

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
October 23, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on Tuesday, October 16, 2018 from 1:30PM to 2:15PM and from 7:30PM to 8:25PM for personnel matters and immediately prior to this meeting from 3:15PM to 4:00PM to discuss litigation, contract negotiations and personnel matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend and John M. Marcischak. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT:

VISITORS TIME:

1. Angelo Quarture of 275 Johnson Road, Canonsburg asked for clarification on the reasoning for the denial of his re-zoning request. He presented several ideas for usage on the 500 Western Avenue property and any options that might be workable for development. The Township Solicitor suggested that Mr. Quarture go back to the Planning Commission for further input.
2. Hannah Koon of 211 Cynthia Drive spoke regarding the Cynthia Drive land slide behind their home. The Township is researching and preparing documentation and obtaining information and reports from Gateway Engineering and the County Conservation District. The developer has not responded and the builder's attorney advised that they are not responsible as this is a private matter.
3. Robert Bradford of 619 McClane Farm Road appreciated the Township examining the malfunctioning storm drain. Mrs. Noble stated that the Project Engineer confirmed that the drain was not functioning properly and notified Ligonier Construction for repair. Retainage is being held until the issue is corrected.

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Quature lot consolidation plan for 500 Western Avenue as recommended by the Planner in his letter dated October 22, 2018 and Township Engineer in her letter dated October 22, 2018. All Supervisors Voted Yes. The motion carried.
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the Stormwater Management Operations and Maintenance Agreement with Range Resources – Appalachia LLC for the Mele well Site as recommended by the Township Manager, Planner and Project Engineer. All Supervisors Voted Yes. The motion carried.

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Marcischak – No report

Mr. Friend- No report

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the Workshop Meeting of September 11, 2018, and the Regular Meeting of September 25, 2018 as presented. All Supervisors voted yes. The motion carried

OLD BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the agreement by and between Chartiers Township and the Chartiers Township Police Officers for calendar years 2019-2022 as recommended by the Township Manager. All Supervisors Voted Yes. The motion carried.
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the bid from Strnisha Excavating of Canonsburg, PA in the amount of \$24,500.00 for the Plum Run Road Bridge Replacement project as recommended by the Township Engineer in her letter dated October 17, 2018. All Supervisors Voted Yes. The motion carried.
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve Add Alternate 1 in the amount of \$3,500.00 for the removal and reinstallation of the EXISTING guiderail. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize payment of invoices (General Fund: Checks #33264-33290: \$144,472.27; Local Service Taxes Fund: Checks # 1074-1076: \$11,615.97; Sanitary Sewer Fund: Checks #1173 - 1176: \$3,807.18; Revenue Gaming Fund: Checks # 1030-1031: \$1,556.80; Liquid Fuels Fund: Checks # 1030-1031: \$13,368.10; CTCC Fund: Checks # 1356-1360: \$2,521.07; Payroll Fund: Checks # 1170-1172: \$6,254.98; Total All Funds: \$183,596.37). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Project Engineer continues working with the Contractor to restore the outstanding punch list items. Three (3) of the fifty-one (51) property owners have yet to pay the Tap Fees.
2. Midland Sewer Project Update – The Township Manager reported that the money has been invested in the PLGIT Term which has a higher interest rate and flexibility to maximize buying power. One property has paid no tap fees leaving the Township with the option to file the liens on the property and wait for a judgement to sell the property to recoup the money owed the Township. Code Enforcement can be called to investigate the number of occupants in the five (5) apartments.
3. 2018 Road Program –
 - El Grande Contract A: The paving is completed and they will work on the small punchlist items that are outstanding.
 - Victor Contract B: The Township Engineer will continue with written expectations to honor their unfulfilled contract.
4. 2018 Sewer Rehabilitation Project –State Pipe is continuing with the televising and expects to finish prior to the November 12, 2018 deadline.
5. February Storm Events/Flooding Follow Up:
 - Road Damage
 - Arden Mines Road –The Township is waiting for the easement clearance to be able to proceed with the slide repairs.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road –Gateway has no update.
 - Fair Meadow Circle – State Pipe will be cleaning the Storm Drain.
6. Veronica Drive Cul-de-sac Completion Request – Gateway determined a full survey with physical site stake out of the tear drop cul-de-sac and field survey of grading needed for the optimum fit is necessary.

- A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing Gateway Engineering to survey and prepare the CAD for the cul-de-sac in the amount of \$3,500.00. All Supervisors voted yes. The motion carried.
7. Community Center Sign –The work order is in place and West Penn is to connect power to enable the scrolling messages.
 8. Community Center / Park Security Cameras – All cameras are installed and the Police Department has web-based access for monitoring and review as well.
 9. Plum Run Road Bridge Repair – Approved under # 2 in Old Business
 10. Ballfield Development – Follow-up discussion from the prior meeting continued including review of plans drawn-up by Gateway. Gateway will continue working on drainage options, eliminating the retaining wall and alternatives for the field use.
 11. Allison Park Trail Repairs – Public Works has been cleaning out the grass and edges of the walkway. Minimal repairs can be made and quotes will be provided for the trails restoration work.
 12. Floor Scrubber Quote – Two options were presented for consideration.
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to purchase from HNK Equipment Company the scrubber model AS430C at a cost of \$ 1,825.00 plus freight for a total of \$1,940. And to purchase from A-Z Janitorial the felt tips for one-half (1/2) of the chairs at a cost of \$638.15. All Supervisors voted yes. The motion carried.
 13. CDBG Grant – Letters were sent to the residents of the Arden Mines area requesting their input on a survey to help determine eligibility for the CBDG Grant. Pending receipt of the responses, Code Officers can then go out door to door to collect the balance of the needed information.
 14. Cynthia Drive Hill Slip – The Township Engineer evaluated the site and correspondence has been received from the builder and developer denying any responsibility for the slide. Township staff is researching and preparing documentation from the records of the consulting engineer at the time the original plan went through.
 15. Community Center Winterization Repairs – Mr. Jeffries is contacting the contractors with the criteria and will secure three quotes.
 16. Summit Stop Sign Requests – Gateway’s Traffic Engineer will respond with the evaluation to determine if the area meets the criteria for the signs.

17. 415 McClane Farm Road Tree Replacement Quote – The Project Engineer presented three alternatives for the tree replacement, all recommending the Norway Spruce.

- A motion was made by Mr. Marcischak and seconded by Mr. Friend to award Bob's Landscaping the project to replace the trees at 415 McClane Farm Road at a cost of \$2,065.00 including the standard one year warranty. All Supervisors voted yes. The motion carried.

18. Host Inspector – The training location has been moved to the Harrisburg area.

- A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve sending Ed Jeffries, Public Works Director and the Code Officer Matt Malik at the 50% reimbursement to participate in the training October 31 – November 2, 2018 The motion carried

19. Board Vacancies 2019 – Mrs. Noble sought the Board's direction on the list of vacancies occurring in January of 2019 on various Township Boards and Commissions asking if the individuals wish to be reappointed.

- A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Manager to send letters to the individuals to respond if they wish to continue or not. All Supervisors voted yes. The motion carried.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:54 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary