

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
MARCH 2, 2010

Harlan G. Shober Jr. called the regular meeting of the Chartiers Township Board of Supervisors at 7:00 p.m., Tuesday March 2, 2010. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A William Kiehl and Mr. Shober. Richard W. Metzler was absent due to a family emergency. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton – Township Manager; Daniel Slagle-Township Engineer; Harold Ivery, Jr.- Planning/Zoning Officer; and Wendy Williams-Recording Secretary. Edward Jeffries-Public Works Director was absent.

VISITOR'S TIME:

Mr. Nate Nevala – Field Director
Congressman Murphy

There was a November 2009 Change in FEMA Snow Removal Policy – In order for the County to qualify it must have a record snowfall. The office is working with the County to use the Washington County Airport for their measure of snowfall. It also, needs to be reported within a forty-right hour period. Due to the fact that considerable snow fell within a seventy-two hour period and townships were unable to remove snow within the forty-eight hour period, Congressman Murphy and the Congressional Delegation has asked FEMA Director to waive the forty-eight hour hold.

Mr. Eric Perell
Re Max

Mr. Perell was present representing the Shaw Subdivision on Ridge Avenue, Canonsburg, PA.

Mr. Robert Bradford
McClane Farm Rd.
Washington, PA. 15301

Mr. Bradford asked for a status of the McClane Farm Road Sewer Project. Mr. Bradford was informed the Supervisor authorized the Engineer to prepare a plan or task activity report for the preparation of an Act 537 Plan.

Mrs. Vera Koziel
829 W Grant St.
Houston PA. 15342

Mrs. Koziel was interested in how the Shale Project was going. Mrs. Koziel was informed that Mr. Metzler is in charge of the project and on the committee with Range Resources. Mr. Koziel was also informed that DEP monitors the testing and activities of the drilling.

APPROVAL OF MINUTES:

A motion was made by Mr. Kiehl and seconded by Mr. Shober to approve the Board of Supervisors regular meeting minutes of February 16, 2010. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Sent one CDL Public Works Employee for a mandatory routine random alcohol test.

Completed and faxed the Declaration of Emergency Form to continue the state of emergency until 02/16/2010 as approved by the Board.

Drafted and sent donation request letters to MarkWest Midstream Resources, Range Resources and Waste Management.

Completed and sent the information necessary for the submission of the Community Center for Capital Budget Consideration in the amount of \$1.2 Million Dollars.

Sent amended 2007 recycling performance grant application to DEP.

Due to increased costs due to the snowstorm, the Governor is releasing Liquid Fuels allotments March 1, 2010.

Attended a Route 18 Joint Sewer Project update meeting. HMT Engineering costs for that meeting were \$400.00 to prepare power point presentation, cost estimate and user cost revisions and \$1,260.00 to prepare updated overall plan showing sewer routing and house locations for the meeting.

Requested a price quote from Waste Management for Township Wide Pickup, the 2010 cost is quoted at \$5,493.00 up 20% from 2009 cost of \$4,544.00 due to a 60% increase in tonnage from 2008 to 2009.

Arranged and attended an emergency planning meeting. Met with Mr. Kiehl, Rob Fetty, Emergency Manager, Harold Ivery, Ed Jeffries, Chief Horvath, Ron Chappell. Discussed an emergency action plan.

Completed and electronically submitted the COSTARS 2010-2011 Salt Contract Bid.

Faxed Midland H2O Grant Application Update Form to the Township Engineer for second round grant consideration.

Contacted One Communications, the Township phone line service provider, to enable call forwarding and remote call forwarding to the Emergency Operations Center.

Correspondence of Note:

Received a copy of DEP notice to Canonsburg-Houston Joint Authority concerning their 2010 tap request. CHJA was approved for 420 taps out of an 867-tap request. The reasons given were basement flooding in Houston, they area required to restrict taps upstream from the basement flooding in Houston and they must submit a corrective action plan for this situation and installation of backflow prevention devices on homes for the short term. Revise the CAP to include milestones for interceptor upgrades from Manhole 19 to Manhole 6.

Chartiers Township Houston and Canonsburg Boroughs have not submitted semi-annual Corrective Action Plan effort reports. DEP is recommending tap restrictions on these communities until the reports are up to date. Requests for additional taps will be considered when these issues have been addressed. DEP commended CHJA on acquiring the Chartiers Township Interceptor.

Public Works – No report

Planning/Zoning Officer – Harold Ivery, Jr.

Mr. Ivery had an inquiry on a 30-unit subdivision on Veronica Drive, but it hasn't been turned in yet and also, a 16-unit subdivision in Moninger. There was also an inquiry of an indoor sports arena on the Canonsburg ball field. That is still in progress.

The Chartiers-Houston Gymnasium went before the Planning Commission. We are going through a checklist.

Sharp Subdivision – This is a subdivision adjusting lot lines. The address of the property is 763 Ridge, Avenue, Canonsburg, PA. The Engineer recommends approval with the condition that a digital copy of the subdivision is obtained and verification the property is not landlocked.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to approve the William Sharp Subdivision contingent on the recommendation of the Engineer that a digital copy of the subdivision be obtained and verification the property is not landlocked. Motion carried.

Township Engineer – Daniel Slagle

1. **Midland Act 537 Plan** - The Task Activity report was approved by PaDEP on 9/25/09. The Draft Act 537 Plan was completed and presented at the 10/3/09 Township meeting. The Act 537 Plan was advertised on 10/23/09 for the 30 day comment period. The Draft Act 537 Plan was submitted to PaDEP for initial comments on 10/27/09. No written comments were received regarding the Act 537 Plan. The Township Supervisors adopted the Plan by Resolution on 12/1/09. CHJA agreed to accept the initial sewage flows from the existing homes. The Final Act 537 Plan was submitted to PaDEP for initial comments on 12/21/09. **Emily Shade has not yet started the review and has requested her supervisor assign the plan to someone else. Once the Act 537 Plan is approved, we will apply for 50% reimbursement.**
2. **Midland Sewer Project** - We redesigned the sewer for only one interconnection with the CHJA sewer system. Preliminary sewerline designs were completed and profiles developed. Field verification of basement elevations will be performed this month. The WQM Part II Permit will be prepared based on the field verification.
3. **Sewerline Easements** - We will prepare the required sewer easements based on the final sewer layout.
4. **Local Share Account Grant** - We attended the LSA presentation on 1/20/10 @ 9:10 AM. for the Midland Sewer Project and 9:20 AM for the Ballfield Project.
5. **PennVEST Financing** - The next PennVEST application cut-off we believe is April 2010 with a June 2010 Board Meeting.
6. **H2O Grant Application** - The next funding cycle for DCED's H2O will be July 2010. Chartiers Township's DCED's H2O Grant Application submitted on February 11, 2009. We understand that DCED will only consider the prior nonfunded applications. We requested \$1,225,000 or about 50% of the Total Project Cost. All cost are retroactive back to January 1, 2007. This grant is critical to making this project affordable. **We are compiling the required supporting data for the next round.**
7. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began assembling the base data in preparation of the Township's Act 57 Tapping Fee Calculation.

8. **McClane Farm Act 537 Plan** - We have begun to evaluate the watershed in preparation of the Task Activity report as required by PaDEP.
9. **Moninger Heights Plan** - HMT is finalizing plans for a 16 lot Subdivision Plan for possible submission in March 2010.
10. **High School Gym Site Plan** - We have reviewed the site plan to modify the existing site by the addition of a Gym which was considered at the last Planning Commission meeting on February 23, 2010. This plan was approved subject to the items outlined in NSE's letter dated February 22, 2010.
11. **Sharp Subdivision Plan** - We have reviewed the minor subdivision plan to resubdivide the existing two lots into two larger lots for consideration at the next Supervisors meeting on March 2, 2010.
12. **Municipal Separate Storm Sewer System (MS4)** - WCPC has scheduled a meeting for March 29, 2010 to review Act 167 with their consultant HRG. A new stormwater Ordinance is required by PaDEP.
13. **2010 Tap Request** - We have reviewed the 2010 Taps allocation received by CHJA which provides for 420 EDU's. Additional taps will be issued upon receipt of the Townships Semi-Annual Reports for 2009.
14. **Infiltration/Inflow Reduction Program** - We have begun compiling historical I/I rehabilitated areas and developing the 2010 I/I Reduction Project.
15. **Roadway Priority Plan** - We have prepared a preliminary Roadway Priority Plan which develops a ranking system for consideration by the Road Master/Supervisors.
16. **Annual Wasteload Management Report** - We have begun the preparation of the Township's Annual Wasteload Management Report to be included into CHJA's Chapter 94 Report. The deadline is March 31, 2010.
17. **Shober Subdivision Plan** - We have reviewed the minor subdivision plan to resubdivide the existing two lots into two larger lots for consideration at the next Supervisors meeting on April 6, 2010.

18. Construction Standards - We noted in our review of the Township Land Development Ordinance that the Construction Standards are outdated.

Solicitor – James Liekar

All Rights – of – Way for the McGovern Road Culvert have been signed and recorder.

Mr. Liekar spoke to Washington Energy owners of the pipeline.

SUPERVISOR REPORTS:

Mr. Shober: No report

Mr. Kiehl: No report

OLD BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Shober to table the fence ordinance amendment until the April 6, 2010 meeting. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize payment of invoices (General Fund: Checks 24397-24437: \$90,573.79; Sewer Fund: Checks 2279, 2280: \$1,212.86; Liquid Fuels Fund: Checks 1388-1390: \$42,655.26; Total All Funds: \$134,441.91). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize 2008 non-resident EIT refunds in the amount of \$11.98. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize 2009 resident EIT refunds in the amount of \$545.48. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize 2009 non-resident EIT refunds in the amount of \$267.20. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize 2009 LST refunds in the amount of \$110.23. Motion carried.

DISCUSSION ITEMS:

A motion was made by Mr. Kiehl and seconded by Mr. Shober to cancel the March 16, 2010 regular meeting due to recognition of emergency response teams. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to cancel the April 20, 2010 regular meeting, due to the Supervisors State Convention. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to approve the Fire Department Social Hall Agreement and pay January and February 2010 Fire Department operation expenses as submitted (this is in lieu of the \$30,000 contributions). Motion carried.

A motion was made by Mr. Kiehl and seconded and seconded by Mr. Shober to approve the Park and Recreation June 27, 2010 Event Agreement – Bon Journey 90 minute performance \$2,000.00 and Sound and Lighting Agreement for \$550.00. Total cost \$2,555.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to approve the Park and Recreation August 8, 2010 Event Agreement – Four Townsmen 90 minute performance \$1,900.00. \$250.00 deposit payable at the time of signing. Motion carried.

EXECUTIVE SESSION

None

ADJOURNMENT

A motion was made by Mr. Kiehl and seconded by Mr. Shober to adjourn the meeting at 8:07 p.m. Motion carried.

Samuel R. Stockton
Manager/Assistant Secretary

Wendy Williams-Recording Secretary