

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP MEETING
TUESDAY
October 16, 2018
NOON**

Mr. Friend, Vice-Chairman called the Budget Workshop to order, at NOON, Tuesday, October 16, 2018.

ATTENDANCE:

Attending the workshop were Supervisors Gary Friend and John M. Marcischak. Also attending were Jodi L. Noble-Township Manager and Anita Marcischak - Treasurer.

The Township Manager reviewed specific Township Funds as highlighted below:

1. Sewer Fund:
 - General
 - Projected revenues appear steady pending the unknown of the CHJA lawsuit. New developments add significantly to revenue from tap fees and new customers. Projected expenses in three explicit areas include: Arden Mines Road design requirements from the DEP; increased Engineering budget for related projects and repairs as well as CHJA 7% increase ; increased I & I funds corresponding to the camera and clean-up improvements resulting from State Pipe results.
 - Route 18
 - Debt Service payment are covering the service; expenses decreased at the finalization of the Canton /Chartiers agreement.
 - Midland
 - Notable increase in collection of fees in part due to tap fee payments and new property owner receipts from Sheriff Sales and assumption of debt service payments; potential interest in redevelopment in Midland area; sinking fund options in process to reduce the loan principal.
 - McClane
 - Tap Fees for Chartiers and WEWJA coming in steadily; waiting for amortization charts form PennVest; payments begin six (6) months after loan processing; contractor finishing of restoration projected in the spring
 - Arden Force Main
 - Money is in reserve for improvements to the pump station; maintenance turned over to WEWJA; reserve monies may be needed for upgrades pending future sewer lines (Arden Mines) –not for additional tap fees here but for regular sewer fund taps.

2. Friends of the Park Fund – Collected minimal fundraiser monies; expenses would be transfer of funds to the CTCC Operating Fund; need a goal for their own capital project designated for specific purpose
3. Liquid Fuels Fund – Base fund is set; additional revenue sources is of concern attributable to paving contractor failure to execute their contract - carry-over into the next year; monies have been help for Paxton & Kings Road plus the Ryburn project from 2018. Likely the Township will be looking at a bigger Road Program in 2019 and evaluate various funding resources and determine which and how many roads can be included for bid.
4. Local Service Tax Fund – The \$52 annual tax for employed residents of the Township earning \$12,000.00 or more is collected by Keystone Collections. It is up from 2017.

Upcoming Budget Meetings Focus:

October 23, 2018 Roads

October 30, 2018 Departmental Requests: Planning; Police; Public Works;
Parks & Rec; CTCC; CTVFD (15 Min. increments)

The meeting adjourned at 1:24 P. M.

John M. Marcischak
Secretary

Bev Small – Recording Secretary