

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
OCTOBER 15, 2013**

Richard Metzler-Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday October 15, 2013, at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Samuel R. Stockton-Community Development Coordinator and Wendy Williams-Recording Secretary.

EXECUTIVE SESSION ANNOUNCEMENT:

Mr. Metzler announced there was an Executive Session held this evening at 6:00 p.m. to discuss personnel matters. The session adjourned at 6:29 p.m.

VISITORS TIME:

Mr. Frank Betonte, of 216 South Shady Ave., Houston concern is the condition of his driveway. Due to the recent resurfacing of Shady Avenue Mr. Betonte's driveway is higher than the road. The Contractor is to be notified.

DEVELOPERS TIME:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Lickert Subdivision as recommended by the Chartiers Township Planning Commission at their regular meeting of September 24, 2013. All items have been satisfied in the Township Engineer's letter dated October 6, 2013. All Supervisors voted yes. Motion carried.

APPROVAL OF MINUTES: (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Board of Supervisors Minutes for the Workshop of September 10, 2013, Regular Meeting of September 17, 2013 and the Budget Workshop October 1, 2013, as presented. All Supervisors voted yes. Motion carried.

STAFF REPORTS (as necessary)

The Township Engineer updated the Board of on the following Development Proposals:

1. Bitz Subdivision Plan – The Bitz Subdivision is currently going through zoning.
2. Lickert Subdivision Plan – The Lickert Subdivision Plan was resubmitted on August 24, 2013 and recommended for approval at the last Planning Commission Meeting on September 24, 2013. The plan basically consists of subdividing one 21.84 Acre lot into 2 lots along Plum Run Road.
3. Pending SALDO Plans – The SALDO Plans up for possible consideration at the next for Planning Commission Meeting on October 22, 2013 include: Arden Mills Tentative Master Plan revision, Geller Subdivision.

Mr. Slagle updated the Board on Capital Improvement Projects as follows:

1. Midland Sewer Project – We contacted Petrakis Contracting regarding a Notice-To-Proceed. We have begun reviewing Shop Drawings. We prepared/submitted the Contract Documents to Petrakis Contracting.
2. Midland Sewer R/W – We understand that all outstanding R/W's have been secured except 8 R/W's which the Township Solicitor has prepared Declaration of Takings for the residual R/W's.
3. Chartiers Township Community Center – We are monitoring the sidewalk installation. The site is currently being graded in preparation for paving.
4. PennVEST Settlement – We are preparing the required loan closing documentation with the assistance with the Manager and Solicitor.
5. Piatt Off-Site Sewer Project – The design of the Off-Site Sewer is completed and submitted to PaDEP for review. This project will open up the Arthurs Road watershed at the Developer expense. We have redesigned the sewer within the Arthurs Road Township R/W. We have a meeting with the Developer on 10/17/2013.

Mr. Slagle updated the Board on On-Going Developer Projects as follows:

1. Piatt Estates Plan PH I – We are reviewing the shop drawing. We are providing periodic site inspection. We met with the Manager and Contractor regarding adjoining property dust complaints.
2. Summit Plan PRD PH II – We have performed a Final inspection (Final Matters) and are requesting As-Built plans for this PRD.
3. Arden Mills PRD Plan PH III – The Major Issues consist of inadequate site drainage, flat sewer, floodplain/wetland intrusion. We met with the Developer and the Developer's Engineer on 9/11/2013 to discuss possible solutions to the current drainage problems.
4. Mariani Subdivision – We contacted the Developer regarding E&S control issues.

5. Oak Grove Site Plan – Preparing Bonding requirement for Developers Agreement.
6. Microtel Motel Site Plan – The Microtel Motel in open. We will perform a Final Inspection before the end of the month.
7. Chartiers Industrial Park – We are scheduling a site meeting with the Developer this month to discuss the final paving of Beta Drive.

Mr. Slagle updated the Board on On-Going Township Projects as follows:

1. 2013 Paving Project – The 2013 Paving Project was completed on 8/29/2013. We have prepared the Final Estimate, Reconciliation Change Order and Close-Out Documents for consideration at the next Township meeting.
2. 2013 Sewer Rehabilitation Project – Process Contracting Co. started on 8/5/2013. The project is 65 percent complete. We have prepared Periodic Estimate No. 2 for consideration at the next Township meeting.
3. McClane Farm Act 537 Plan - The McClane Farm Act 537 Plan was submitted to PaDEP on June 21, 2013. PaDEP provided preliminary comments after being contacted by the Manager. We are currently preparing a revised delineation map.
4. LSA Grant Application – We have prepared/submitted the LSA Grant application for the McClane Farm Road Sewer Project on October 9, 2013. We are currently acquiring letters of Support.
5. 2014 Tap Request – We prepared the 2014 Tap Request to CHJA requesting 125 taps.

Summit Plan – (Teahan Property and Strimel Property) A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager, Engineer and Public Works Director to approve the necessary work to install a swale on the properties. All Supervisors voted yes. Motion carried.

Arden Mills PRD Plan: Mr. Metzler expressed concern regarding the lack of resolution to the drainage problem created on McClane Farm Road the Board directed Mr. Stockton to withhold the issuance of occupancy permits on the last two units until the stormwater issue is resolved.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager to have the Township Solicitor to develop the appropriate letters and legal action to enforce the solution to the drainage problem if she feels it is necessary after her meeting next Tuesday. All Supervisors voted yes. Motion carried

SUPERVISOR REPORTS:

Mr. Kiehl – The Public Works Director has prepared a list of items from the former Pine Lawn Home: 12 Pews; 1 Piano; 1 Organ; 1 Pulpit; 4 Statues; 1 Chair; 2 Pedal stools; 6 Stain Glass

Windows 20"x30"; 1 PA System; Music and Prayers.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager to place on the Township Website a list of the above items worth less than \$1,000.00 total for best offers received and posted on front door. All Supervisors voted yes. Motion carried.

Mr. Marcischak – No report

Mr. Metzler – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize Change Order No. 8 from Kusevich Contracting Inc. for the Chartiers Township Community Center project in the amount of \$3,033.00 for the change of R38 batt insulation to R38 FSK-Faced Insulation and remove wire R38 ceiling wire mesh support as recommended by the project architect in the change order dated October 10, 2013. All Supervisors voted yes. Motion carried.

2. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve contractor payment request No. 9 from Kusevich Contracting Inc. for the Chartiers Township Community Center by the project architect in the application and certificate for payment dated October 10, 2013. All Supervisors voted yes. Motion carried.

3. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve contractor payment request No. 6 from Mele Mechanical LLC for the Chartiers Township Community Center in the amount of \$30,025.80 as recommended by the project architect in the application and certificate for payment dated October 10, 2013. All Supervisors voted yes. Motion carried.

4. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve contractor payment request No. 7 from Schultz Electric Inc. for the Chartiers Township Community Center in the amount of \$10,793. 10 as recommended by the project architect in the application and certificate for payment dated October 10, 2013. All Supervisors voted yes. Motion carried.

5. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve contractor payment request No. 7 from D&G Mechanical Inc. for the Chartiers Township Community Center in the amount of \$13,410.00 as recommended by the project architect in the application and certificate for payment dated October 10, 2013. All Supervisors voted yes. Motion carried.

6. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve partial payment request No. 2 from Process Contracting Company in the amount of \$12,363.15 for the 2013 Sewer Rehabilitation Project as recommended by the Project Engineer in his project estimate of October 7, 2013. All Supervisors voted yes. Motion carried.

7. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to enter into a professional services agreement with the Township Engineer Nichols and Slagle, Inc. for

engineer services directly related to the Midland Sewer Project and for the PennVest Loan purposes. All Supervisors voted yes. Motion carried.

8. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to enter into a professional service agreement with the Township Solicitor, James P. Liekar, Esq. for legal services directly related to the Midland Sewer Project and for the PennVest Loan purposes. All Supervisors voted yes. Motion carried.

9. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adopt Resolution R-17-2013 declaring Chartiers Township's intent to reimburse general funds used to construct improvements to its sewer system with funds received from the Pennsylvania Infrastructure Investment Authority. All Supervisors voted yes. Motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve an agreement with Piatt Estates Chartiers L.P. for a temporary holding tank at 200 Piatt Estates Drive on lot No. 112 in accordance with the provisions of Chartiers Township Ordinance No. 185 as recommended by the Township Manager (this temporary holding tank is until the infrastructure is placed in the development). All Supervisors voted yes. Motion carried.

2. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve an agreement with Piatt Estates Chartiers L.P. for a temporary holding tank at 400 Ryan Lane on lot No. 113 in accordance with the provisions of Chartiers Township Ordinance No. 185 as recommended by the Manager (this temporary holding tank is until the infrastructure is placed in the development). All Supervisors voted yes. Motion carried.

3. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve an agreement with Piatt Estates Chartiers L.P. for a temporary holding tank at 50 Sulky Manor Lane on lot No. 114 in accordance with the provisions of Township Ordinance No. 185 as recommended by the Township Manager (this temporary holding tank is until the infrastructure is placed in the development). All Supervisors voted yes.

4. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve agreement with All Clad Metal Crafter LLC for police coverage for Seconds Sale at the Washington County Fairgrounds on December 6 and 7, 2013 as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. Motion carried.

5. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to advertise for bids for winter road materials as recommended by the Township Manager and Public Works Director. All Supervisors voted yes. Motion carried.

6. A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #28610-#28623: \$51,244.38; Light Fund: Check #1460: \$4,357.58; Fire Hydrant Fund: Check #1470-#823.46; Act 13 Impact Fee Fund: Check #1007: \$3,436.46; Revenue Gaming Fund: Check #1029- \$25,936.39; Engineering Review Escrow

Acct. – Check #1011: 44,381.40; Sewer Fund: Check #2678-#2682: \$33,246.20; Operating Reserve Fund: Check #1322-#1325: \$127,890.31; Parks & Recreation Grow. Greener: Check #1081-#1083: \$3,074.36; Grand Total All Funds: \$257,390.54). All Supervisors voted yes. Motion carried.

DISCUSSION ITEMS:

1. Leaf Recycling Option - Additional option is to have the residents bring leaves and tree branches to a central location so it can be taken to a recycling site. The quote of \$1,800.00 the State was trying to give us a 30% savings per square cubic yard. The Township quantities look to be far below what was estimated. By paying the \$6.46 per square cubic yard the first year, would allow more of a firm price the following year.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize \$6.46 per square cubic yards for the first year for Leaf Recycling with Ag-recycle. All Supervisors voted yes. Motion carried.

2. Community Center Manager Options – A motion was made by Mr. Kiel and seconded by Mr. Marcischak to authorize the Township Manager to advertise appropriately for the recruitment of a Community Center Manager. All Supervisors voted yes. Motion carried.

3. Township vehicles/equipment for sale/auction: The Township Manager and Public Works director recommended selling the following Township vehicles and equipment that have exceeded their useful life: 2006 Crown Victoria; 2002 Crown Victoria; Chip more Chipper; Sullair Compressor; Gallion Road Grader; Mitsubishi; 95 Ford; Township Manager's Car and the Township Car. The Board agreed to authorize the Manager to advertise the above list of equipment for sale.

4. Traffic signal timing requests – Allison Hollow Road and Pike Street – A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize the Township Manager to receive proposals from Traffic Engineers for the cost of a study for the timing of the traffic light at Allison Hollow Road and Pike Street. All Supervisors voted yes. Motion carried

PUBLIC COMMENT – None

ADJOURNMENT:

The meeting adjourned at 8:05 p.m.

John M. Marcischak
Secretary

Wendy Williams – Recording Secretary