

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
August 21, 2012

Richard W. Metzler-Chairman called the regular meeting of the Chartiers Township Board of Supervisors at 7:00 p.m., Tuesday August 21, 2012.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors: A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were: James Liekar; Samuel R. Stockton-Township Manager; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary. Daniel Slagle- Township Engineer and Edward Jeffries-Public Works Director were absent.

**VISITORS TIME:**

**Mr. Jeff Brodnick**  
**132 Cummins Ave.**  
**Houston PA 15342**

**Scott Mazutis**  
**144 Cummins Ave.**  
**Houston, PA 15342**

Mr. Bronick's and Mr. Mazutis' concern is the parking situation on Cummins Avenue. There have been five (5) cars parked in front of the houses blocking the sidewalk and mailboxes. Mr. Brodnick wishes to know the status of the situation. Is there anything that can be enforced? The rental properties – the cars keep increasing.

The Chief of Police and Zoning Officer have assessed the situation and they are parking in the rights-of-way.

An investigation is to be made and Mr. Brodnick is to be contacted.

**DEVELOPERS TIME:**

No participation

**HMT Route 18 Update**

Jamie Harshman and Ralph Kraszewski gave an update on the project. 100% of the sewers have been installed and 100% of the air tests have been completed. A walk through is to be scheduled. Final landscaping is to be completed by the end of September. One property owner has two laterals coming out of the basement of their home and due to gravity flow it is recommended that a sump pump be installed at the cost of \$5,895.00.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Solicitor to sign an agreement, which would have no follow up of future Township obligation of the installation of a sump pump, not to exceed the price of \$5,895.00 which would include acquisition and installation, at the residence of 10 Murray Drive, Washington, PA Motion carried.

**Mr. Steven Cypher  
Cypher & Cypher, CPA**

Mr. Cypher presented the Audit Report of Township Funds that had been audited for the year ending 2011.

**APPROVAL OF MINUTES** (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Board of Supervisors Regular Meeting Minutes of August 14, 2012 as presented. Motion carried.

**STAFF REPORTS:**

**Township Manager – Samuel R. Stockton**

Informed Mr. Clifford he was the successful bidder on the 1997 Ford Explorer.

Drafted and sent a letter to PA American Water Company authorizing the installation of two fire hydrants in the Summit Plan as approved by the Board of Supervisors.

Created a new tab on the website named Storm Water Education and had posters on proper application of fertilizers, proper car washing practices, proper disposal of used oil, proper disposal of pet waste and brochure “When It Rains It Drains” a storm water overview of why storm water is a problem and how the public can help as part of the public education outreach for the MS4 Storm Water Management Program. Any other storm water related reports or documents required to be made public could be posted to this tab. Copies of the brochure will be printed and put on display at the Municipal Building, possibly the School District and Chartiers-Houston Library.

Notified the Washington County Redevelopment Authority of Board authorization to administer the RACP Community Center Grant and requested a cooperation agreement.

Kingston Estates Homeowner’s Association is requesting the Board to waive the \$25.00 Meeting Room fee for September 13, 2012.

The Kingston Estates Homeowner Association is requesting the Board waive the \$25.00 meeting room fee for September 13<sup>th</sup>.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to waive the fee of \$25.00 to the Kingston Estates Homeowners Association for the use of the meeting room on September 13, 2012. Motion carried.

**Public Works Department:**

Mr. Kiehl informed the Board the Summer Help will be going back to school next week.

A motion was made by Mr. Kiehl and seconded by Mr. Marcichak to authorize Mr. Stockton and Mr. Jeffries to hire part time help when needed. Motion carried.

**Planning/Zoning Officer – Harold Ivery, Jr.**

Washington County Fairgrounds was granted approval, by the Zoning Hearing Board, for their occupancy. If they are caught welding they will be cited.

**SUPERVISOR REPORTS:**

**Mr. Metzler** – No report

**Mr. Kiehl**

Lights for Police Vehicle – The Township is able to get a new set of LED Lights for the total cost of \$1,600.00.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to purchase new lights for the total cost of \$1,600.00. Motion carried.

**Mr. Marcischak** –No report

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #27533-#27551: \$24,29.29; Sewer Fund: Check #2539: \$11,438.75; RT. 18 SLE Fund: Check #1096, #1098 \$1,589.70; Operating Reserve Fund: Check #1303: \$26,000.00; Park & Recreation Growing Greener: Check #1015, #1016: \$5,067.50: Total All Funds: \$68,825.24). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2010 and 2011 Non-Resident refund payments in the amount of \$2,913.19. Motion carried.

## **DISCUSSION ITEMS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adopt Ordinance #337 designating the following intersections as stop intersections: Cedar Lane and Hickory Lane; Greta Road and Ryburn Road; Fair Meadow Circle and West Country Barn Road; Adlin Avenue and West Country Barn Road; Summit Circle and West Country Barn Road. Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adopt Ordinance #336 prohibiting parking on the north side of West Pike Street from Ryan Lane to Country Club Road. Motion carried. (It is noted the Board received letters from the Meadow Lands United Methodist Church expressing their concern of the loss of parking in that area and Mr. Michael Crabtree, also expressing a concern of the impact of availability parking for his tenants at 585 and 591 Pike Street).

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adopt Ordinance #335 to amend the Zoning Ordinance Chapter 122 Burning, Outdoor, with the modification that in case of an emergency or imminent emergency the Burn Ban declared by the Chairman until the next regular or special scheduled meeting after the declaration, unless such action is ratified by the Board at a regular or special public meeting. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to award the 2012 Sewer Rehabilitation Project Bid to Process Contracting Company Inc., PO Box 600, Irwin, PA 15642 for the total bid of \$120,830.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to award the 2012 Road Paving Project Bid to Donegal Construction Corporation, 1235 Marguerite Lake Road, Greensburg, PA 15601 for the total bid of \$117,288.50. Motion carried.

## **EXECUTIVE SESSION**

None

## **ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 8:30 p.m. Motion carried.

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John M. Marcischak  
Secretary

Wendy Williams, Recording Secretary

