

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP
TUESDAY
November 12, 2019
Following the Workshop Meeting**

Mr. Friend, Chairman called the Budget Workshop to order, at 5:14 P.M. Tuesday, November 12, 2019.

ATTENDANCE:

Attending the workshop were Supervisors Gary Friend and John Marcischak. Also attending were Jodi L. Noble-Township Manager and Bev Small-Recording Secretary.

Discussion centered on previous departmental requests to consider the addition of two (2) police officers and public works purchase of a Ford 350 super cab truck via state contract. Clarification was made that the 2020 Road Program does not come out of the General Fund but is split among Capital Reserve, Liquid Fuels and Act 13 Funds.

Mrs. Noble introduced the considerations of the remaining departmental request as follow:

- ❖ Chartiers Township Volunteer Fire Department: Treasurer, Fred Simpson presented the current financial status as adequately funded. Extensive discussion focused on potential considerations including hiring two (2) part-time firefighters on staggered shift coverage; increasing the stipend amount currently in place as an alternative option to attract more volunteer interest in serving; equipment costs including payoff of their newest Engine and the extreme cost of a ladder truck (leading to further discussion of Regional purchase and sharing of high-priced equipment among five [5] surrounding communities); consideration of position of a paid Chief/Code/Building Inspector.

- ❖ Township Manager Administrative Requests: Mrs. Noble presented needed items for consideration to purchase AccuFund Financial Software Program (\$16,000.00); New Carpet for the Township offices; Sound System for the Meeting Room

- ❖ Building Code Officer Request: Harold Ivery, BCO will present at an upcoming budget meeting details of his request to and increase distribution of fees to 80% BCO – 20% Township. Discussion included putting out Request for Proposal form other providers as an alternate to the proposed request.

GENERAL FUND: Mrs. Noble introduced considerations centered on balancing revenue with expenditures to keep pace with Township growth and providing sufficient services. As it stands with current request review the Budget is out of balance at an amount of \$329,000.00. Adjustments are up for review and solution at the next budget meeting along with review of the Capital Fund.

Mrs. Noble presented alternatives to bring the proposed funding needed to balance the projected shortfall. Extensive discussion focused on possible choices for consideration.

The Supervisors provided input and directions for the Township Manager to rectify the shortfall via the choices discussed for a balanced budget.

The next Budget Meeting is scheduled for Thursday, November 14, 2019 at 5:00 PM

The meeting adjourned at 6:41 PM.

John M. Marcischak
Secretary

Bev Small – Recording Secretary