

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 13, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW BOARD MEMBER, ANTHONY SPIN:

Township Solicitor, James Liekar administered the Oath of Office to the appointed Supervisor, Anthony Spin to full fill the vacancy left by the resignation of Mr. Alterio through the first Monday of January 2019.

BOARD REORGANIZATION:

- A motion was made by Mr. Spin and seconded by Mr. Marcischak to appoint Gary Friend as Chairman. Roll Call Vote: Mr. Marcischak: Yes; Mr. Friend: Abstain; Mr. Spin: Yes. The motion carried 2-0-1.
- A motion was made by Mr. Marcischak and seconded by Mr. Friend to appoint Anthony Spin as Vice Chairman. Roll Call Vote: Mr. Marcischak: Yes; Mr. Friend: Yes; Mr. Spin: Abstain. The motion carried 2-0-1. The motion carried

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on immediately prior to this meeting from 3:15 P.M. to 4:00P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Anthony Spin, John Marcischak and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director, James Horvath, Chief of Police, Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: None

VISITORS TIME:

None

DEVELOPERS TIME

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Arden Mills Phase 5 Lot 509 Minor Subdivision Plan, subject to the conditions

outlined in the Planning Department letter dated November 8, 2018, and subject to the satisfaction of the outstanding items in the Township Engineer's review letter dated November 8, 2018. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the revised Bauer Families Minor Subdivision Plan subject to the terms and conditions of the original approval dated August 14, 2018. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Sewage Facilities Planning Module for an addition of 21 EDU's for the Piatt Estates Plan of Lots as recommended by the Township Engineer and conditional on approval by the Canonsburg-Houston Joint Authority. All Supervisors voted yes. The motion carried.

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Marcischak – No report

Mr. Friend – No report

Mr. Spin - No report

OLD BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve change order No. 1 from TRS Roofing for the Public Works Garage Roof Replacement project in the amount of (-\$9,000.00) for the 1,600 square feet of decking in Add Alternate 2 that was included in the base bid, as recommended by the Township Manager and Public Works Director. All Supervisors Voted Yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve change order No. 2 from TRS Roofing for the Public Works Garage Roof Replacement project in the amount of \$1,000.00 for replacing and redirecting two (2) scupper boxes as recommended by the Township Manager and Public Works Director All Supervisors Voted Yes. The motion carried.
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Payment No. 1 (FINAL) for the Public Works Garage Roof Replacement to TRS Roofing in the amount of \$119,600.00 as recommended by the Township Manager and Public Works Director All Supervisors Voted Yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Payment No. 1 for Contract A for the 2018 Road Paving Program to El Grande Industries in the amount of \$299,191.27 as recommended by the Township

Manager and Director of Public Works. All Supervisors Voted Yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the police services agreement with All Clad Metal Crafters for the Seconds Sale at the Washington County Fair Grounds on December 6th, 7th, and 8th, 2018 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Right of Entry with Consol Mining Company, LLC for 244 Arden Road to repair the slip on Arden Road as recommended by the Project Engineer. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the agreement by and between Chartiers Township and Washington County Behavioral Health and Development Services for monthly room rental at the Municipal Building for 2019. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the installation of a deduct meter for 416 Sprowls Avenue as requested by the property owner. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33291-33339: \$184,796.41; Sanitary Sewer Fund; Checks #1178-1188: \$22,939.20; CTCC Operating Fund: Checks # 1361-1379: \$6,828.19; Liquid Fuels Fund: Checks # 1032-1033: \$191,612.00; Capital Reserve Fund: Checks # 1050-1055: \$141, 231.68; Act 13 Impact Fee Fund: Checks # 1028-1031: \$115,997.85; Local Service Tax: Checks # 1077- 1078: \$276.05; Light/Fire Hydrant Fund: Checks #2061 - 2063: \$7,957.80; Revenue Gaming Fund: Check # 1032: \$875.00; Total All Funds: \$672,014.18). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Township holds retainage for completion of Punchlist items. PennVest final amortization and start of debt service billing date is being reviewed.
2. 2018 Road Program –
 - El Grande Contract A: The work is completed and the Engineer is reviewing quantities to finalize the pay app.
 - Victor Contract B: Victor Paving did not fulfill their contract for base stabilization of Ryburn Road. Mrs. Slagle has not received response from

the contractor. The Township holds the performance bond and Mrs. Slagle will check on the expiration date as a protection for the Township.

3. 2018 Sewer Rehabilitation Project – A preconstruction meeting was held with State Pipe Services. Work is completed and the video is in review for punchlist items and payment. The next step is to analyze what is needed for 2019.
4. CHJA Act 537 Amendment/Fee Increase/Planning Module Requirement – Mr. Liekar will be present for November 14, 2018 preliminary injunction. DEP advised CHJA that they must provide a Planning Module for review.
5. Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – The contractor estimate to effectuate the slide repair is \$78,000.00. This is a declared emergency.
 - A motion was made by Mr. Marcischak and seconded by Mr. Spin to establish the bid process for stormwater events for Arden Mines Road. All Supervisors voted yes. The motion carried.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road – Gateway is doing due diligence for the culvert
 - Fair Meadow Circle – State Pipe will clean the pipe while they are working on the Sewer Rehab Project in the area.
6. Community Center Sign – A pole is required and the Township is locating that and hiring an electrician to wire it and West Penn will make it functional.
7. Community Center / Park Security Cameras –The ballfield wireless camera is not working well and may require wiring to the Community Center at a high cost for ditch witching.
8. Plum Run Road Bridge Repair – Strnisha Contracting modified their quote to bring it within the contract threshold.
9. Veronica Drive Cul-de-sac Completion Request – Gateway is pushing to effectuate a gravel cul-de-sac before winter.
10. Ballfield Development – Gateway is proceeding on drainage options for the field and the Community Center issues and costs for alternatives.
11. Allison Park Trail Repairs – Mr. Jeffries is seeking quotes to repair/replace the trails in the park.

12. Arden Sewage Project CDBG Grant – Gateway formulated a cost estimate per DEP’s direction and analyzed costs that were steep for any option. A three (3) month extension will be requested to explore more options to make the project feasible. Surveys were conducted and results appear to qualify for the \$80,000 CDBG Funds. Mrs. Noble will prepare a Resolution and Agreement for consideration at the November 27, 2018 meeting to get the documentation to the Redevelopment Authority by early December.
 - A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Manager to submit a letter to the DEP requesting a three (3) month extension for the CDBG Grant consideration for the Arden Sewage project. All Supervisors voted yes. The motion carried.
13. Cynthia Drive Hill Slip – The Township provided extensive documentation fulfilling the Right to Know requests. The Supervisors asked the Solicitor to look into the standing on this issue pertaining to the Township’s position.
14. Airport Road Bridge – The bridge borders Canton and Chartiers Townships and does not service any residence in Chartiers. The Township is awaiting a response from Canton to determine how to approach this.
15. Community Center Winterization Repair - Contractor options were presented to tie into the existing ceiling ductwork for heating maintenance and replacing some tiles with solid panels.
 - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Engineer to send their representative to the Community Center to evaluate the most effective solution for winterization. All Supervisors voted yes. The motion carried
16. Summit Stop Sign Request – The Chief of Police and Gateway Traffic Engineer determined that the request is not warranted.

PUBLIC COMMENT:

Brandon Wheeler was introduced as the new hire as laborer in the Public Works Department.

ADJOURNMENT:

The meeting adjourned at 4:48 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary