

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS  
October 9, 2012

Richard W. Metzler – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 4:07 p.m.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors A. William Kiehl, John Marcischak and Mr. Metzler. Additionally in attendance were: James Liekar – Solicitor; Daniel Slagle – Township Engineer; Edward Jeffries – Public Works Director; James Horvath- Chief of Police; Harold Ivery, Jr.-Planning/Zoning Officer and Wendy Williams- Recording Secretary. Samuel R. Stockton-Township Manager was attending a bid opening for the Chartiers Township Community Center.

**VISITORS TIME:**

**Mr. & Mrs. Lawrence & Biagini**  
**341 McClane Farm Rd**  
**Washington, PA**

Mr. & Mrs. Biagini's concern is the speeding on McClane Farm Road. They are requesting some type of sign at the crest of the hill.

This mater is referred to the Township Engineer, Chief of Police and Public Works Director.

**APPROVAL OF MINUTES:**

A motion was made by Mr. Kiehl and seconded by Mr. Metzler to approve Board of Supervisors Regular Meeting Minutes of September 18, 2012 as presented. Motion carried.

**STAFF REPORTS:**

**Township Manager – (read by Richard Metzler)**

Drafted and sent a thank you letter to Mark Simpson for his service on the Parks and Recreation Board.

The 2013 Municipal Minimum Obligation for the Police Pension Fund is \$124,652.00 and the 2013 Municipal Minimum Obligation for the Service Employees Pension Fund is \$42,337.00 and will be entered into the 2013 General Fund Budget.

Attended Community Center Pre-Bid Meeting

Arranged and attended a meeting at Arnold Park to discuss ball field assistance with the Board, Harlan Shober and a developer

Toured the Route 18 Sewer Project to review roads and punch list items.

Working on the 2013 Budgets and drafted and advertised 2013 Budget Workshop Notices

Notified DEP Bureau of Point and Non-Point Source Management that the Township passed an Act 167 compliant storm water ordinance.

Working with PA DOT and Traffic Control Equipment and Supplies on the proposed left turn signals on Racetrack and Allison Hollow Roads.

### **Public Works Director – Edward Jeffries**

Trucks – The Massey Ferguson 5455 Tiger Mower is waiting on 2 front tires. They will be mounted on Thursday. All other equipment is ready. We will be installing the spreader boxes and checking all spinners on the trucks as we prepare for the up-coming winter season.

Paved-Potholes – We are just about done with patching, we only have two small jobs left. We will be finishing up this week. I will be ordering the latex poly pave material for the winter.

Storm Drains – We repaired one storm drain on Third Street in Moninger. We have been cleaning out storm drains that have collected leaves and debris.

Trees – We have removed trees along Ryburn Road. We have been trimming the low hanging branches.

Guiderails – The cost for new guiderail for Gretna, Arden and Kings id \$13,215.00.  
Park – We are holding off on winterizing Arnold Park until after the bonfire and fireworks.

Leaf Pick-Up – The dates for leaf pick-up October 26, November 2, November 9, November 16, November 30 if needed.

Ditching – We are waiting for the PA One to clear for a small ditch we have to cut on Roth Street.

Sewer Lines – None

The No Parking Signs on Pike Street have been installed.

Sweeping – None

Mowing – None

Public Works Building - Where the older section and the new section of the building meet there is a leak in the roof.

**Planning/Zoning Officer – Harold Ivery, Jr.**

Mr. Ivery has been busy with the Hawthorne Partnership – Arden Mills Development notifying property owners, etc.

Code Enforcement letters have been sent.

**Township Engineer – Daniel Slagle**

**Development Proposals**

1. **Mariaini Subdivision Plan** – The Plan was tabled pending additional information from the Developer.
2. **Villas at Arden Mills PRD** – The PC recommended approved the Master Plan (Phases IV, V and VI) as revised and recommended preliminary approval of Phase IV based on NSE letter dated April 17, 2012. See attached conditions.

**Capital Improvement Projects**

1. **Midland Sewer R/W** – We plotted/assembled the property data, developed customer data base and prepared 72 R/W Exhibits. A Townhall meeting will be scheduled to update the Township residents and acquire the required R/W's in October/November 2012.
2. **Chartiers Township Community Center** – We attended the Pre-Bid meeting and provide bid clarification/RFI response. Bid opening set for 10/9/2012.

**On-Going Developer Projects**

1. **Chartiers Industrial Park Site Plan PH I/II** – Construction started 8/15/11. The project restarted on 3/22/2012. We are currently providing Construction Surveillance. The project is about 80% complete.

2. **Microtel Motel** – The Developer has requested a grading permit to start the project.

### **On-Going Township Projects**

1. **2012 Paving Project** – The Contractor plans to start paving October 15, 2012.
2. **2012 Sewer Rehabilitation Project** – Construction started 9/4/2012. We have prepared Estimate No.2 in the amount of \$23,415.30 from Process Contracting Co., Inc. for the Supervisors consideration. The project is 31% complete.
3. **Municipal Separate Storm Sewer System (MS4)** – The next deadline for the MS4 Annual Report is June 31, 2013. We will schedule a meeting with the Township staff to review Policies/Procedures for the implementation of the MS4 Program.
4. **SALDO Construction Standards** – We prepared the Construction Standards which were reviewed and recommended for approval by the PC.
5. **Allison Hollow Road/McClane Farm Road Intersection Evaluation** – We met with the Road Master and Chief to review/evaluate the roadway intersection and prepared report.

PENNVEST – Midland Sewer Project – We have a scheduled closing in April of 2013. We are intending on advertising for bids in either in January or February and opening bids possibly in February.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township to solicit three bids for the Master Meter Volt associated with the Community Center. If bids are not under \$18,500.00 authorize Mr. Slagle to place the advertisement. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment for Estimate #2 in the amount of \$23,415.30 to Process Contracting Company Inc. regarding the 2012 Sewer Rehabilitation Project. Motion carried.

Allison Hollow Road/McClane Farm Intersection Evaluation – Some of the recommendations are: putting stops signs up; cutting back some of the vegetation; put a mirror on the pole.

Teahan – Mr. Slagle is going to contact Mr. Wolf (Maronda Homes) once again.

If there isn't any more information by next Tuesday, it was suggested the Board talk to them about having certain utilities installed under the road and how that would remedy if they don't take care of the storm sewer line.

**Solicitor – James Liekar**

There are 72 Rights-of-Way and documents are ready to mail out next week if the Board would like to set up a meeting with the residents.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Solicitor to advertise "Notice of Contemplated Construction. Motion carried.

The Planning Commission approved the Ordinance on extending the extension of sewer improvements in developments. A date is to be considered for a public hearing, at the next Supervisors Meeting.

**SUPERVISOR REPORTS:**

**Mr. Metzler** – No report

**Mr. Kiehl** –No report

**Mr. Metzler** – No report

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #27623-#27674: \$325,833.89; Light Fund: Check #1433, #1434: \$4,326.01; Fire Hydrant Fund: Check #1444: \$64.59; Revenue Gaming Fund: Check #1024, #1025: \$48,173.56; Sewer Fund: Checks #2546-#2551: \$16,550.40; Rt. 18 SLE Fund: Check #1103-#1105: \$551,653.38; Chart. Ind. Park Escrow Fund: Check #1001: \$321,397.99; Municipal Improvement Fund: Check #1020, #1021: \$2,494.94; Grand Total all Funds: \$1,236,903.06). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2010 Non-Resident and 2011 Non Resident EIT refund payments in the amount of \$1,526.96. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve an agreement with Direct Results of 30 West High Street, Waynesburg, PA for 36 man-hours of police coverage on October 14, 2012 at the Washington County Fairgrounds at the rate of \$50.00 per man-hour. Motion carried.

## **DISCUSSION ITEMS:**

Discuss 2013 Worker's Compensation renewal – Mr. Robert Simonin, of Simonin Insurance Agency was present and gave a brief presentation.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to table the Community Center Bids and refer bids to the Architect, Solicitor and Engineer for review and comment for the Board action at the 7:00 p.m. Supervisors Meeting October 16, 2012. Motion carried.

Discuss 2012 Guiderail Project – The Engineer was asked if used guiderail is acceptable. His response: "As long as the used guiderail is not rusted or the integrity is not compromised he saw no reason why it could be used."

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to purchase the used guiderail, as recommended by the Township Engineer, not to exceed \$10,000.00. Motion carried.

Discussion Midland Sewer Project Public Meeting – Mr. Liekar informed the Board that Rights-of-ways are ready. A meeting is to be scheduled for 5:00 p.m. Tuesday, November 13, 2012.

Discuss Left Lane Turn Signals on Race Track and Allison Hollow Roads – This item is tabled until the next meeting on October 16, 2012, at 7:00 p.m.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township to participate in the LSA Grant Application for the Automatic License Plate Reader and authorize the Township Manager to write a letter of support. Motion carried.

Discuss engineering cost related to proposed ball field in Arnold Park. This item is tabled until the drawings are returned and the Township Engineer determines whether the drawings are adequate.

## **EXECUTIVE SESSION: None**

At this time this meeting is recessed for the Public Hearing on Hawthorne Arden Mills PRD and a Public Hearing on the Construction Standard Ordinance.

The meeting reconvened at 6:08 p.m.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Solicitor to advertise an ordinance amending the Land Development Subdivision Construction Standards Ordinance. Motion carried.

**ADJOURNMENT:**

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 6:10 p.m. Motion carried.

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John M. Marcischak  
Secretary

Wendy Williams, Recording Secretary

