

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 2, 2018
Continued from Reorganization Meeting**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on December 19, 2017 from 10:00 A.M. to 1:00 P.M. to discuss personnel matters and immediately prior to this meeting from 3:35 P.M. to 4:00 P.M. to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John M. Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; James Horvath, Chief of Police; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Ed Jeffries, Public Works Director;

VISITORS TIME:

None

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Arden Mills Phase 5, Lot 504 Minor Subdivision Plan, subject to the conditions outlined in the Planning Department's letter dated January 2, 2018 and subject to the outstanding items in the Township Engineer's review letter dated December 22, 2017. All Supervisors voted yes. The motion carried

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – Expressed appreciation to the Public Works Department for their extra effort on the snow removal over the Christmas Holiday weekend

Mr. Marcischak – No report

Mr. Friend- No report

OLD BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to prepare an amendment to Chapter 96 of the

Chartiers Township Code of Ordinances, Alarm Devices to adjust the fines as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the reimbursement to the Chartiers Township Sewer Fund for expenses incurred to date for McClane Farm Sewer Fund via the PennVest Loan and adopt Resolution R-3-2018 accordingly. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to seek bids via State Contract for the lease/purchase and financing options for a Ford F550 Dump Truck as recommended by the Township Manager and Interim Director of Public Works. All Supervisors voted yes. The motion carried. Quotes will be presented at the January 23, 2018 Board Meeting.

4. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve an easement agreement with West Penn Power to add parking lot lighting to the extended parking area at the Chartiers Township Community Center, 2013 Community Center Drive. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize Mark West to erect "Plant Entrance" signs on Western Avenue in accordance with PennDOT regulations. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to ratify invoices incurred between December 12, 2017 and this meeting that had to be paid in 2017 as indicated on the list of invoices to be paid. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #32447-32577: \$78,646.52; Act 13 Impact Fee Fund: Check #1020: \$1,859.93; Sanitary Sewer Fund; Checks #1084-1085: \$6,485.87; Capital Reserve Fund: Checks #1010, 1011: \$20,435.00; CTCC Fund: Checks # 1156-1158: \$1,954.72; Liquid Fuels Fund: Checks #1009-1010: \$13,241.59; Total All Funds: \$122,623.63). All Supervisors voted yes. The motion carried

DISCUSSION ITEMS:

1. 2017 Year in Review – Mrs. Noble summarized various accomplishments of the Township in 2017 including cost savings measures and streamlining procedures.

2. McClane Farms Road Sewer Project –The Rights of Way are complete and recorded; the redesign is completed; the Township is awaiting permits from the DEP; a date for the Resident Meeting will be scheduled after word from DEP.
3. Midland Sewer Project Update – Mr. Liekar and Attorney Julian are consulting on the Hagerman restoration; Tap-Ins, Payments and Citations have been handled and/or in process; Sewer Debt Service Calculations / Refinancing Fee options are projected for review and decision at the January 23, 2018 Board Meeting.
4. WEWJA Agreement (South Strabane) – Status Quo pending reply from WEWJA's Attorney Turturice
5. Canton Agreement (Route 18) – Status Quo pending reply from Canton's Attorney Makel
6. Kingston Estates Public Improvements – Mrs. Slagle met with the Developer to review items for repair and completion prior to the Township taking over the road maintenance pursuant to meeting Township specifications.
7. Linda Lane Cul-de-Sac – Same process as Kingston Improvements.
8. CDBG Grants – The abandoned vehicle on the property was removed and the demolition is in process for completion.
9. 2018 Road Program – The Township Manager, Engineer and Supervisors will schedule a Road Tour to evaluate conditions and prioritize roads for Paving in 2018 within the budgeted allotment. Public Works will provide input for considerations.
10. Community Center Sign – Upon delivery of the digital portion of the sign for completion, Mrs. Noble will finalize the sign location with C-H School District of.
11. Swimming Pool Sewer Credit Policy – The Board decided to make no changes to the existing policy and remove this from the agenda.
12. Emergency Operations Briefing – Mrs. Noble will schedule this following either the February 13, 2018 or February 27, 2018 Board meetings.
13. Agriculture Security Area Addition Request – Mr. McGurk reported that the Hearing has been advertised for the January 23, 2018 meeting. A Draft Ordinance has been reviewed by the Township Solicitor.
14. Temporary Truck Drivers – Awaiting application/resume responses from two interested persons. The Board determined not to readvertise.

15. 2018 PSATS Convention – Mrs. Noble will register herself and Supervisor Gary Friend to attend the convention scheduled for April 22-25, 2018 in Hershey, PA.
16. Volunteer Fire Fighter Stipend Program – Mrs. Noble presented the draft for this program. Mr. Friend reviewed the proposal with the CTVFD Chief & members as it relates to responses versus a specific time frame. He is in contact with other municipalities for comparison and input to present at the next Board Meeting.
17. Henderson Ave. Stream Restoration Grant Request – The Township received a request from the resident at 1435 Henderson Avenue to review and consider sponsoring a Grant for stream bank restoration to reduce flooding and erosion for the five (5) properties impacted. The Washington County Conservation District would prepare the Grant that is a matching Grant. Mrs. Noble will get information on the parameters of the Grant for discussion at the next meeting.
18. DRAFT Finance / Purchasing Policy – Mrs. Noble is seeking review and input from the Board for improvement and streamlining of the process. She has also requested input from the Department Heads and the Treasurer.
19. PSATS Resolution Opposing HB 1620 – The Township Manager highlighted the content of the proposed Wireless Infrastructure Deployment Bill that would regulate directional antennae placement to be exempt from local zoning restrictions. PSATS recommends that municipalities adopt a Resolution opposing House Bill 1620 and transmitting that to our State representative and State Senator as well as those on the House Consumer Affairs Committee.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize Mrs. Noble to prepare a Resolution opposing the preemption of our local zoning and ask that they remain subject to the local zoning allowing the Township to maintain the right to review. All Supervisors voted yes. The motion carried.

PUBLIC COMMENT:

Robert Bradford of 619 McClane Farm Road asked for further clarification on the proposed date for the Sewer project to commence. That will depend on closing information from the DEP and prevailing weather conditions for a definitive answer.

ADJOURNMENT:

The meeting adjourned at 4:54 p.m.

John Marcischak
Secretary

Bev Small – Recording Secretary