

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
NOVEMBER 16, 2010

Harlan G. Shober, Jr.-Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday, November 16, 2010. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisor A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were: James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Zoning/Planning Director and Wendy Williams-Recording Secretary.

VISITORS TIME:

Marsha Lewis-Pastor
Resurrection Church

Pastor Lewis approached the Board regarding the Pine Lawn Home and the Townships' intention with the property. Pastor Lewis is interested in purchasing the property as a transitional home.

The Township is in the process in raising the two mobile homes situated on the property.

Mr. Michael Wyatt
350 Cloverdale Ave.
Canonsburg, PA. 15317

Mr. Wyatt is concern over a "Bus Stop" situation. Children have stood on the corner of property located at the intersection of Cloverdale and Oak Spring Road. The gentleman has placed chains across a driveway to prevent children from standng on the property while awaiting the school bus. Children are now standing out on the road.

The Township is to investigate the possibility of placing gravel on a site next to the property and possibly contact the owner of the property owner to work out a solution.

Robert Bradford
McClane Farm Rd.
Washington PA 15301

Due to the construction being done at the end of McClane Farm Road the road has deteriorated considerably and has been covered with mud and vehicles parking/blocking the road Motorists can't get through due to all the vehicles. Mud is terrible.

Henry Likar
McClane Farm Rd.
Washington PA 15301

Trusses are on the road (McClane Farm Road) Mud on the road and multiple vehicles on the road. He was 15 minutes late getting work one day Mail boxes on the right side are sticking out on the road The contractor needs to put some gravel down and get the vehicles off the road.

Mr. Ivery is to investigate and report to back to the Board.

Mr. Bradford asked for a status for the McClane Farm Road Sewer Project.

The Engineer has prepared the Task Activity Report, which is the first step required by PADEP. As soon this report is approved by DEP the Supervisors will act on the next step. Sewer line on McClane is a priority for the Township.

APPROVAL OF MINUTES (Posted on Bulletin Board)

A motion was made by Mr. Kiehl to and seconded by Mr. Metzler to approve the Supervisors regular meeting minutes of October 26, 2010 as presented. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Sent copy of debt resolution for the JCB Front End Loader to PNC Bank as part of the loan closing documents.

Drafted and sent LSA Letters of Support for the Library, The Canonsburg-Houston Joint Sewage Authority and the Western Area Career and Technology Center as approved by the Board of Supervisors.

The GMC Truck was paid for by certified check in the amount of \$3,654.00 and title was transferred to Sulli Motors. The 2001 Crown Victoria was paid in full in cash in the amount of \$1,305.00 and the title transferred and picked up by Ken Boughter.

Discussed Route 18 Sewer Project sewage bill collection costs with Bob Franks of Canton Township.

Resolved a recycling pick-up problem with Waste Management.

Working on the RACP application.

Working on 2011 Township Budgets.

Meeting with Cecil Township and several other Townships on Wednesday November 18th to discuss interest in multi-municipal road overlay bidding.

I have been in contact with Dave Lucas of Allegheny Power concerning the pole on Country Club Road.

Correspondence of Note:

Received Police Pension Plan 3rd Quarter 2010 Investment Report. The fund had a \$116,482.91 net increase from the 2nd Quarter 2010. Total current assets are \$1,579,285.91.

Received notice from DEP that the Sewage Planning Module for Paxton Grove Subdivision was approved under the capped sewers agreement in accordance with PA Code 25 Chapter 94.11 (b).

Pubic Works Department – Edward Jeffries

Trucks – The trucks have been gone over and just about ready for winter. There are a few things that have to be done to a couple of trucks.

Paved-Potholes – We have been repairing potholes in the township as they occur.

Storm Drains – We have prepared the storm drain on Welch Road and from the paving of Wylie Avenue and North Avenue.

Trees – We have been taking care of trees as they occur.

Guide Rails – Still working on guide rails for Arden Road.

Parks – Nothing to report.

Building – We have installed the conduit in front of the Township building and ran all the wires needed to run the sign.

Planning/Zoning Officer – Harold Ivery, Jr.

Range Resources has bought the Fife Moving and Storage Building on North Main Street in Washington. A final inspection was preformed

The Gas Plant is expanding again.

The School District has begun construction.

Pine Lawn Home –Mr. Metzler had heard from the neighbors saying there was no one in the house and it was closed but still has seen one fellow walking around that used to live in there. He requests a status report on the property and its use.

Mr. Ivery is to investigate and report back to the Board

Daniel Sporrer – Vice President Real Estate
Stone & Company

Mr. Sporrer was present in continuation of the proposed development of the Chartiers Industrial Complex on Plum Run Road, Canonsburg.

After a discussion it was determined that Mr. Sporrer has not yet addressed the issues as outlined in the Engineer's Letter dated September 17, 2010.

A developers' agreement has been received.

Mr. Sporrer was invited back to the meeting to be held on Tuesday November 30, 2010.

Township Engineer – Daniel Slagle

Development Proposals

1. **Markwest Liberty Site Plan** - We have reviewed the revised site plan, Lighting/Noise/Landscaping Plans to modify the existing site by the addition of an electric substation pad. **We have requested an updated Boundary Sound Survey Report.**
2. **Paxton Grove Plan** - We are providing periodic construction surveillance.
3. **Houston Gas Plant Tank Farm Site Plan** - We have reviewed the revised site plan (Version 9) to add a new Tank Farm Pad. We have prepared a revised comment letter which include Fire Department/Emergency Responder training.
4. **Brigich Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the one lot into three lots for

consideration at the next Supervisors meeting on December 7, 2010.

5. **Collins Subdivision Plan** - We have reviewed the minor subdivision plan to subdivide the one lot into two lots for consideration at the next Supervisors meeting on December 7, 2010.
6. **Jones Subdivision Plan No. 3** - We have reviewed the minor subdivision plan to resubdivide the existing two lots into five lots for consideration at the next Supervisors meeting on December 7, 2010.
7. **Stone Site Plan** - We have reviewed the revised site plan on 9/17/10 to construct an Office Building and parking lot on top of the existing pond. We prepared a preliminary cost estimate to construct a sanitary sewer to the Stone Plan.

Capital Improvement Projects

1. **Midland Act 537 Plan** - The Township Supervisors adopted the Plan by Resolution on 12/1/09. We have respond to PaDEP's comments and updated the Act 537 Plan. A Sewage Disposal Needs Survey is required by PaDEP. Once the Act 537 Plan is approved, we will apply for 50% reimbursement of the TAR.
2. **Midland Sewer Project** - Field verification of basement elevations will be performed this next month. The WQM Part II Permit will be prepared based on the field verification.
3. **PennVEST Financing** - The next PennVEST application cut-off is February 15, 2011 with an April 19, 2011 Board Meeting.
4. **H2O Grant Application** - We compiled/submitted the required supporting data for the next round for the Midland Sewer Project in September 2010. The grant award will be in July 2011.
5. **McClane Farm Act 537 Plan** - We have prepared of the Task Activity Report to evaluate the McClane Farm Road Watershed as required by PaDEP.

6. **Local Share Account Grant** - We have prepared/submitted the Township's LSA Grant Application on 10/14/10 for Phase I of the Midland Sewer Project in the amount of \$500,000. We requested letters of support.

On-Going Developer Projects

1. **Kingston Estates** - We requested the Developers Agreement, construction drawings and recorded plan.
2. **Summit Plan** - We reviewed the Developers Agreement and construction drawings and will prepare a letter of Final Matters and cost to complete the plan.
3. **Villas of Arden Mills** - We reviewed the Developers Agreement and construction drawings and will prepare a letter of Final Matters with cost to complete the plan.
4. **Countryside Estates** - We requested the Developers Agreement, construction drawings and recorded plan.

On-Going Township Projects

1. **Act 167 - Municipal Separate Storm Sewer System (MS4)** - We attended a meeting by WCPC held on March 29, 2010 to review Act 167 with their consultant HRG. **This ACT will impose added constraints on development within the Township. We have taken the position with WCPC to ONLY impose the minimum REQUIRED by PADEP. A new storm water Ordinance is required by PaDEP.**
2. **2010 Tap Request** - We are currently preparing the 2011 tap request to CHJA.
3. **Act 57 Tapping Fee Calculation** - We reviewed the prior tapping fee calculation and began the preparation of updating the Township's Act 57 Tapping Fee Calculation.
4. **Infiltration/Inflow Reduction Program** - We have prepared a list of areas recommended for additional CCTV in preparation of the 2011 Sewer Rehabilitation Project.
5. **2010 Sewer Rehabilitation Project** - Plans, technical specifications and Contract Documents were finalized for an October 19, 2010 bid opening. The bids ranged from \$69,069 to \$117,450 with Green Thumb Lawn Care & Excavation being the low bidder. Contract Documents are being processed with construction scheduled to start 11/29/10 and be completed by 2/28/11.

6. **Roadway Priority Plan** - Bids were accepted on 9/7/10, Agreements executed on 9/28/10 and a Notice-to-Proceed issued on 10/6/10. North Johnson (A. Folino) was paved on 10/15/10. Final Estimate No. 1 was prepared in the amount of \$52,662.77, \$5,073.23 less than the bid. Close-Out documents have been executed. Thorne Street was paved 11/2/10. The Final Estimate is currently being prepared. The Contractor has requested to Shot & Chip the roads early in 2011 due to weather.
7. **Ryburn Bridge** - We prepared a letter (9/21/10) to Dawson Geophysical regarding the bridge deck damage. **No Response.**
8. **Township Subdivision and Land Ordinance** - We have completed the preparation of the Draft Construction Standards and we are currently updating the Land Development and Subdivision Ordinance.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Manager to re-advertise the Act 537 Plan for Midland due to some of the debt charges changing. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to send the Midland Task and Activities Report to PADEP. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to extend the Roadway Priority Project for the Shot and Chip project completion date to no later than May 15, 2010 contingent on the Contractor supplying the Supervisors a letter agreeing to holding to the bid price. Motion carried.

Ryburn Road Bridge Damages – Mr. Liekar is to notify Attorney Komorowski-Range Resources.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Solicitor and Engineer to work on Ordinance #94 regarding Road Openings. Motion carried.

Solicitor – James Liekar

The resolution authorizing the submission of the Redevelopment Assistance Capital Program has been advertised and is on the agenda for action.

The Legal Notice is ready for the Public Hearing on the proposed rezoning of Race Track Road from West Pike Street to the Railroad Crossing.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Solicitor to advertise a public hearing on the proposed rezoning of Race Track Road from Pike Street to the Railroad Crossing for 6:00 p.m. Tuesday December 21, 2010. Motion carried.

McConells Mills Bridge Damages –T.K. Stanley is not to be found registered. Attorney Komorowski to be contacted by Mr. Liekar

SUPERVISOR REPORTS:

Mr. Shober:

Mr. Shober was approached by the Allison Park PFO a Bingo Raiser. The gymnasium at the Allison Park Elementary School is too small for the event. They asked if they could use the Chartiers Fire Hall/Social Hall. The Supervisors are in favor of permitting the use of the hall with the waiver of the rental fee provided it does not violate the agreement that the township has with Phill Agostinelli Mr. Stockton to speak with Mr. Agostinelli.

Mr. Metzler:

No report

Mr. Kiehl:

No report

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 25279-25348: \$153,809.82; Light Fund: Checks 1386,1387: \$5,235.40; Fire Hydrant Fund: Checks 1390, 1391: \$3,580.14; Sewer Fund: Checks 2342-2351: \$120,979.81 (Includes Treatment Cost for Sewer Bills \$100,405.12) Revenue Gaming Fund: Check 1011: \$532.54; Rte. 18 SLE Fund: Check 1006: \$51,470.00; Liquid Fuels Fund: Check 1398: \$3,480.00; Municipal Improvement Fund: Check 1363: \$6,328.30; Total All Funds: \$345,316.01) Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Shober to authorize the submission of the Redevelopment Assistance Capital Program application for the Chartiers Township Community Center Project to the Governors Office of the Budget. A discussion followed.

Mr. Metzler expressed concern on the Community Center. Project noting that there are no plans for its operation (e.g staffing requirements, etc. and reoccurring costs of operation and maintenance. Therefore it is not known if the Township can afford the facility.

Mr. Kiehl: yes; Mr. Metzler: abstain; Mr. Shober: yes. Motion carried 2-0-1.

Mr. Metzler stated that he was not here when the plans for the building program started. I am not convinced we need a building, but I will have to say it is remarkable and outstanding of how much money was raised for the effort.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to re-approve the Dain Subdivision. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to accept the resignation of Joseph Duda from the Chartiers-Houston Community Library with regret. Motion carried

Mr. Metzler will contact the Library Board for recommendations.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Real Estate Refund in the amount of \$6.81. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2007 Non Resident refunds in the amount of \$1,111.37. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2008 Non Resident Refunds in the amount of \$4,027.86. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 Non Resident refunds in the amount of \$8,184.39. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2010 Non-Resident refunds in the amount of \$1,606.36 Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the 2011 Tentative Budget. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Manager to draft and advertise the 2011 Tentative Budget. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve an ordinance adopting the Township Codification of Ordinances. Motion carried

DISCUSSION ITEMS:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to award the 2010 Anti-Skid Type-1A contract to Del-Sir Supply at \$17.77 per ton for a total bid of \$35,540.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to award the 2010 Cold Patch contract to Del Sir Supply at \$94.97 per ton for a total bid of \$18,990.00. Motion carried.

After a discussion of the Villa at Arden Mills street adoption a meeting is to be set up.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve HMT and Associates invoice for the Route 18 Joint Sewer Project in the amount of \$51,470.00 contingent on the Manager finds the details are in order. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Chartiers Township Fire Department October 2010 bills in the amount of \$8,318.63. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the balance of \$210.40 toward the November bills with a letter that this completes the budgeted money from the Township and the remainder of the year is responsibility of the Fire Department. Motion carried.

Discuss signature stamp for emergency purpose. After a brief discussion it was mentioned that a policy should be in place for this purpose.

EXECUTIVE SESSION

None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 9:53 p.m. Motion carried.

Richard W Metzler
Secretary

Wendy Williams, Recording Secretary