

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
May 3, 2011

Harlan G. Shober, Jr. – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 7:00 p.m. Tuesday May 3, 2011. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr. Planning/Zoning Officer and Wendy Williams-Recording Secretary.

VISITOR'S TIME:

Ron Romano
17 Keystone Place
Houston PA 15342

Mr. Romano approached the Board regarding Keystone Place not being maintained by the Township. There are five families living on the street.

Mr. Romano was informed that the street is a private road and must be constructed to the Township specifications before the Township could consider its adoption. Mr. Romano was invited to stop at the township office to acquire a copy of specifications.

Von Fisher
Director of Development
Wendell H Stone Company

Mr. Fisher is asking consideration for a variance for a building permit process for Chartiers Industrial Park. Due to being behind schedule Mr. Fisher is asking consideration to be able to put in foundations prior to having proper permits.

This plan is to be taken before the Planning Commission before the Supervisors consider any approvals.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to schedule a meeting at 7:00 p.m. Tuesday May 24, 2011. Motion carried.

Bob Bradford
McClane Farm Rd
Washington PA 15301

Mr. Bradford's concern was the mud and parking of construction material on McClane Farm Road. The developer is using the road as a staging area.

Mr. David Scarmazzi of Hawthorne Partnership was present and responded to the issues.

APPROVAL OF MINUTES:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve April 5, 2011 Storm Water Ordinance Public Hearing Minutes. Motion carried.

A motion was made by Me. Kiehl and seconded by Mr. Metzler to approve Board of Supervisors regular meeting minutes of April 5, 2011, as presented. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Sent 2010 Municipal Auditor's Report to Standard and Poor's to maintain our bond rating.

Drafted and placed ad in Observer Reporter for Planning Commission Vacancy candidates.

Drafted and published April 19, 2011 Meeting cancellation ad in the Observer Reporter.

Notified Canton Township and HMT & Associates of our Boards approval of Christine Davis and Consultants to perform the Phase I-A and Phase I-B archeological investigation for the Route 18 Joint Sewer Project

Informed Houston Borough through their engineer, that the Tripartite Agreement for the Midland 537 Plan was approved by the Board of Supervisors and requested a clean copy of the agreement for signature.

Contacted North Strabane for digital sign policy. Approved case-by case.

Drafted the Seasonal Employees ad.

Received approval of Erosion and Sedimentation Control Plan for the Meadowlands Interchange Batch Plant from the Washington County Conservation District.

Informed, Diesel Heating by regular mail they were awarded the furnace replacement project.

Arranged for and sent one Public Works Employee for a random CDL drug screen.

Drafted and sent thank you letter to Richard Caruso.

The Brayman Construction Lease Agreement for the use of the Public Works storage yard is fully executed and delivered.

Received first distribution from Pa Race Horse Development and Gaming Act funds.

Contacted Representative Jesse White's Office and the Office of the Budget concerning the Community Center RCAP Application.

Contacted York Realty on the status of the Pine Lawn Property Appraisal.

Municipal Publications will begin the Map and Directory in mid June.

Attended an on-site meeting at Danny's Restaurant with Gannet-Fleming Engineering, PADOT, various utility company representatives, the Director of Public Works, Chief of Police and Supervisor Kiehl.

Contacted Vince Komacko, ROW and Utility Administrator for PADOT concerning the flooding in our parking lot.

Gannet-Fleming, Engineers for PADOT Country Club Road-West Pike Street Project will hold a public outreach meeting in the Township Meeting Room on June 1, 2010.

Collected and submitted Rt 18 Fund information for Canton Township's Auditor

Correspondence of Note:

Teamsters Local Union No. 205 sent notice they will be sending the Unions contract proposals in the next few weeks.

Discuss Waste Management site plan approval for CNG Fueling System at the Arden Land Fill.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Waste Management Site Plan contingent as recommended by the Engineer that a fire hydrant or a fire suppressor be installed halfway up Rangos Lane and the flow rate from the 50-year design meet the approval of the Township Engineer. (Engineer to sign off on it). Motion carried.

Public Works Director – Edward Jeffries

Trucks – The 1990 Mack Vac All street sweeper large hydraulic cylinder is repaired. The Mac Vac All, 2004 Ford-550, Township car and 1977 Sewer van have been or in the process of getting inspected.

Paved-Potholes - We have been repairing potholes in the township as they occur. They are making asphalt now and we have on the schedule to start patching potholes and bad spots when the weather allows.

Storm Drains – We have been cleaning storm drains throughout the township. We are repairing 5 storm drains on East Country barn Road. After flushing and cleaning the storm drain at 113 Adlin Avenue it appears to be working properly

Trees – We have been removing trees that fall during the heavy rain season.

Guide Rails – None

Parks – The comfort station is clean and ready for the next rental.

Building – Three furnaces have been repaired. The garage door that was part of the old building is unsafe and needs replaces a new insulated door will cost \$1,750.00.

Ditching – We finished ditching McClane Farm Road we will be moving to Allison Hollow Road next.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the installation of an insulated garage door for the total amount of \$1,750.00. Motion carried.

Small Street – Mr. Jeffries is to look at the road, stop and talk to the property owner and bring back a recommendation to the Board.

Planning/Zoning Officer – Harold Ivery, Jr.

The Planning Commission tabled in Jesse White's Marcellus Shale Municipal Cooperative Council due to lack of information.

Campers at the Fairgrounds – Met with Mr. Horstman Monday. The trailers are to be out by April 30th. Investigated on April 29th they were still eleven (11) there. A letter of violation was sent. He has ten (10) days to respond.

The Planning Commission was made a recommendation that the Board consider Rea Jones be appointed to serve on the Committee.

Driveways and driveway under drains – Policy procedures are to be instituted.

Mr. Metzler expressed concern to a garage on the Pine Lawn Home property. The whole side of the garage has fallen in. It was the consensus of the Board to begin condemnation proceedings.

Township Engineer – Daniel Slagle

Development Proposals

1. **Houston Gas Plant Tank Farm Site Plan** - We are providing periodic Construction Surveillance of the site grading.
2. **Waste Management Site Plan** - We have reviewed the site plan and stormwater Management plan to construct a Compressed Natural Gas Fueling Station along Rangos Lane which was considered at the last Planning Commission meeting on (4/26/11).
3. **Stone Site Plan** - We have reviewed the revised site plan (4/19/11) and Stormwater Management plan which was considered at the last Planning Commission meeting on (4/26/11). The Plan was tabled.

Capital Improvement Projects

1. **Midland Act 537 Plan** - The required resolution was approved by Houston Borough and sent to PaDEP. We prepared/submitted to PaDEP the supporting documentation regarding pipe size. We reviewed Houston's Resolution/Tripartite Agreement. **Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.**
2. **Midland Sewer Project** - We are proceeding with the design and updating the construction drawings/preparing the WQM Part II Permit. We modified the design through the Railroad R/W.
3. **PennVEST Financing** - We attended the pre-planning consultation meeting with PaDEP/PennVEST on 2/3/11. **The**

next PennVEST application cut-off is May 18, 2011 with a July 20, 2011 Board Meeting.

4. **H2O Grant Application** - We compiled/submitted the required supporting data for the next round for the Midland Sewer Project which will be awarded in May 2011.
5. **McClane Farm Act 537 Plan** - We have begun the preparation of the Act 537 Plan.
6. **Community Center RACP Grant Application Grant** - We prepared the PNDI and PHMC requests for the project.

On-Going Developer Projects

1. **Villas of Arden Mills** - We had a conference call on 2/16/11 with the Homeowners Association and discussed the road deficiencies as compared to Township Standards.
2. **Paxton Grove Plan** - The storm sewer/site grading is under construction. We are providing periodic Construction Surveillance.

On-Going Township Projects

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - We have reviewed the new stormwater Ordinance as required by PaDEP.
2. **2011 Tap Request** - CHJA submitted the 2011 tap request for 50 Township EDU's. We are responding to PaDEP's tap letter regarding tap availability.
3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began the preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - Jet Jack is currently CCTV the Township sewers in preparation of the 2011 Sewer Rehabilitation Project.
5. **2010 Sewer Rehabilitation Project** - Green Thumb Lawn Care & Excavation bid was \$69,069 with the next lowest bid at \$79,800. Construction started 11/29/10 was completed on 2/3/11. We still have \$20,272.73 in retainage plus a performance bonds to ensure the proper completion of the project. **Cleanup will begin this Thursday weather permitting. We plan to meet with**

each Township resident after the contractor performs his initial cleanup.

6. 2011 Sewer Rehabilitation Project - We have evaluated the partial data from Jet Jack and plan to advertise the 2011 Sewer Rehabilitation Project with bids to be open bids on June 7, 2011.
7. 2010 Paving Project - We contacted the El Grande regarding the Shot & Chip (\$48,500) portion of the project which will be done early in 2011.
8. 2011 Paving Project - We met with the Manager/Road Master this month to develop a preliminary paving program for 2011 for consideration by the Supervisors. We will have a preliminary list shortly.
9. Ryburn Bridge - Dawson Geophysical responded regarding the bridge deck damage and are currently preparing the design/cost estimate to repair the bridge.
10. Township Subdivision and Land Ordinance - The PC is currently evaluating the new Construction Standards. We are currently updating the Land Development and Subdivision Ordinance.
11. McConnell's Mills Bridge Replacement - We prepared an estimate to replace the End wall that was damaged.
12. Veteck Bridge Replacement - We prepared an estimate to replace the Head/End wall.
13. Roadway Opening Ordinance - We prepared suggested language for consideration by the PC, Supervisors and Solicitor.

Solicitor – James Liekar

Ryburn Road Bridge – Spoke to Dawson's Insurance Company and Stanley on the McConnells Mills Bridge. They received the cost estimate. Mr. Liekar to follow up on previous phone call.

SUPERVISOR REPORTS:

Mr. Shober – No report

Mr. Kiehl:

Township Clean-up Saturday May 21, 2011

Mr. Metzler:

Attended sessions at the convention on Websites. Mr. Metzler wishes to continue researching on a contractor proposal to redesign and update the website before making a recommendation to the Board. Park and Recreation has volunteered to manage the Website and Sign. During a discussion the Board felt that anything being put on the Website as well as the Sign be approved by the Township as well as a policy be considered regarding the use of the electronic sign.

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund Checks 25807-25897: \$210,306.40; Light Fund Checks 1397,1398: \$4,681.07; Fire Hydrant Fund: Checks 1408, 1409: \$3,599.36; Sewer Fund: Checks 2390-2399: \$110,517.18; RT. 18 SLE Fund Checks 1020,1021: \$17,328.30; Arnold Park Fund: Check 1323: \$94.26; Municipal Improvement fund: Check 1369: \$6,428.30; Total All Funds: \$352,954.87). Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2008 Non-Resident refunds in the amount of \$1,113.11. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2009 Non-Resident refunds in the amount \$657.73. Motion carried.

Motion by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2010 Non-Resident refunds in the amount of \$14,212.71. Motion carried.

A motion was made by Mr. Kiehl to authorize payment of 2010 Resident refunds in the amount of \$272.82. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of 2011 Non-Resident refunds in the amount of \$106.80. Motion carried.

DISCUSSION ITEMS:

After a brief discussion regarding Summer Material bids this item to be tabled until the next meeting May 24, 2011.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to participate in Jesse White's Marcellus Shale Municipal Cooperation Council. Mr. Metzler to represent the Board with a member representing the Planning Commission. Motion carried.

Proposed Engine Retarder Ordinance – to be placed on the next agenda.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to waive the meeting room fee for Saturday June 4, 2011 per a request from Relay for Life. Motion carried.

Community Center Design – tabled for next meeting.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve HMT Invoice for services from 2/27/11 to 3/26/11 in the amount of \$4,740.95. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize HMT & Associates putting the Route 18 Joint Sewer Project out for bid. Motion carried.

Poplar Place Road issue – To be placed on the next agenda as a discussion item.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve All Clad Metal Crafters request for extra officers at the Washington County Fairgrounds June 3rd and 4th Motion carried.

After a brief discussion regarding the status of a portion of Front Street (from the dead end near the store to Allison Avenue) the Board agreed that the Township owns that portion of the street and it is not a private road. The street sign is to be changed to green. Three residents are to be notified of the Township's findings that the road will be maintained from this day forward and a change addresses will occur. At least one resident already has a Front Street mailing address. Other residents will be advised of the need to change their address to indicate Front Street.

Gas well drilling impacts – Collect data

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to renew the extension of the dental plan at the same rate to December 31, 2011. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to re-approve the Victor Sulkowski subdivision. Motion carried.

Vacancy on the Chartiers Township Planning Commission - The recommendation from the Planning Commission will be taken into consideration by the Board. However, the vacancy has been advertised and the other volunteers will be considered as well.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the installation for a hydrant at Ross Street and Short Street as requested by Chartiers Township Fire Department. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to cancel the May 17, 2011 Board of Supervisors meeting. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Bonazza Conditional Use Request with the following conditions: 1) She comply to any local Township Zoning; 2) She obtain a letter of consent from the owner of the property; authorizing her to conduct the business; 3) The cooler be inside the building; 4) Outside storage is prohibited; 5) Proper signage for ingress and egress and 6) the number of parking positions meets requirements for minimum number and must not cause an unsafe situation. Motion carried.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 10:10 p.m. Motion carried.

Richard W. Metzler
Secretary

Wendy Williams, Recording Secretary