

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP
TUESDAY
October 22, 2019
Following Regular Board of Supervisors Meeting**

Mr. Friend, Chairman called the Budget Workshop Meeting to order, at 4:47 P.M. Tuesday, October 22, 2019.

ATTENDANCE:

Attending the workshop were Supervisors Gary Friend, John Marcischak and Anthony Spin. Also attending were Jodi L. Noble-Township Manager; and Bev Small, Recording Secretary

Mrs. Noble introduced the consideration of Departmental Requests as presented by each of the Department Heads.

Departmental Budget Requests:

1. Chief James Horvath - Police Department: Needs presented include. One (1) new vehicle (Ford SUV); Two (2) Additional Officers for safety and servicing the growing development in the Township as well as five (5) of the current Officers who are approaching retirement eligibility; Video record management system; records filing cabinets; expanded storage area for arrest necessary documentation. Enlarging and relocating the Evidence Room can be plugged in to the Five (5) Year Capital Plan.
2. Township Manager presented on behalf of Adam McGurk – Planning/Zoning Department: Needs presented include: Engineering Increase (reimbursed by Developers); AICP annual dues of \$525,00; Land Use Portion (\$7,500.00) of the Comprehensive Plan; GIS Hardware (Tablet) upload crucial information MS4 needs required to map for DEP compliance; Adam is not attending the conference in 2020.

The Meeting recessed at 3:30 PM to Executive Session followed by the 4:00 PM Regular Board of Supervisors Meeting.

Following the 4:00 PM Regular Board of Supervisors Meeting adjournment, the Budget Meeting resumed at 4:42 PM.

Continuation of Departmental Budget Requests:

3. Jessica T, Walker - Community Center: Needs presented include: Diversifying Rentals to attract more uses of the Center – update advertising; Maintain Terminex exterior pest control; AV System additional HGMI Port and Cable Direct wire TV to Projector; TV for activity room; Janitorial regular waxing & new soap dispensers; Cart to move and store round tables; First Aid Box; 2nd Laptop

(Install Windows Office); Back Room Heavy Duty Shelving for storage; Sell the unused Fryer & procure Food Warmer(s); Flag Pole & Time capsule are in center of sidewalk (Gazebo Area) – at least consider moving the Big Rock to the side; New Picnic Tables for the Parks – including some ADA accessible; Sponsor a Clean-up Day in conjunction with C-H Students (Tammy Rosko coordinator)

- Parks & Recreation: Planning for annual Trunk or Treat Event; Reinstate Movies in the Park; Winter Show Activity at WVU or Pittsburgh
4. Edward Jeffries - Public Works Department: Needs presented include: Trailer via Co-Stars to haul the Paver, Smaller Trucks, Backhoe, etc. to & from work sites and/or breakdowns/repairs; Truck Fleet upgrades is on a good rotation schedule; Repair the Asphalt Roller if feasible vs, purchase of a new one; Purchase F350 Heavy Duty Truck via State Contract – cost \$44,250.00

Township Manager, Public Works Director and Supervisors Friend and Marcischak will go to South Strabane to inspect their F350 truck trailer bed capacity, tool box options, etc. prior to similar purchase for Chartiers Public Works

Township Road Tour scheduled for 2:00 PM on October 29, 2019 in preparation for 2020 Road Paving Program.

Upcoming Budget Meeting Focus for October 29, 2019 Meeting:

CTVFD Requests; Administrative Requests; Sewer Fund.

The meeting adjourned at 6:07 PM.

John M. Marcischak
Secretary

Bev Small, Recording Secretary