

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP
TUESDAY-October 27, 2020
Immediately following the Board of Supervisors Meeting**

The Budget Workshop was called to order, at 6:07 PM.

ATTENDANCE:

Attending the workshop were Supervisors Gary Friend, Bronwyn Kolovich and A. William Kiehl. Also attending were Jodi L. Noble-Township Manager; Jessica Walker, Parks and Recreation Director and Bev Small, Recording Secretary and resident Robert Bradford.

Mrs. Noble continued with Departmental requests for the Board's discussion and review as follow:

Jessica T. Walker - Community Center: Needs presented include:

- CTCC: Floor Waxing 2x Annually; Replacement of Round Table Carts; OSHA Compliant First Aid Wall Cabinet; Storage and Shelving; AV Equipment updates; Laptop /Tablet for Summer Playground use; Exterior Locked Drop Box; Activity Room TV.
- Parks & Recreation: Mrs. Walker presented the summary of projected costs for the Annual Events for the parks and recreation

Mrs. Noble prefaced the specifics for each of the funds with the overall condition of the fund balances and projections resulting from the 2020 Pandemic and loss of revenues across the board. This provides a challenge in developing a balanced budget with the uncertainty of the economic recovery. She distributed spreadsheets highlighting the revenue and expenditure figures of each of the following funds:

- Revenue Gaming Fund – 2019 revenue was significantly under the budgeted furnaces, radio communications, animal control, codification truck payments, tree trimming, street maintenance, signs and spring cleanup expenditures that draw from this fund.
- Local Service Tax Fund – revenue status is down – more detailed figures will be review at the next Budget workshop
- Act 13 Fund – revenues were the lowest ever due to COVID-19 impact on the oil & gas industry; budgeted funds are projected to be significant lower for 2021, since the fees are based on the prior year (2020).
- Liquid Fuels Fund – revenues are down by 15% - 20% in part due to the decrease in receipts form gasoline taxes as travel was limited and expiration of the Rendell administration extra funding; expenditures form this fund include road salt, guiderails, highway construction, etc.

- Capital Reserve Fund – this fund serves specifically for unexpected Township expenditures / purchases; royalties from the landfill host is down substantially

In summary, Mrs. Noble noted that despite the funding descending revenues there is minimal bottom-line effect on the General Fund as there is potential to transfer from the reserve if necessary.

Health Insurance – Mrs. Noble provided the Highmark renewal 7% increase along with comparison options from HUB, UPMC, PMHIC and Strategic Benefits. After considerable evaluation of equivalent coverage and costs, the Board decided in the Township's best interest to renew the current Highmark Health Care Plan.

Focus of the 5:00 PM November 3, 2020 Budget Workshop will concentrate on Community Center Funding and requests from the CTVFD.

The meeting adjourned at 7:35 PM.

A William Kiehl

Bev Small, Recording Secretary