

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP & OTHER BUSINESS
TUESDAY
October 30, 2018
NOON**

Vice-Chairman, Gary Friend called the Budget Workshop to order, at 12:20 PM Tuesday, October 30, 2018.

ATTENDANCE:

Attending the workshop were Supervisors Gary Friend and John M. Marcischak. Also attending were Jodi L. Noble-Township Manager, Anita Marcischak, Treasurer, Department Heads as listed below in order of presentation and Bev Small-Recording Secretary.

Mrs. Noble introduced the consideration of Departmental Requests as presented by each of the Department Heads.

1. Adam McGurk – Planning/Zoning Department: Needs presented include: Addition of Zoning Database to the GIS System; Upgrade subscription & users of on-line GIS module; Comprehensive Plan revisions as required by the MPC in 2019; Codification updates.
2. Chief James Horvath - Police Department: Needs presented include. One (1) new vehicle (Ford Explorer); Additional Officer for safety and servicing growing community and demands; Color Printer; Storage cabinets
3. Edward Jeffries - Public Works Department: Needs presented include: Addition of 12 Barricades; Smaller Paver – enables alley and park trails paving by Public Works; Additional Public Works laborer; Forks for Highlift; 25 additional traffic cones; two (2) new commercial weed eaters; Steel chainsaw; New Pick-up Truck
4. Jessica Tedrow - Community Center: Needs presented include: additional exterior pest control spraying; balance of felt protector pads for chairs; TV for activity room; Carts for moving/storage of round tables; First Aid Box; 2nd Laptop; Ongoing Advertising; Sell the unused Fryer to procure a Food Warmer; Used Van for Summer Program transport.
 - Parks & Recreation: Acquiring Quotes for Playground structures and bound rubber mulch in compliance with ADA state safety regulations
5. Volunteer Fire Department: Needs presented include: Increase Township's annual donation to \$12,000 to assist with the PEMA Loan; decline of 5% from annual Fund Drive – exploring various fundraising events; software upgrade to incorporate growth of new houses.

GENERAL OPERATING FUND: Mrs. Noble introduced considerations centered on balancing revenue with expenditures to keep pace with Township growth and providing sufficient services. Discussion ensued centered on additional Personnel Cost Funding and Road Program Funding. Road maintenance and improvements draws from Capital Funds. Further discussion and options will be considered in upcoming budget meetings.

The Township Manager had no administrative requests.

OTHER BUSINESS:

Filling Vacancies –

- A motion was made by Mr. Marcischak and seconded by Mr. Friend to appoint Anthony Spin to serve as Township Supervisor effective immediately until the first Monday in January of 2020 and fill the vacancy created by the resignation of Glenn Alterio on October 1, 2018. All Supervisors voted yes. The motion carried.

Mr. Spin will be officially sworn in at the November 6, 2018 Workshop Meeting.

The Public Works Laborer position will be filled pending results of reference checks. Post offer drug test, criminal background and DMV checks will be a condition of offer.

No further business was presented.

The meeting adjourned at 2:34 PM.

John M. Marcischak
Secretary

Bev Small – Recording Secretary