

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 28, 2020
5:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that members of the Board of Supervisors met in Executive Session on January 15, 2020 from 2:00 pm to 3:30 to receive information and take a walking tour of the Arabian Meadows Phase II site; and the Board of Supervisors met immediately prior to this meeting from 4:30 to 5:00 PM to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors, A William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director and Jessica T. Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

VISITORS TIME:

Robert Bradford of 615 McClane Farm Road commended the Township on the improvements crossing system at the Intersection of Racetrack Rd, Pike St. Allison Hollow Rd. through the Green Light Go Grant awarded to the Township. Mrs. Noble advised that a majority of the cost for those improvements were covered by a Green Light Go Grant.

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve with conditions the Edward M. Ryan Estates combined Preliminary/Final Subdivision and Land Development Plan conditional on providing sidewalks as indicated and satisfaction of the outstanding items in the Township Engineer's Letter dated January 3, 2020 and the Township Planning Department's Letter dated January 3, 2020 as recommended by the Chartiers Township Planning Commission at their meeting of October 15, 2019. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the modification request from Arabian Meadows from the requirements of §305-29M, Streets, of the Chartiers Township Code of Ordinances, Subdivision and Land Development, to construct a cul-de-sac in excess of 600' from the nearest intersection as recommended by the Chartiers Township Planning Commission at their meeting of December 17, 2019. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to deny the modification request from Summerfield Woods from the requirements of §305-39 A.1., Sewers and Water, of the Chartiers Township Code of Ordinances, Subdivision and Land Development to waive the requirement to extend the public sewer line to the boundary line of the development as recommended by the

Chartiers Township Planning Commission at their meeting of December 17, 2019, thereby requiring the sewer line to be extended to the end of the property in accordance with the subject ordinance. All Supervisors voted yes. The motion carried. 3-0

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Summerfields Woods, Phase II Final Subdivision and Land Development approval conditional on satisfaction of the outstanding items in the Township Engineer's letter dated January 3, 2020 and the Township Planning Department's letter dated January 6, 2020 as recommended by the Township Planning Commission at their meeting of December 17, 2019. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the developer's Agreement with Hawthorne Partners, LLC for the Arden Farms, Phase VI plan of lots as recommended by the Township Solicitor, Township Manager and Planning Director. All Supervisors voted yes. The motion carried. 3-0

APPROVAL OF MINUTES – A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Minutes for the December 17, 2019 Regular Meeting as presented. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

All reports were accepted as submitted

Planning: Zoning Hearing Board February 17, 2020

SUPERVISOR REPORTS:

Mr. Friend – No report

Mr. Kiehl– No Report

Mrs. Kolovich- No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to establish the intersection of Sabino Drive at Barnickel Street as a Stop Intersection as recommended by the Township Engineer in her letter dated January 10, 2020 and adopt ordinance No. 391 accordingly. All Supervisors voted yes. The motion carried 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the agreement for the Washington East Washington Joint Authority for the upgrade of the Arden Pump Station, restriction of capacity to the same and receipt of tap fees entering the same as recommended by the Township Solicitor. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to advertise the rebidding of the 2020 CCTV Sewer Project. All Supervisors voted yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to accept the resignation of Lisa Renko from the Parks and Recreation Board. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to appoint Jennifer Acree to the Parks and Recreation board, recreation committee, to fill the unexpired term of Lisa Renko, until the first Monday in January, 2021. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote from Rhodes Carpet for office carpeting in the amount up to \$8,183.25 in accordance with the 2020 budget. All Supervisors voted yes. The motion carried. 3-0
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote from A+ Doorman of Houston, PA for new man doors with panic hardware and a keypad lock for the Public Works Garage in the amount of \$2,640.00 as recommended by the Director of Public Works. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the estimate from Badger Hydrovac in the amount of \$3,341.69 for the McClane Farm Road Utility Pothole Project to verify utility depths for the McClane Farm Road Stormwater project as recommended by the Township Engineer. All Supervisors voted yes. The motion carried. 3-0
6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as submitted and approved. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. 2019 Planning Commission Annual Report – Mr. McGurk highlighted Planning Commission activity, Board Actions, Planning Department projects approved, summary of Ordinances reviewed, Building Codes and construction activity and the subdivision trends (increased development in the Township).
2. 2019 Road Program – The Township Engineer provided updates:
 - a. 2018 Victor Paving (Contract B) carry-over project.
 - 85 Ryburn Road – Gateway and Public Works continue to work with Mr. Sankey on the drainage complaint at his property.
3. 2020 Road Program – The Board will prioritize the Township roads evaluated for the 2020 Road Program for action on the next meeting's agenda.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize Gateway to begin the preliminary work for Arthur Road. All Supervisors voted yes. The motion carried 3-0
4. 2019 Sewer Rehab – Mrs. Slagle reported that all is ready for completion.
5. 2020 Sewer Rehab – Gateway will advertise the project Friday, January 31, 2020 with the Bid Opening scheduled for Thursday, February 20, 2020.

6. McClane Farm Road/Grant – Badger Hydrovac will conduct measurements of the utility potholes depths for the Stormwater project.
7. Ballfield Development: Drainage – No movement due to poor Weather conditions
8. Arden Sewage Project/CDBG Grant – The Township Engineer presented alternate Force Main solutions for consideration at an additional cost of \$65,000.00 to provide for future development potential for 100 additional properties to have sewage.
9. Airport Road Bridge – Chartiers Township officials will meet with Canton Township officials on February 4, 2020.
10. Arthur Road Condition – No change
11. Green Light Go Grant – The poles are placed per ADA compliance. Some issues are occurring with the placement for truck turning from Racetrack onto Pike.
12. Piatt Estates Off Site Sewer – Gateway reviewed the as-builts and responded to the developer and are awaiting their reply.
13. Workshop/Regular Meeting vs. 2 Business Meetings – The Board discussed having a workshop (Discussion meeting) and a Business meeting each month as opposed to the current format of two business meetings. The consensus was to try a workshop/business meeting scenario to see how it worked.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to conduct the regular business meetings on the 2nd Tuesday of the month and the workshop meetings for discussion purposes on the 4th Tuesday of the month. All Supervisors voted yes. The motion carried 3-0
14. Records Management Day 2/17/20 – The office will be closed to the public on President's Day, February 17, 2020 as staff works on Municipal Records filing, archiving and disposal per state mandates.
15. Spring Clean Up – Waste Management proposed the week of May 18, 2020 for Spring Clean-up conducted daily per designated geographic areas.
16. Insurance Renewals – Quotes increased \$1,200.00 overall for the 2019 year, which is generally a reasonable adjustment.
17. Door / Lock Repairs and Replacements – Review of the Police Department doors and Municipal Building entry doors will be conducted for cost estimates.
18. CNX Bat Box Offer – CONSOL's Natural Gas Division has offered to provide and install safe habitat Bat Boxes as protection for this endangered species.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the offer from CONSOL to install the Bat Box(es) in Chartiers Township Parks. All Supervisors voted yes. The motion carried 3-0

19. Community Center Freezer – The freezer is malfunctioning due to minimal usage and will be on the agenda for the next meeting to advertise for sale.

20. Sign Message Request –

- A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the request from the Chartiers-Houston Youth Baseball Association to announce Spring sign ups on the Township Sign. All Supervisors voted yes. The motion carried 3-0

21. County Repository Changes Response Request – The Board chose to render no response to the County's request.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 6:10 P.M and the Board went into Executive from 6:16 PM to 6:52 PM discuss litigation and personnel matters.

A. William Kiehl
Secretary

.Bev Small – Recording Secretary