

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 4, 2021
Continued from Reorganization Meeting**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on Tuesday, December 29, 2020 from 10:00 AM to 4:00 PM to discuss personnel matters and immediately prior to this meeting from 4:40 PM. to 5:08 PM. to discuss personnel, litigation and real property matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: James Horvath, Chief of Police

VISITORS TIME:

No comments from the four (4) visitors present.

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to Table the maintenance security release for the Kingston Estate Plan of lots pending the letter from the Township Engineer with conditions and status. All Supervisors voted yes. The motion carried 3-0

STAFF REPORTS:

All reports were accepted as submitted.

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) from State Pipe in the amount of \$5,308.96 for the 2021 CCTV Contract as recommended by the the Township Engineer in her letter dated December 21, 2020. All Supervisors voted yes. The motion carried.3-0.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to utilize the \$50,000.00 of the Chartiers Township CDBG Grant funds for home rehabilitation and \$30,000.00 of the funds for demolition for the mitigation of blight, amending Resolutions R-21-2020 and R-22-2020 as recommended by the Redevelopment Authority of the County of Washington and adopt Resolutions R-3-2021 and R-4-2021 accordingly. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing the Township Manager and Engineer to advertise the Arthur Road Sewage Facilities Planning Module for Public Review and Comment as recommended by the Township Engineer. All Supervisors voted yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to promote Steven Horvath to the rank of Lieutenant in Chartiers Township Police Department as recommended by the Chief of Police. Roll Call Vote: Mr. Friend: No; Mr. Kiehl: Yes; Mrs. Kolovich: Yes. The motion carried. 2-1
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to make an offer of employment to Carol Warcholak for the position of Sewer Clerk/Community Development Administrator with a salary of \$40,000.00 and amend R-1-2021 accordingly, for a hire date of January 15, 2021, as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to make an offer of employment to Jamie Rozzo for the position of Administrative Assistant to the Township Manager with a salary of \$36,000.00 and amend R-1-2021 accordingly, for a hire date of January 15, 2021, conditional upon the appropriate bonding as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to make an offer of employment to Paul Campbell, Jr. to the position of Mechanic in the Chartiers Township Department of Public Works at a rate of \$26.81per hour conditional upon results of pre-employment drug screen and DOT check as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote from Don Growden of McDonald, PA for Antiskid in the amount of \$23.50/ton for a total of \$5,875.00 as recommended by the Director of Public Works and Township Manager in accordance with the three (3) quotes received. All Supervisors voted yes. The motion carried. 3-0

6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as submitted, posted and approved: Fire Tax Fund: \$84.58; General Fund: \$46,060.93; Act 13 Impact Fee Fund: \$14, 535.35; Local Services Tax Fund: 3,029.35; Revenue Gaming Fund: \$1,458.56; CTCC Operating Fund: \$1,371.33; Sewer Fund: \$11,130.14; Payroll Fund: \$13,757.85; TOTAL of Checks: \$91,428.09. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. 2020 Road Program –
 - a. Contract C: Museum Road – Completed; detour repairs in spring.
 - b. Other/Road Bond: Board discussed refinancing and paydown options.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to get figures to refinance the Route 18 and Midland Debt and numbers for paydown. All Supervisors voted yes. The motion carried. 3-0
2. 2021 Road Program –Supervisors will determine & prioritize paving / sealing program after January 12, 2021 assessing road conditions. Initial Roads for consideration include- McGovern: (Green-Irwin); Elm; Marshall; Clark; Belmont; Silver Maples; W. Country Barn; Lyons; Ross. Sealing – Ullom; Plum; Meddings; Johnson; Crossroads; McClane.
3. 2021 Sewer Rehab –Gateway identifying structural defects for CCTV for 2021
4. Barnickel and Country Club Intersection Review Request – On-site review to evaluate options for an alternate connecting entrance and One-Way traffic.
5. Piatt Estates Offsite Sewer Line Dedication/Reimbursement Agreement – The Township moved forward per action at the December 15, 2020 meeting to proceed with the sewage module. The Township Engineer is prepping public advertisement to be on display for thirty (30) days per DEP regulations.
6. CARES Act Funding Application and County Agreement – Mrs. Noble is waiting for the county to submit the qualifying expenditures.
7. Airport Road/Mulberry Bridge Repair – PennDot recommended that we have a 3rd party Bridge Inspection and Harshman obtained a quote for the same from CEC. Richard Small of 1024 McGovern Road raised questions related to the three (3) year repair and maintenance agreement between Canton & Chartiers as to the any usefulness to Chartiers. He urges the Township to reevaluate maintenance and repairs prior to the next three (3) year discussion and to retain an attorney that specializes in this field as there is no value or use of this road and bridge to Chartiers.

8. Arnold Park Multi-Purpose Field Drainage Project – Bid instructions and specifications for 6’ fencing is advertised. Bid opening set for 3:00 PM on Monday, January 25, 2021 and action at the January 26, 2021 Board Meeting.
9. HTC Franchise Agreement Renewal – The Township needs to advertise for a hearing and adoption of a Resolution to extend the agreement with Hickory Telephone Company.
10. Resolution Regarding Greenhouse Gas Emissions – Cross Creek Township is opposing regulations impacting oil & gas drilling. This will be on the agenda for consideration at the January 26, 2021 Board Meeting.
11. PSATS Conference 2021 – Those interested in attending must notify the Township Manager by Monday, 1-11-21 to secure registration.
12. 2006 Ford F-350 Truck Bed
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing Public Works to purchase the flatbed from Tom’s Equipment at a cost of \$2,200.00. All Supervisors voted yes. The motion carried. 3-0

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting adjourned at 6:11 P.M.

A. William Kiehl
Secretary

Bev Small, Recording Secretary