

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
September 20, 2011

Harlan G. Shober, Jr. called the regular meeting of the Chartiers Township Board of Supervisors at 7:00 p.m. Tuesday, September 20, 2011. Mr. Shober asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiel, Richard W. Metzler and Mr. Shober. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary.

VISITORS TIME:

Mr. Tom Olszewski
121 Adlin Ave.
Houston, PA. 15301

Mr. Olszewski expressed concern of the quality of repairs in reference to the restoration due to the Sanitary Sewer work done recently and the condition of Adlin Avenue. Waking up on a Sunday morning and there being yellow flags in the front yard – there being still a lack of communication due owners not being notified. Telephone wire still exposed hanging from a maple tree. The box in which the telephone wire that goes into is laying down.

Mrs. Agnes Yanchak
117 Adlin Ave.
Houston PA 15342

No grass in back yard.

Mr. Bill Bellino
119 Adlin Ave.
Houston, PA 15342

He has never been contacted concerning damages to his property. He is constantly picking up black top out of front yard along Adlin Ave.

Mr. Kenneth Britten
President – Chartiers Houston Community Library

Mr. Britten presented the Library's five (5) year "Strategic Plan".

**Mrs. Vera Koziel
829 W. Grant St.,
Houston, PA 15342**

Mrs. Koziel's concern is the deplorable condition of Oak Alley from Johnson Road and Shady Avenue. This matter was turned over to the Public Works Director.

APPROVAL OF MINUTES (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Creekside Commons Conditional Use Public Hearing minutes of September 6, 2011. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Sidewalk Maintenance Ordinance Amendment Public Hearing Minutes of September 6, 2011. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Board of Supervisors Regular Meeting Minutes of September 6, 2011 as presented. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Contacted the Department of Environmental Protection concerning the status of the Revised Updated Corrective Action Plan Review.

Addressing issues for Act 32 County Wide tax Collection compliance.

The Northwest Savings Bank loan for the Tractor/Tiger Mower is approved. I will complete the loan documents when the bank processes them.

Re-advertised the bid notice for the Police Exterior Wall Covering Project.

Advertised the bid notice for the 2011 Road Projects.

Attended Paxton Farm Bridge Progress meeting and Mark West Railroad Project meeting

I spoke with Walter O'Shinski, Engineer for the Cecil Township Sewer Authority, concerning accepting sewage flows from Creekside Commons and reported to the Board of Supervisors.

I will be contacting State and Federal Representatives for letters of support for the Midland Sewer Local Share Account Grant application and beginning the 2012 budgets.

Mr. Stockton is to notify Senator Timothy Solobay to coordinate a meeting with PENNDOT with regarding Race Track Road.

Public Works Director – Edward Jeffries

Trucks – 1995 International needs to go in to have the clutch looked at. The new tiger mower will be getting its 100 hr. service. All other equipment is inspected and ready.

Paved –Potholes – We have been patching some of the roads we have on the shot and chip list we are about 40% completed we will continue patching these roads and removing debris that is laying in the ditch lines.

Storm Drains – We have been going street by street checking on problem storm drains and repairing as needed.

Trees – We have been removing trees that have fallen during the heavy rain season.

Guide Rails – We have been trimming back the roads with the tiger mower Seik Crossroad, Valley Road, Arthur Road, have been widening we are now on Paxton.

Parks – We have been taking care of the parks we have them rented until the first week of October that is when we will winterize the comfort station.

Building – Pine Lawn has been secured.

Ditching – We will be working on chipping the limbs at Pine Lawn instead of burning.

Sewerlines – We will be raising a manhole on Short Street we found was buried while doing a dye test last week. We continue to flush and monitor problem areas.

Planning/Zoning Officer – Harold Ivery, Jr.

The Zoning Hearing Board, at their hearing September 19th denied the request to construct a 24'x60' garage at 303 Linda Lane.

The application filed by Maronda Homes – a decision is to be made on October 17, 2011.

Surveys are under way for demolitions next year.

Attended a Magistrate Hearing a month ago on property located on Crossroads Road – the Magistrate fined them \$100.00. All the cars have been tagged and have 10 days to move them.

Mr. Ivery submitted a request permitted Peter Grieb and himself to attend an annual conference @ \$374.00

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve request. Motion carried.

Township Engineer – Daniel Slagle

Development Proposals

1. **Houston Gas Plant Tank Farm Site Plan** - We are providing periodic Construction Surveillance of the site grading. We received/reviewed Addendum #12 regarding fill placement/drainage culverts for compliance with the Township Ordinance.
2. **Chartiers Industrial Park Subdivision Plan** - **The Subdivision Plan is complete and ready for signature as soon as the Bonds are posted.**
3. **Chartiers Industrial Park Site Plan** – Construction started 8/15/11. The Developer plans to replace the existing culvert with a new culvert. PaDEP is requiring a Planning Module for the holding tanks. We contacted Ellis Asphalt who agreed to grant a Sewer R/W to the Township. The Developer is currently revising the sewer drawings.
4. **Piatt Subdivision Plan** - We have reviewed the simple subdivision plan submitted on (7/19/11) that show a lot line discrepancy.
5. **Glass Subdivision Plan** - We have reviewed the simple subdivision submitted on (9/12/11) reconfiguring two lots into two lots along Cherry Avenue.
6. **Roupe Subdivision Plan No. 1** - We have reviewed the simple subdivision submitted on (9/16/11) reconfiguring one 5.053 Acre Tract into three lots along Hichory Ridge.

7. **Creekside Commons** – We are currently working with the Solicitor in the preparation of the Developers Agreement and establishing the Bonding requirement.
8. **Microtel Hotel Site Plan** – We reviewed the Site Plan submitted on 8/15/11 to construct an 80-Unit Hotel along Racetrack Road on a 3 Acre Tract considered at the last Planning Commission meeting on 8/23/11. We also reviewed the Storm Water Management Plan for compliance with the Township Ordinance. **This plan will be reconsidered at the next PC meeting on 9/27/11.**
9. **CONSOL Westland Subdivision Plan** – We reviewed the Subdivision Plan to subdivide a 157.3208 Acre Tract of property along McCalmont Street into 2 lots in Chartiers & Mount Pleasant Townships. Revised plans have not been submitted.
10. **Markwest Rail Yard**– We reviewed the revised Rail Yard plans submitted on 9/16/11 to construct a rail line from Westland to Southview of which 1 mile is in Chartiers Township. We also attended a meeting on 9/16/11 to review the project. We prepared a suggested list of conditions for approval.

11. **Markwest Rail Yard Grading Permit** – We reviewed the Markwest Rail Yard grading permit to grade 118 Acres and prepared the required Bonding requirement.

Capital Improvement Projects

1. **Midland Act 537 Plan** –The Tripartite Agreement was executed by all parties. **We applied to PaDEP for \$19,204.60 reimbursement of the Midland Act 537 Plan on 6/29/11.**
2. **Midland Sewer Project** - The design level construction drawings, technical specifications, WQM Part II Permit (\$500), the GP5, GP8 and NPDES Permit (\$600) were all submitted to PaDEP/WCCD for review. We have taken the Pre-Construction Photos of the project. **We prepared/submitted the Act 14 Utility Notification Drawings. The proposed sewer will serve Haft Street.**
3. **Midland Sewerline Easements** - We are currently preparing the required sewer easements based on the preliminary sewer layout.
4. **PennVEST Financing** – PennVEST will not accept the project until the Permits are in place. The next PennVEST application cut-off is November 16, 2011 with a January 25, 2011 Board Meeting.
5. **McClane Farm Act 537 Plan** - The McClane Farm Act 537 Plan is 75% complete.
6. **Community Center RACP Grant Application Grant** - We prepared the PNDI and PHMC requests for the project.
7. **Local Share Account Grant** - We updated the cost projection/cost estimate for the Midland Sewer project as requested by Washington County Planning requesting an LSA Grant in the amount of \$1,278,000. **We are currently updating the LSA Grant Application due October 14, 2011.**

On-Going Developer Projects

1. **Paxton Grove Plan** – The roadway construction is complete.

On-Going Township Projects

1. Act 167 - Municipal Separate Storm Sewer System (MS4) - The MS4 NPDES Permit is due on September 9, 2011. We have reviewed and commented on the new stormwater Ordinance as required by PaDEP.
2. 2011 Tap Request - We requested that PaDEP release 80 additional taps. We are currently preparing the 2012 Tap Request.
3. Act 57 Tapping Fee Calculation - We updated the Township's Act 57 Tapping Fee Calculation. Request meeting to review the tapping fee report.
4. Infiltration/Inflow Reduction Program - Jet Jack is completing the CCTV work which should be completed the end of the month.
5. 2010 Sewer Rehabilitation Project - We received quotes to resolve the inadequate restoration by the Contractor to be funded by the \$2,000 hand money. Three residents have complained of Crab Grass in their yards.
6. 2011 Sewer Rehabilitation Project - We contacted the Contractor who has submitted his shop drawings and is currently notifying the residents prior to starting the project next week.
7. 2011 Paving Project - We have prepared the Technical Specifications/Contract Documents to pave Shot & Chip sections of the Township Roadways with bids to be received on October 4, 2011.
8. 2011 Demolition Project - We have prepared the Technical Specifications and Contract Documents to demolish 712 West Grant Street with bids to be received on October 4, 2011.
9. Township Subdivision and Land Ordinance - The PC is currently evaluating the new Construction Standards. We are

currently updating the Land Development and Subdivision Ordinance.

- 10. Roadway Opening Ordinance** - We prepared suggested language for consideration by the PC, Supervisors and Solicitor.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize the Engineer to notify Green Thumb Excavating that the Township is going to precede with another Contractor to complete the restoration work. Motion carried.

A complete list is to be compiled as to the homeowners concerns and homeowners to sign off once they are completely satisfied.

Solicitor – James Liekar

No report.

SUPERVISOR REPORTS:

Mr. Shober – No report

Mr. Kiehl – No report

Mr. Metzler – No report

OLD BUSINESS:

None

NEW BUSINESS

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to authorize payment of invoices (General Fund: Checks 26297-26354-\$151,099.86; Light Fund: Check 1407-\$4,619.95; Fire Hydrant Fund: Check 1419: \$3,558.55; Sewer Fund: Check 2431-2435: \$18,925.47; RT. 18 SLE Fund: Check 1041 \$14,175.00; Arnold Park Fund: Check 1330: \$96.53; Total All Funds: \$192,474.16). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2010 Resident refund payment in the amount of \$146.46. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2008 Non Resident refund payment in the amount of \$257.52. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2009 Non-Resident refund payment in the amount of \$726.19. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2010 Non Resident refund payment in the amount of \$1,503.31. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve 2011 Resident refund payments in the amount of \$17,187.44. Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Chartiers Township Minimum Municipal Obligation for 2012 of \$88,094.00 for Police Pension Fund and \$42,687.00 for the Service Employees Pension Fund. Motion carried.

DISCUSSION ITEMS:

Discuss Veteck Lane Bridge – The Board is to review and this item is to be placed on the next agenda.

Discuss Consol Property Donation – This is a 4 acres parcel at the corner of the Ullom Property. Mr. Stockton was instructed to notify the property owner stating the Boards' interest in meeting with them to discuss the Townships' interest in obtaining access to the Ullom Property.

Discuss Christine Davis Consultants invoice in the amount of \$6,070.00 for changes to the Phase 1A and 1B Study for the Route 18 Project. No action taken.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to set the following dates for Leaf Pick-up as follows: three consecutive Fridays (October 21st October 28th and November 4th).Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to set Tuesday October 15th and Tuesday November 18th at 6:00 p.m. for 2012 Budget Meetings. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve a letter of support requested by the Trolley Museum for an LSA Grant. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to waive the \$500 permit fee requested by the Trolley Museum. Motion carried.

Discuss tree and bridge damage on Paxton Farm Road resulting from the bridge construction project. Township representatives Stockton, Jeffries and Metzler went out and met with representatives of Washington County, the contractor and the County's Quality Assurance Engineer regarding status of the Paxton Farm Road and Kings Road. The engineer marked the road areas that she considered damaged as a result of the construction activity. There were many areas marked which Supervisor Metzler believes were also damaged by the construction activity

including additional areas caved in and fractured. The Township needs to go back out on the roads with our marking paint and mark roads she did not identify so when the State Representative views the roads they will see the full extent of damage to be repaired. There are two trees along Paxton Farm Road that the engineer recommended be removed prior to road repairs being made. Supervisor Metzler described their locations to the Board members. No action was taken with regard to tree removal.

Discuss 2011 Road Sealing Program –A motion was made by Mr. Metzler and seconded by Mr. Shober that we add the additional \$125,000.00 to address the roads, excluding Allison Hollow to Hickory; and McClane Farm Road Roll Call: Mr. Metzler: yes; Mr. Kiehl: no; Mr. Shober: yes. Motion carried 2 to 1.

Discuss appointment of alternate to the Zoning Hearing Board – The Board is to review the resumes’ that have been received and this item is to be placed on the next agenda.

Discuss Community Center – Representative White’s Office has not yet heard the status of the \$500,000.00 RCAP. An answer is to be obtained at the State Level. Supervisor Metzler recommended that the Supervisors re-evaluate that plans for a community center as previously planned. The many developments in the area over the past years including about 8 hotels with banquet rooms may have changed our needs. Other options to be considered are possible expansion to the library or fire hall. No action was taken on this suggestion.

After a brief discussion on a request to rezone a portion of Front Street from R-2 to Commercial a motion was made by Mr. Kiehl and seconded by Mr. Metzler to forward the request to the Chartiers Township Planning Commission for their recommendation. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to direct the Planning Commission review our ordinances with regard to the number of driveways that can enter a roadway and their specifications as to related to townhouses This issue was raised because of a townhouse development project constructing units with narrow driveways entering a roadway within a very short distance. There were ordinances to stop development. Supervisor Metzler expressed concerns that although several Planning Commission and Supervisor Board members had concerns about the public safety and the character of the neighborhood with such a development; there were no ordinances to disapprove the plans. Motion carried.

Discuss Chartiers-Houston School Districts request to waive fees for 11 sewer taps. This is to be placed on the next agenda as an action item.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to adjourn the meeting at 8:50 p.m. Motion carried.

Richard W. Metzler
Secretary

Wendy Williams, Recording Secretary