action was taken. Also, the need of correcting addressed.

Mr. Liekar is to research his file and make a recommendation to the Board.

Mr. Kiehl:

“Where are we at with demolition of the two structures owned by the Pine Lawn Home?”

Mr. Ivery responded that the County was to put this at the top of the list and the project was to go out for bid. He will make another contact.

Mr. Kiehl asked Mr. Ivery to notify Range Resources to find out what roads they will be using. This is needed for the Township’s Road Program.

Mr. Metzler

Last week Mr. Slagle had commented on the roads being in bad shape everywhere and he would be doing an up-date survey recommendation and asked that Mr. Slagle be kept in touch in regard to this matter.

The property on Allison Hollow/Kings Road where the driveway was sticking out and was cut back; water is pouring across the road – the water is coming across 10-ft.-15-ft. ahead of a storm drain. Requested that the Public Works Department check the storm water drain in the area.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks #25615-#25662: \$90,733.87; Light Fund: Check #1394: \$111.96; Fire Hydrant Fund: Check #11399: \$64.59; Sewer Fund: Checks #2380-#2381: \$12,662.47; Liquid Fuels Fund: Check #413 \$1,301.03; Total All Funds: \$104,873.92). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2008 Non-Resident refunds in the amount of \$1,352.25. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2009 Non-Resident refunds in the amount of \$1,625.09. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2010 Non-Resident refunds in the amount of \$1,220.51. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2010 Resident refunds in the amount of \$107.92. Motion carried.

DISCUSSION ITEMS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of HMT and Associates invoice for the work performed on the Route 18 Sewer Project in the amount of \$17,004.30. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to schedule a second meeting with residents affected by Right-Of-Way in the Route 18 Sewage Project, Saturday, March 19, 2011 from 12 Noon to 4:00 p.m. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Social Hall amended Guideline Policy. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize Green Thumb Landscaping Estimate Number 2 payment in the amount of \$27,750.22. Roll Call: Mr. Kiehl: yes; Mr. Shober: yes; Mr. Metzler: no. Motion carried 2-1. (The Board agreed that the Township Manager or the Public Works Director along with the Engineer is to visit each homeowner to establish if damages to their property is properly accounted for in the Engineers Report

After a brief discussion regarding updating the Chartiers Directory it was consensus of the Board that a proposal is obtained from another Company.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Park and Recreation Board Summer Event (Celebrate Chartiers) Contracts (Star Fire: \$5,750 requiring a \$1,000.00 down; Elmo's Fire: \$1,700; New Orleans Riverside Band: \$450.00; David Live Sound (PA Sound & Lighting) \$550.00; Four Townsmen \$1,900 (Non refundable) Total: \$10,350.00). Motion carried.

The Park and Recreation Committee requested the Board of Supervisors to indicate if it requires the Oldies Dance to be a fundraiser as was done last year. It was the consensus of the Board that activities of this nature should be treated as fundraiser with the proceeds going to fund par and recreation activities.

A request for a mirror at the intersection of Route 18 and Liberty Lane. PENNDOT is to be notified to determine if a mirror at the intersection is appropriate.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the purchase of 10 additional tables for the Social Hall. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve a Spring Clean Up at the cost of \$5,900.00 (Township Manager is to confirm date with Waste Management). Motion carried.

After a brief discussion regarding a \$2,662.50 Invoice from Ferri Design for a pole installation and change order, a motion was made by Mr. Kiehl and seconded by Mr. Metzler to hold the invoice.

EXECUTIVE SESSION:

An executive session was called at 9:10 p.m. regarding personnel. The Board returned at 9:19 p.m.

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 9:20 p.m. Motion carried

Richard W. Metzler
Secretary

Wendy Williams, Recording Secretary