

ACHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 4, 2010

Harlan G. Shober, Jr. – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:04 p.m. Tuesday May 4, 2010. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl. Richard W, Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Zoning Officer and Wendy Williams-Recording Secretary.

VISITORS TIME – No participation

APPROVAL OF MINUTES: (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Board of Supervisors Regular Meeting Minutes of April 6, 2010 and Special Meeting April 27, 2010. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Met with PNC Bank representatives, members of Canton Township Board of Supervisors and Mr. Shober concerning possible bond financing for the Joint Route 18 Sewage Project.

Completed and sent the Township of Chartiers Official Statement Disclosure Request form from PNC Bank necessary to move forward with the possible bond for the Route 18 Joint Sewage Project

Drafted and sent notice of site plan approval and list of contingencies to be met to HHSDR Architects/Engineers for the Chartiers-Houston School District Sports Facility Project.

I began trash pick-up service at Arnold Park.

Township is in receipt of the first Ullom Road Park ROW payment, 3900 FT at \$12.00+\$2,163.00 X 2 =\$4,326 for trees verified by the most recent Timber Market Report for a total of \$51,126.00.

Called PA American Water to address a water line break restoration issue at 1501 Henderson Avenue. This issue is resolved.

Due to a resident's complaint, I called the Census Office in Beaver Falls. The Meadowlands Post Office returned census forms. I submitted the street list to the Census Bureau; they will use that information to access the correct census tract map and will send enumerators to those residences.

Showed Rt 18 Sewer Project Map to interested resident of Clarke Street.

Advertised LED Digital Sign Bids.

Arranged and sent one Public Works Employee for a random CDL drug test

Township has received the first quarter 2010 Local Share Assessment payment in the amount of \$42,440.85. Additional distributions will occur in July, October of 2010 and the 4th quarter of 2010 will be distributed in February 2011.

Sent executed FITS Service Agreement to Washington County.

Completed and sent Notification of Official Form to PA DOT District 12 for the Meadowlands Interchange Project.

Received notice from the Park and Recreation Board that Bucyrus is donating \$2,500.00 for the fireworks on June 27th.

Pa American Water has begun a water line replacement project on Wylie, Cherry, North and Pershing Streets and Spruce. I have requested the Fire Department locate areas for the installation of new hydrants in that area. Hydrants are placed at no charge. Once hydrants are in place, I will work with the Light and Hydrant Assessment Collector to have the properties served by the additional hydrants assessed.

The 2010 first quarter landfill host fee was \$29,352.88 short of budget projections of 150,000.00 per quarter. I called Jon Dufalla, Landfill Supervisor, and inquired. February tonnage was down 10,000 tons due to the snowstorm, which equates to a \$17,500.00 loss to the Township in February alone. However, Waste will soon be getting waste material from Range, Atlas and Chesapeake drilling sites and estimates a host fee in the range of \$160,000-\$180,000 conservatively for the second quarter. WM is also considering the vacant land at the former Moly Corp site as a transfer station for waste brought in by rail And transferred to trucks for disposal at the landfill.

Chartiers-Houston Soccer Association has requested the Board consider authorizing the Manager to draft and send a letter of request to PA DOT to extend the guide rails at the soccer field on Country Club Road.

Contacted PA DOT concerning cleaning up debris from tree removal in the Sprowls Bend area of West Pike Street.

Contacted Mark Cain, Project Manager for PA American Water concerning a road restoration issue on South Shady Lane. Binder is currently in the road cut. They plan to mill half the street and pave it. I requested he speak to his paving contractor and determine if the milling is eliminated, possibly overlaying the whole street where it was disturbed.

Took the Army Corps of Engineers documents approved by Canton and Chartiers to Canton Township for signature.

Ted Sankey has requested use of the meeting on Sunday June 13, 2010 for his Eagle Scout Court of Honor Ceremony.

I contacted Keith Lehman of USDA concerning a stimulus grant for equipment. Chartiers Township qualifies for a 15% grant, if awarded. USDA is sending me the grant materials packet in the mail.

Received notice from DCED that the ENRAD Police Radio Grant is successfully closed.

Contacted PA DOT Municipal Services inquiring about PA DOT guidelines concerning engine brakes.

Correspondence of Note

Received a letter from Emily Shade of DEP stating that the review of the Plum Run Watershed Midland Act 537 Plan Update will not be completed within the normal time period. Therefore a sixty-day extension is required. The review should be completed on or before June 21, 2010.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize Mr. Stockton to write a letter to PENNDOT requesting guide rail installation on Country Club Road near the Soccer Field. Motion carried

Mrs. Baker is to be contacted to ascertain the status of the township newsletter. Regarding the Township Clean-up. This is to be announce in the newsletter. September 15th had been announced in the paper will be rescheduled at a later date.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Mr. Ted Sankey use of the meeting room on Sunday, June 13, 2010 at 1:00 p.m. for the Eagle Scout Honor Guard Ceremony. Motion carried

A motion was by Mr. Kiehl and seconded by Mr. Metzler to authorize Mr. Stockton to write a letter to Pennsylvania American Water Company authorizing three (3) additional Fire Hydrants be installed. Motion carried.

Public Works Department – Edward Jeffries

Trucks – 2007 Peterbuilt, 2004 Freightliner, 1977 International Loadstar Jetter, 1991 Mack Vac-All, 1987 Box Van, 2008 Ford Super duty have all been inspected. Still waiting on a price for the Tiger mower. Still waiting on a price to have the bed on the 2004 Ford san blasted.

Ditching – Put in a PA1 Call for the Allison Hollow and waiting for it to clear.

Paved – Potholes – Patching throughout the Township.

Curbs - Repaired a few of the curbs and in the next week or so we will finish that we plowed and broke.

Storm Drains – Jetted all cross pipes on Allison Hollow Road and we will repair the one cross drain at Allison Hollow Road and McClane Farm Road.

Trees – We have had a lot of tree’s fall from the storm we had a few weeks back and from the heavy rain we had over the week end.

Street Signs – Have been repairing street signs when we find them.

Parks – Arnold Park has been mowed and weed wacked for the rental on May 9, 2010.

We have repaired all of the yards that we messed up by removing snow this winter. We are looking into weed killing all guardrails this summer. The cost of weed killer would be \$1259.00 for 40 gallons. State Chemical has now joined Costars as of January of this year so we will now get the Costars price plus free shipping.

Tiger Mower needs a new clutch. Mr. Jeffries was asked to notify Bull International to make arrangements to get it repaired.

Head on the Camera – Mr. Jeffries reported that company was told not to call him before anything was done. In the meantime the camera was shipped to Canada

Mr. Metzler acknowledged the great job the Public Works Department did during the winter snow removal and tree removal. Mr. Metzler’s concern now is a Road Plan. A report is to be provided to the Supervisors by the next meeting.

Planning Zoning Officer – Harold Ivery Jr.

Range Resources have had all the roads bonded and they had Allison Hollow Road listed as being one (1) mile.

Mr. Shober suggested that a Service Agreement be instituted rather than bonding.

The Planning Commission will be reviewing the Gas Well Ordinance and the Obscenity Ordinance.

Mr. Kiehl informed the Board trash has been moved in on the property. The name "Well's" is on the truck. Mr. Ivery is to investigate.

Jamie Harshman, HMT & Associates was present to present the Paxton Grove Plan.

For the record Mr. Shober stated that he would not be voting on this subdivision this evening - David Jardini, the owner of the property, is his son-in-law, therefore he will be abstaining.

Mr. Metzler stated, should this subdivision be approved, that public water be provided to Lots 15 & 16.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl that we issue approval contingent on Nichols and Slagle letter dated April 26, 2010 and public water be provided to Lots 15 & 16. Roll Call: Mr. Kiehl: yes; Mr. Mr. Metzler: yes; Mr. Shober: abstain. Motion carried 2-1-0.

Township Engineer – Daniel Slagle

Capital Improvement Projects

1. **Midland Act 537 Plan** - The Task Activity report was approved by PaDEP on 9/25/09. The Draft Act 537 Plan was completed and presented at the 10/3/09 Township meeting. The Act 537 Plan was advertised on 10/23/09 for the 30 day comment period. The Draft Act 537 Plan was submitted to PaDEP for initial comments on 10/27/09. No written comments were received regarding the Act 537 Plan. The Township Supervisors adopted the Plan by Resolution on 12/1/09. CHJA agreed to accept the initial sewage flows from the existing homes. The Final Act 537 Plan was submitted to PaDEP for initial comments on 12/21/09. **Emily Shade reviewed the Act 527 Plan and provided comments on April 30, 2010. We are currently responding to PaDEP's comments. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.**
2. **Midland Sewer Project** - We redesigned the sewer for only one interconnection with the CHJA sewer system. Preliminary sewerline designs were completed and profiles developed. **Field verification of basement elevations will be performed this month. The WQM Part II Permit will be prepared based on the field verification.**
3. **Sewerline Easements** - We will prepare the required sewer easements based on the final sewer layout.

4. **PennVEST Financing** - The next PennVEST application cut-off is **August 31, 2010 with a November 9, 2010 Board Meeting.**
5. **H2O Grant Application** - The next funding cycle for DCED's H2O will be July 2010. Chartiers Township's DCED's H2O Grant Application submitted on February 11, 2009. We understand that DCED will only consider the prior nonfunded applications. We requested \$1,225,000 or about 50% of the Total Project Cost. All cost are retroactive back to January 1, 2007. This grant is critical to making this project affordable. **We compiled/submitted the required supporting data for the next round for the Midland Sewer Project.**
6. **McClane Farm Act 537 Plan** - We have prepared of the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.

On-Going Developer Projects

1. **Paxton Grove Plan** - We have reviewed the revised subdivision plan to subdivide Parcels A & B in the Moninger Heights Plan into 16 lots which was considered at the last Planning Commission meeting on April 27, 2010 for consideration at the next Supervisors meeting on March 2, 2010.. This plan was approved subject to the items outlined in NSE's letter dated April 26, 2010. We understand that they are currently considering relocating the power lines and reconfiguring the lots.
2. **Dains Subdivision Plan** - We have reviewed the minor subdivision plan to resubdivide the existing one lot into three lots for consideration at the next Supervisors meeting on May 18, 2010.
3. **Miller Consolidation Plan** - We have reviewed the minor subdivision plan to resubdivide the existing nine lots into two lots for consideration at the next Supervisors meeting on May 18, 2010.
4. **Markwest Liberty Site Plan** - We have reviewed the revised site plan to modify the existing site by the addition of an electric substation pad which is in final form with the exception of the Lighting/Noise/Landscaping Plans.
5. **Houston Gas Plant Tank Farm Site Plan** - We are reviewing the revised site plan to add a new Tank Farm Pad. This plan may not move forward due to tank spacing limitations imposed by the regulatory agency.

6. **Dunn Subdivision Plan** - We have reviewed the subdivision plan to subdivide the 95.777 Acre Tract of property along Welsh Road into 6 lots off of a Private Road for consideration at the next Planning Commission meeting on May 25, 2010 @ 6:00PM.
7. **Summit Subdivision Plan** - We are reviewing the minor subdivision plan to reconfigure the existing three lots through lot line changes along Summit Circle for consideration at the next Supervisors meeting on May 18, 2010.
8. **Stasiowski Subdivision Plan** - We are reviewing the minor subdivision plan to reconfigure the existing two lots into more uniformly shaped lots along McClane Farm Road for consideration at the next Supervisors meeting on May 18, 2010.

On-Going Township Projects

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - We attended a meeting by WCPC held on March 29, 2010 to review Act 167 with their consultant HRG. **This ACT will impose added constraints on development within the Township. We have taken the position with WCPC to ONLY impose the minimum REQUIRED by PADEP. A new stormwater Ordinance is required by PaDEP.**
2. **2010 Tap Request** - We are completed the Townships Semi-Annual Report for 2009 which was sent to CHJA/PADEP in order to release Chartiers Township's 2010 tap request. **CHJA is currently installing downstream backflow preventors to eliminate selected areas of basement flooding.**
3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began assembling the base data in preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - We have compiled the historical I/I rehabilitated areas and we are developing the 2010 I/I Reduction Project.
5. **Roadway Priority Plan** - We have prepared a preliminary Roadway Priority Plan which develops a ranking system for consideration by the Road Master/Supervisors.
6. **Construction Standards** - We noted in our review of the Township Land Development Ordinance that the Construction Standards are outdated.

Solicitor – James Liekar

Gas Well Ordinance – The proposed gas well ordinance was given to the Planning Commission for their comments. There was no Planning Commission meeting in March so it was submitted at the May meeting.

Obscenity Ordinance – The current Ordinance was given to the Planning Commission as copy of the Township’s current ordinance on this subject for their comment on updating the ordinance. It was submitted for the May meeting.

Engine Brake/Retarder Ordinance – Has been submitted to the Supervisors for comment.

Lease with CTVFD – Comments from CTVFD’s lawyer have been submitted.

Athletic Field Agreement with the School District – Have reviewed the current proposed agreement and submitted my comments to the Supervisors.

Route 18 bond issue – I spoke to Christopher Brewer concerning the bond issue for the Route 18 SLE. The only action necessary to proceed at this time is to pass a motion retaining him as bond counsel authorizing him to proceed to prepare the necessary documents for the bond issue.

HMT Contract for Route 18 SLE – I have reviewed the contract from HMT and submitted my comments to the Supervisors.

Traffic Signal Agreement with Commonwealth of PA – I have reviewed the agreement and provided the Supervisors with my comments.

SUPERVISOR REPORTS

Mr. Shober: No report

Mr. Kiehl:

Sale of Vehicles – An Explorer, Police Car and GMC Truck. A motion was made by Mr. Kiehl and seconded by Mr. Metzler to advertise them when they are available. Motion carried.

Mr. Kiehl announced the Chairman Shober received the President’s outstanding Leadership Award by the Pennsylvania State Association of Township Supervisors Convention in Hershey.

Mr. Metzler:

While we were at the Convention there was a session called “The Candidates for Governor” and they all answered the question on severance for gas that they were all in support of.

OLD BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table the proposed Fence Ordinance Amendment until the next meeting June 1st. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 24555-24687: \$233,811.94 (includes two (2) payrolls for \$103,256.18 and transfer to Revenue Gaming Fund Deposit of \$42,440.85) Light Fund: Check 1373: \$5,123.44; Fire Hydrant Fund: Check 1375: \$3,456.03; Sewer Fund: Checks 2288-2293: \$98,737.75; (includes treatment costs payment to CHJSA \$96,574.24); Arnold Park Fund: Checks 1320,1321: \$406.35; Liquid Fuels Fund: Check 1393: \$113.75; Municipal Improvement Fund: Check 1356: \$6,428.30; Total All Funds: \$305,636.71 (does not include transfer to newly established Revenue Gaming Fund initially deposited in General Fund). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Resident refunds in the amount of \$564.37. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Non-Resident refunds in the amount of \$1,431.56. Motion carried.

DISCUSSION:

Discuss Chartiers Fire Department April Expenditures:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to pay \$25,380.00 for the Howe Rescue System (Jaws of Life) out of the Mark West Range Money. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to pay \$19,463.61 out of the budget allotment. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approved Resolution **2010-01** regarding Traffic Control Signals. Motion carried.

The discussion on Engine/Brake Retarder Ordinance is to be placed on the agenda for June 1st as a discussion item.

Discuss digital sign bids:

Bids were opened at 12 Noon today and the following proposals were receive:

	LED SIGN	FABRICATED	INSTALLATION	TOTAL
Advantage Led 15311 Vantage Park W Suite 350 Houston TX	\$22,254.00	\$1,188.00	\$3,356.00	\$26,998.00
Golden Rule Signs 4350 Brownsboro Rd Louisville KY.	\$16,250.00	\$1,175.00	\$1,500.00	\$20,000.00
Institutional Specialists Inc PO Box 11528 Pittsburgh, PA			\$27,514.00	
Pro Lite 3505 Cadillac Ave Costa Mesa CA	\$35,600.00		\$ 4,500.00	\$40,100.00

All proposals were accompanied by a 10% Bid Bond.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table the digital sign bids until the next meeting on June 1st. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table the Summer Road Materials until the next meeting on June 1st. Motion carried.

Discussion of Silver Maples Road is to be placed on the next agenda.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to advertise up to five (5) for summer help in the Public Works Department. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to renew the dental insurance with MetLife. Motion carried.

Discuss Gas Well Office – The proposed ordinance was given to the Planning Commission for their comments.

Mr. Metzler stated while attending the State Convention he had visited the DEP Departments on air quality measurements around compressor stations and DEP recognizes the need of doing air quality measurements around these sites and they plan on doing it. Mr. Metzler plans on following up with a contact from DEP. He has also expressed a concern of the air pollution from the flaring operations; compressor stations and processing plants might contribute to some pollution in cistron water.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize partial payment of \$53,820.73 to Stewart Contracting for the Indiana Avenue Storm Water Improvements. Widmer Engineering recommends the partial payment. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler approved partial payment of \$33,482.25 for Tedesco Construction Company for the McGovern Road Bridge Replacement Project. Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Engineering Agreement with HMT for the Route 18 Joint Sewer Project contingent on #2 in the Solicitor's report (copy of the contract) and agreement other than being negotiable; cost of services to be provided and not left blank. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler that we approve the Social Hall Agreement with Chartiers Township Volunteer Fire Department contingent on the Solicitor approving the contract. Motion carried.

Discuss proposed Lease agreement between Chartiers Township and catering Creations by Phil and Laurie.

Mr. Liekar changed "agent" to "lease" and the Township is "leaser". Section 7: add workers compensation insurance.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the proposed Lease agreement between Chartiers Township and Catering Creations by Phil and Laurie contingent to approval of the Fire Department Lease; agreement for one (1) year. Motion carried.

Discuss proposed Ball Field Agreement between Chartiers Township and Chartiers-Houston School District.

A motion was made by Mr. Metzler and seconded by Mr. Kiehl to approve the agreement contingent on the four items (related facilities; term: full authority; 13.5 acres; annual maintenance cost to be defined (prorated by use up to 50%). Motioned carried.

Discuss the Scope of Services Agreement with PNC Bank for a bond for the Route 18 Joint Sewer Project. No action needed at tonight's meeting. This is to be placed on the June 1st meeting as a discussion item.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approved Dinsmore & Shohl as Bond Counsel for services in connection with the proposed public sale and issuance of a tax-exempt general obligation bond to complete the financing for the Route 18 Joint Sewage Project; 1.7 million dollars. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Park and Recreation Board requests event approval for July 24th Movie Night not to exceed \$850.00 and August 21st Movie Night not to exceed \$650.00 and August 14th Shaker

Woods Bus Trip not to exceed \$750.00 (Residents \$10.00; Non-Residents \$22.00).
Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to cancel the May 18, 2010 Regular Monthly Meeting (Primary Election). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to donate \$50.00 for the Canonsburg July Fourth Celebration, Inc. Motion carried.

Discuss HMT billing for the Route 18 Project. There is an issue of costs and engineer as arbitrator.

EXECUTIVE SESSION: None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 10:23 p.m. Motion carried.

Richard W. Metzler
Secretary

Wendy Williams, Recording Secretary

