

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 13, 2012

Richard W. Metzler – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 4:00 p.m., Tuesday November 13, 2012, at which time Mr. Metzler asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, John Marcischak and Mr. Metzler. Additionally in attendance were James Liekar-Solicitor; Samuel R. Stockton-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams-Recording Secretary.

VISITOR'S TIME:

Jeff Simpson
30 South Johnson Rd
Houston, PA 15342

Mr. Simpson is representing Chartiers Volunteer Fire Department thanking the Supervisors for their continuing support. Mr. Simpson asked the Board to consider funding over and above the Townships' Funding. During the Department's annual inspection the current 1979 Tanker Truck could not pass inspection due to a fractured frame and some broken wells in the tank and therefore has been taken out of service. An estimate of \$5,000.00 was received to repair it and due to the aging condition the department decided to sell it. The department located a 2010 model truck in Tennessee that has never been in service. The cost of purchasing the truck, most inexpensive one, out of 45 nationwide is \$182,600.00. Anyway the Township could help in a down payment would greatly be appreciated. The department is also looking for a new pumper truck. Their current one is 20-years old.

Mr. Simpson had a concern of the conditions of Chartiers Run Road having five accidents. Anytime it rains the surface gets exceptionally slippery due to the new surfacing.

DEVELOPERS TIME:

Steven Victor & Marcus Piatt Piatt Estates

Mr. Victor was present to give a brief presentation. They met with the Planning Commission in October and will be going back at the November meeting. They will also be going to the Zoning Hearing Board.

APPROVAL OF MINUTES:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Hawthorne Partners Public Hearing minutes of October 9, 2012 based on the minor editorial corrections. Motion carried

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Board of Supervisors Regular Meeting minutes of October 16, 2012 based on the minor editorial corrections. Motion carried.

STAFF REPORTS:

Township Manager – Samuel R. Stockton

Drafted and sent the CONNECT Washington LSA Application Letter of Support.

Sent Notice of Award Letters to Community Center successful bidders.

Drafted and sent a request for 60 day extension to the Office of the Budget for the RACP Grant special conditions submission.

Drafted and sent notice of intent letters to members of the volunteer boards up for reappointment in 2013.

Met twice with the Washington County Redevelopment Authority to discuss special conditions for the RCAP Grant.

Met with PA DOT Municipal Services to submit necessary documentation for a 2012 Paving Project number necessary to use Liquid Fuels.

The Public Utility Commission sent notice that the Township's Act 13 disbursement check is delayed due to an error in the calculation of the funds associated with the disbursement for municipalities within five linear miles of an applicable wells; so they held all checks until a thorough review was completed. They are dispersing a check in the amount of \$682,016.90 that will be issued in advance of the December 1st deadline.

All the 2013 budgets are balanced in anticipation of the November 20, 2012 Budget Workshop.

Pubic Works Director – Edward Jeffries

Storm Drains – The pipe at 200 Veronica Drive has been installed. PA1 for Washington Avenue will clear on Friday November 16, 2012.

Guiderails – The guiderail has been installed on Gretna, Arden, Kings, and Green Street.

Leaf Pick-Up – Two weeks left on leaf pick-up.

Street Signs – The signs for the Parks have been installed.

Planning/Zoning Officer – Harold Ivery, Jr.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to re-approve Petrie Subdivision Plan. Motion carried.

Township Engineer – Daniel Slagle

Development Proposals

1. **Mariaini Subdivision Plan** – The plan was submitted on August 15, 2012/tabled.
2. **Villas at Arden Mills PRD** – We understand that the Developer has pulled his plan in order to modify Phase I. The plan was originally submitted on April 13, 2012.
3. **Piatt Estates Plan** - We received the Piatt Estates Plan which consists of a 149 lot, 4 phased subdivision on a 106.9 Acre tract for consideration at the last Planning Commission Meeting on October 23, 2012. The plan proposes access from both Allison Hollow and Arthur Roads. We reviewed the Planning Module Application.

Capital Improvement Projects

1. **Midland Sewer R/W** –A Townhall meeting is scheduled to update the Township residents/acquire the required R/W's at the November 13, 2012 meeting @ 5:00PM.

2. **Chartiers Township Community Center** – Based on 2 written bids and 1 no bid, we recommend awarding the meter pit bid to AC Miller Concrete Products, constructed/delivered/set in a pit dug by the Township at a price of \$17,075.

On-Going Developer Projects

1. **Chartiers Industrial Park Site Plan PH I/II** – Construction started 8/15/11. The project restarted on 3/22/2012. We are currently providing Construction Surveillance. The project is about 80% complete. The culvert is now complete. The Developer has requested a bond reduction from \$350,000 to \$329,000 for work performed to date.
2. **Microtel Motel** – The Developer is actively grading the site.
3. **Summit Plan PRD PH II** – We evaluated the waterline installation/Roadway cuts.

On-Going Township Projects

1. **2012 Paving Project** – The Notice-To-Proceed was issued. The Contractor started paving November 12, 2012. Reed and part of Cummins are complete with paving to be completed by Friday.
2. **2012 Sewer Rehabilitation Project** – Construction started 9/4/2012. We have prepared Estimate No.3 in the amount of \$22,184.04 from Process Contracting Co., Inc. for the Supervisors consideration. The project is 50% complete.
3. **Municipal Separate Storm Sewer System (MS4)** – The next deadline for the MS4 Annual Report is June 31, 2013. We will schedule a meeting with the Township staff to review Policies/Procedures for the implementation of the MS4 Program.
4. **SALDO Construction Standards** – We prepared the Construction Standards which were reviewed and recommended for approval by the PC.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the meter vault to AC Miller Concrete Products, constructed/delivered/set in a pit dug by the Township at a price of \$17,075.00. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to reduce the Chartiers Industrial Park Site bond from \$350,000 to \$329,000. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize Estimate No. 3 in the amount of \$22,184.04 to Process Contracting Company Inc. for the 2012 Sewer Rehabilitation Project. Motion carried.

EXECUTIVE SESSION:

The Board went into Executive Session, for personnel issues, at 4:45 p.m. and reconvened at 5:00 p.m.

This meeting went into recess for a meeting scheduled at 5:00 p.m., to discuss the rights of way and construction of the Midland Sanitary Sewer Interceptor.

Mr. Daniel Slagle gave a brief synopsis of the project.

The project will extend from Houston Borough along Plum Run and through the Midland area. Act 537 Plan as required by DEP was approved on June 22, 2011. The project will initially serve 295 residential/commercial customers. The project will also serve the Chartiers Industrial Park. The Midland Sewer Project consists of 24,600 ft of sewers. The project will begin upon acquisition of all permits and sewer easements. Cost of constructing the main Interceptor is approximately \$1,500,000 with estimated Collector Sewer Construction Cost \$2,161,000. Total Project Cost \$3,661,000 A loan from PennVest was award in the amount of \$2,000,000 on April 25, 2012. A grant from RAWC of \$1,000,000 was awarded to the Township in June 2012.

The project will be advertised in January 2013 with bid opening in March 2013. Sewer construction will begin in April 2013 and be completed by December 2013. The property owner continues to own the area of the sewer easement. Every house within 150 feet of the sewer must connect. The property owner is responsible for connection to the main sewer as to Township Standards. Upon completion the septic tanks must be pumped, cleaned and filled with sand/gravel or pumped, demolished/backfilled.

Tapping Fee Breakdown:

LSA Tapping Fee	\$1,500.00
CHJA Capacity Fee	800.00
TOTAL:	\$2,300.00/EDU

No frontage or benefit assessment will be charged. A well meter must be installed for any private water system.

Q.: Can the Township put out a bid for a Contractor to install a private line?

A.: No, the Township, by law, is not permitted to do so.

Q.: How do you expect homeowners to fill in septic tanks?

A.: Fill with sand/gravel or pumped, or backfilled.

Q.: A homeowner on a fixed income. How can they pay?

A.: A homeowner can notify Representative Jesse White's Office for assistance.

Q.: I have two duplex units. It is all opened – one living unit. How many taps will I be required to pay?

A.: One living unit – one tap.

Q.: Are there any properties that need grinder pumps?

A.: No

Q.: How far is the sewer line going?

A.: To the Asphalt Plant.

Q.: Where is the project going to begin?

A.: Houston Borough line.

The balance of this meeting was spent for any other question residents had and spoke to Mr. Slagle on a one to one basis and the signing of rights of way.

The Board reconvened the regular meeting, at 5:55 p.m., in the small conference room in the back of the administrative wing.

Solicitor – James Liekar

No report

SUPERVISOR REPORTS:

Mr. Metzler – None

Mr. Kiehl – None

Mr. Marcischak:

Community Center – We have our first delay because none of the insurance certificates met with the Township's Insurance Agent's approval. They are going back to pick up the items that has been requested.

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #27691-27758: \$171,693.67; Light Fund: Check #1435, #1436: \$4,326.01; Fire Hydrant Fund: Checks #2557-#2563: \$119,418.84; Route 18 SLE: Checks #1107, #1108: \$7,895.32; Municipal Improvement Fund: Check #1388: \$6,428.30; Parks & Recreation Growing Greener: Check #1024: \$8,662.00; Total All Funds: \$322,304.52). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2011 EIT Non Resident refund payments in the amount of \$1,049.11 and 2011 Resident refund payments in the amount of \$123.79. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve an agreement for police coverage with All Clad Metal Crafts, Inc. on November 30, and December 1, 2012 in the amount of \$2,150.00. Motion carried.

DISCUSSION ITEMS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Redevelopment Authority RACP Grant Cooperation Agreement. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to establish the position of Community Development Coordinator as defined by the position description. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the contract agreement and place Samuel R. Stockton in the Community Development Coordinator position effective January 1, 2013. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to establish a Parks Committee with a Charter for that Committee and the number of members to be determined by the Manager and Supervisors. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to move the 6:00 p.m. Budget Planning Meeting to 4:00 p.m. and the 7:00 p.m. regular meeting to 4:30 p.m. November 20, 2012. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager to take the appropriate action in accordance with Teamsters Contract based on the discussion, on a personnel issue, in the Executive Session. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the purchase of a 1997 Bucket Truck not to exceed \$6,000.00. Motion carried.

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 6:19 p.m. Motion carried.

John M. Marcischak
Secretary

Wendy Williams, Recording Secretary