

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS  
SEPTEMBER 15, 2009

Harlan G. Shober, Jr. – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 7:05 p.m. Tuesday September 15, 2009. Mr. Shober asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Zoning/Planning Director and Wendy Williams-Recording Secretary.

**VISITORS TIME:**

No Participation

**APPROVAL OF MINUTES:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Supervisors regular meeting minutes of September 1, 2009, as presented. Motion carried.

**STAFF REPORTS:**

**Township Manager – Samuel R. Stockton**

September 15, 2009 Manager Report

Prepared for and interviewed Assistant Treasurer candidates.

Met with Larry Gasparato, of PennVest, and Jamie Harshman of HMT Engineering to tour the site of the Route 18 Sewage Project, to give Mr. Gasparato an understanding of the project scope, for the PENNVEST application review

Arranged a meeting and met at the site with a representative of a resident with questions concerning a ROW across their property.

Arranged a meeting on the Indiana Project with the Solicitor, Township Engineer, and two residents.

Director of Public Works and I met with our PA DOT Municipal Services Representative concerning a bid specifications packet for Allison Hollow Road Paving Project

Sent a letter to the Cooles Family Engineer stating what is required to submit a storm water plan for consideration by the Board.

Submitted the 2008 Recycling Grant Application to DEP.

Arranged and attended a meeting with the Board of Supervisors, Jack Machek, Regional Director of DCED, and Mark Duane, of Hayes Design Group to discuss the proposed Community Center for a DCED Grant application.

I have arranged a meeting at the Township property on Ullom Road with a land agent from Mark West and a representative from the Tractor Pull Association on Thursday September 17, 2009 at 10:30 A.M. to discuss the proposed R.O.W

Comcast has relocated their lines to the new pole on Barnickle Street, I have contacted Verizon and they say the lines will be moved in the next couple of days.

**Correspondence of Note:**

Received copies of the Emergency Response Plan from Chartiers-Huston School District. Distributed them to the Police Department, Fire Department and Township Emergency Management Coordinator.

Received a signed copy of the Canton/Chartiers Township Interceptor Meeting Minutes.

Received notice from Columbia Gas of PA that they intend to apply for a General Permit from DEP to install 600 feet of 4-inch plastic line along South Johnson Road in November 2009.

Received a copy of the executed Task Activity Report for the proposed Chartiers Township Act 537 Plan for the Midland Sewer Project; submitted on the Township's behalf to Emily Shade of DEP for review and approval.

Received a copy of the executed Cultural Resource Notice submitted on the Township's behalf by Nichols & Slagle Engineering to the Pennsylvania Historical and Museum Commission for review and comment on the proposed Midland Sewer Project.

Received notice from the State Auditor General's Office that the 2009 Commonwealth allocation for the Volunteer Fire Relief Association, in the amount of \$42,610.31, will be direct deposited in our General Fund Account on September 14, 2009, this is an agenda item.

**Public Works Director – Edward Jeffries**

Trucks – All equipment is inspected and in working order

Ditched – Finished Seik Road and Arden Road and we are now on Plum Run Road.

Paved-Potholes – We are finishing a spot repair on Forrest Avenue and will be done in the morning. We will be doing a spot repair on Thorne Street starting tomorrow.

Curbs-We installed a curb on Green Street and one at 363 North Main Street.

Storm Drains – We installed the storm drain for the Library.

A J Strimel added an extension to the driveway on Kings Road. The concrete (we discussed) he will cut it back to where the road is.

Slow-School Bus Stop on Route 18-In order to install a sign it should follow PENNDOT Specifications – Mr. Stockton to contact Municipal Services.

After a brief discussion Mr. Jeffries is to look at Allison Hollow Road to see if he wanted to build up the edges with blacktop.

Mr. Jeffries is to take water samples on Welsh Road.

**Planning/Zoning Officer – Harold Ivery Jr.**

Mr. Ivery presented the Kinston Estates Plan – This is a re-platting. The plan has been reviewed by the Washington County Planning Commission. Mr. Patterson had one item on his review regarding distances. The surveyor is to contact Mr. Patterson on that. This is being changed from five units to four buildings.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Kingston Estate Plan. Motion carried.

The Moninger Heights Consolidation Plan was submitted. The correction letter, from the Engineer, has been received. This was just received today. Mr. Patterson reviewed it and the Surveyor answered. Mr. Patterson has not reviewed the corrections.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the Moninger Heights Consolidation Plan contingent on all articles being satisfied. Motion carried.

MarkWest is ready to install their holding tanks. This was turned into the Washington County Sewerage Council and was given a checklist. The Maintenance Agreement was already signed, but it was under Range Resources at a different address. They have changed the address from 930 Western Avenue to 800 Western Avenue.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve a temporary holding tank for MarkWest at 800 Western Avenue, Canonsburg, PA. Motion carried.

Storage Trailers – Country Club Rd. – The owner sent back to me the lease of the trailers. He is to get back in touch with me to let me tell him what he is suppose to do. Mr. Ivery to make another contact.

**Solicitor – James Liekar**

An agreement has been prepared for the Patsch Family concerning the donation of property. Another drawing has been received from Mr. Patterson.

Pine Lawn Home Property – A memo was sent to the Board. There are federal tax liens around \$3,700. There are two open mortgages on it. The amounts recorded at the courthouse are around \$150,000. Does the Board want to proceed? The beginning price for bidding would be \$28,922.00. After a brief discussion it was the consensus of the Board would not proceed with bidding for the property.

**SUPERVISOR REPORTS:**

**Mr. Shober**

No Report

**Mr. Kiehl**

Notices on Rental Property – What can we do to the landlords who have not responded to the notice? I would like to send them a second letter. Should the letter be sent certified before we take action? After a brief discussion it had been decided by the Board to place this matter on the next agenda.

**Mr. Metzler**

Up-date on Library Trustees – Mr. Liekar looked into the Library Law. The appointment of Trustees of the Library should be by the Municipalities and proportioned to the Municipalities Contributions to the Library. This information will be taken back to the Library and they will have to amend their by-laws and decide the number of members they want to have (five, seven or nine) and how they will be proportioned between School District, Township and Houston Borough.

**OLD BUSINESS:**

None

## **NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 23838-23876: \$138, 139.86; Light Fund: Check 1357: \$4,730.62; Sewer Fund: Checks 2232-2234: \$3,101.00; Arden Force Main Fund: Check 1052: \$300.00; Municipal Improvement Fund: Check 1342: \$2,037.50; Total All Funds: \$148,308.98). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2006 Non-Resident refunds in the amount of \$187.81. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2008 Non-Resident refunds in the amount of \$5,892.75. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2008 Residential refunds in the amount of \$24.52. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2009 2<sup>nd</sup> Quarter Non-Resident refunds in the amount of \$8,667.04. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to acknowledge the 2010 Minimum Municipal Funding Obligation for the Police Pension Fund in the amount of \$75,291.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize 2010 Minimum Municipal Funding Obligation for the Township Service Employees Pension Fund in the amount of \$39,092.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Commonwealth Volunteer Fire Relief Association allocation in the amount of \$42,610.31 to the Chartiers Township Volunteer Fire Company. The funds have been direct deposited into the General Fund. Motion carried.

## **DISCUSSION:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Manager to advertise Requests for Proposals for Township Engineer. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Manager attend PSATS Municipal Budget Class at the Uniontown Holiday Inn on Thursday September 24, 2009 from 8:30 A.M. to 4:30 P.M. Cost is \$60.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Township Engineer and Solicitor to take actions necessary to enable the Patsch Family to donate property to Township. Motion carried (Mr. Liekar informed the Board that once

the agreement is signed the Board will need to authorize the Engineer to do a subdivision)

Discuss awarding Winter Road Materials Bids.

Bids were advertised and opened at 12:01 p.m. and the following bids were received:

2,000 ton Anti-Skid Type 1-A delivered to Township Stock:

A&S Landscaping Canonsburg, PA	\$11.65	\$23,300.00
Del Sir Supply, Meadow Lands, PA.	10.92	\$21,840.00
Ligoneer Stone, Latrobe, PA.	20.75	\$41,500.00
Edmunds Trucking McDonald PA.		No Bid
Hanson Aggregate Connellsville, PA.		No Bid

All bids were accompanied by a 10% Bid Bond.

200 ton Cold Patch F.O.B. Plant – No bids received.

Mr. Stockton recommended the Board table the bids until the Township received results from Washington County. Results should be received next week.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to table awarding the Winter Road Materials Bid until October 6, 2009. Motion carried.

Resealing of Roads – A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize roads that have been previously identified (3.5 miles) for bidding. Motion carried.

The Public Works Director is to prioritize the remaining 10 miles of the 13 miles of road for resealing.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve the request from Relay For Life fees to be waived for the meeting room and kitchenette for a fund raiser card party to be held on October 22, 2009 from 7pm until 10:00 pm. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler authorizing the Solicitor to advertise a hearing notice for proposed adoption of the Township Codification of Ordinances, completed and submitted by General Code. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Workman's Compensation Insurance renewal. Renewal cost is \$59,823.00. This premium is \$3,722.00 less than the current policy. Policy proposal does not include Heart and Lung Coverage. Motion carried.

Discuss paving Allison Hollow Road – Met with Municipal Services and went out to measure road per length as well as width. Allison Hollow Road is not consistent all the way out. (20-ft some places down to 16-ft.). A bid package has been prepared based on paving the whole road. Municipal Services is recommending widening it to 20-ft. this year and paving it the next paving season, or do it in segments.

Mr. Jeffries to prepare a plan for next meeting.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve proposed Resolution 2009-05 approving Canonsburg-Houston Joint Authority 537 Sewage Plan for a plant expansion from 5.0 MGD to 8.4 MGD at a cost of \$41,109,435.00. Roll Call: Mr. Kiehl: yes Mr. Metzler: abstain; Mr. Shober: yes. Motion carried 2-0-1.

Discuss Budget Hearings – After a brief discussion Mr. Kiehl suggested the second meeting night in October (October 20<sup>th</sup>) at 6:30 p.m.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 8:40 p.m.

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Richard W. Metzler  
Secretary

Wendy Williams, Recording Secretary