

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
November 14, 2017  
4:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met immediately prior to this meeting in Executive Session on Tuesday, November 14, 2017 from 3:30 P.M. to 4:00 P.M. to discuss litigation.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; James Horvath, Chief of Police and Bev Small-Recording Secretary. Absent: Ed Jeffries, Public Works Director

**VISITORS TIME:**

Bob Bradford of 619 McClane Farm Road asked about the status of the McClane Farm Sewer Project. Mr. Kiehl advised that the Project Engineer would be providing an update shortly.

**DEVELOPERS TIME:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to reduce the performance security for the Summit as requested by Maronda Homes to \$3,300 as recommended by the Township Engineer in her letter dated November 09, 2017. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Quarture Industrial Park Plan as recommended conditional upon completion of the outstanding items in the Township Engineer's letter dated September 25, 2017. All Supervisors voted yes. The motion carried.

Jamie Harshman, PE updated activity and projections on the McClane Sewer Project:

- Final design for the re-route is completed
- He & Supervisor Kiehl met with residents as to easement locations
- PennVest settlement checklist review is complete; A conference call is scheduled November 22, 2017 to confirm loan closing details for December 5, 2017; Notice to proceed will be given once the loan has final approval.

- Hosting a Public Workshop in the Municipal Building Meeting Room for the McClane Project residents, Wednesday, December 13, 2017 at 7:00 P.M. to introduce Project Manager, Field Inspectors and to share information / questions

### **STAFF REPORTS:**

Planning Commission meets November 21, 2017.

All Department Reports were accepted as submitted.

### **SUPERVISOR REPORTS:**

Mr. Kiehl – Veteran’s Day Lunch well done; CC Light up Night - Nov. 26<sup>th</sup> at 6:30PM

Mr. Marcischak – No report

Mr. Alterio – No report

### **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the bid from Waste Management for the curbside recycling contract for 2018-2022 in the amount of \$25.56 per unit in 2017 increasing annually to \$31.08 per unit in 2022 as recommended by the Township Manager and consistent with the public bid opening of November 9, 2017. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve partial payment No. 1 (FINAL) to Pavement Technologies in the amount of \$10,759.29 for the Allison Hollow Road Rejuvenator Project as recommended by the Township Engineer in her letter dated November 9, 2017. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to ratify the amendment financing for the Caterpillar Front End Loader to reflect the final purchase price of \$116,500.00 and amend the Small Borrowing Resolution R-12-2017 accordingly. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to ratify the agreement with the Washington East Washington Joint Sewer Authority for operation and maintenance of the McClane Farm Road Sewer Extension as recommended by the Township Solicitor. All Supervisors voted yes. The motion carried.

### **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks # 32422-32470: \$175,042.93; Sewer Fund: Checks # 1066-1074: \$14,974.38; Light & Hydrant Fund: Checks # 2021-

2023: \$7,891.92; CCTC Operating Fund: Checks # 1128-1140: \$6,257.03; Local Services Tax Fund; Checks #1019-1022: \$9,182.30; Rte 18 SLE Fund: Check # 1005: \$198.00; Liquid Fuels Fund: Check # 1007: \$5,558.68; Arden Force Main Fund: Check # 1061: \$600.00: Total All Funds: \$219,705.24). All Supervisors voted yes. The motion carried

## **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – The loan closing is on track for December 5, 2017 and one Right of Way Agreement remains to be signed.
2. Midland Sewer Project Update – The Township Solicitor stated that the Hagerman Restoration is still pending and may need a different contractor. The Tap-ins, payments and citations are near completion.
3. WEWJA Agreement South Strabane – Mr. Liekar anticipates completion of this agreement by the end of the current year.
4. Canton Agreement (Route 18) – The Township Solicitor is awaiting a response to his letter asking Canton's Solicitor to reconsider Canton's refusal to enter into an agreement with Chartiers.
5. Kingston Estates Public Improvements – The Township Engineer is in process of scheduling a walk-through with Gateway's Inspector and Public Works, with particular focus on the inlets.
6. Paxton Grove Public Improvements – Mrs. Noble stated this is completed other than needing the Security from the Developer for the escrow maintenance fee.
7. Linda Lane Cul-de-Sac – Mrs. Slagle is setting up a final walk-through with Gateway's Inspector and Public Works.
8. CDBG Grants – Two house demolitions are complete and the third is in process.
9. 2017 Road Program – Mrs. Slagle reported that the Contractor will complete the Gretna Road project pending good weather and proper temperatures. The Road will need to be swept and have the proper top coat added.
10. Community Center Sign – Mrs. Noble said the sign is being built and she, Mrs. Slagle and the C-H School District representative will meet on site to properly locate the final placement of the sign..
11. Swimming Pool Sewer Credit Policy – This will be on the November 28, 2017 Agenda for decision.
12. Green Light GO Grant Application – The application was submitted to make improvements for the crossing area, including radar detection and reduced maintenance needs.

13. Emergency Operations Briefing – Mrs. Noble will schedule the briefing after the first of the 2018 year.
14. Agriculture Security Area Addition Request – The Township Planner reported on one (1) withdrawal of the four (4) property requests submitted for be reviewed at the November 21, 2017 Planning Commission for recommendation to the Board for a Public Hearing.
15. Arden Act 537 Request – Mrs. Noble, Mrs. Slagle and Mr. Liekar met and will respond prior to the sixty (60) day deadline and will clarify costs and the limits of tying in. The Solicitor will
16. Eagle Scout Project – The Board informed Michael Buchta of Scout Troop 1075 of some potential liability concerns and location of his proposed Human Foosball Activity toward his Eagle Scout Badge. Michael will meet with Mrs. Noble to discuss alternate ideas and options for a project within the Township.
17. North Main Street No Parking Request – Gateway’s Traffic Engineers recommended 200 feet on either side of the entrance to the Palanka Club given the speed on North Main Street.
  - A motion was made by Mr. Alterio and seconded by Mr. Marcischak authorizing Mrs. Noble to prepare an Ordinance and advertise for the parking restriction. All Supervisors voted yes. The motion carried.
18. PSATS Resolution re: Category 4 Casinos – The Township Manager reported on the memo and draft resolution sent to municipalities to opt out of the resolution. Chartiers is within 25 miles of a Casino and therefore requires no action.
19. Houston Borough Rails to Trails Request – Houston Borough approached Mrs. Noble seeking support for a connection from Houston Borough to the Montour Trail of which the lion’s share falls within Chartiers Township. Mrs. Noble spoke to the Montour Trail Council who advised that the Municipalities would be responsible for obtaining al necessary Rights of Way to develop the Trail which would be cost prohibitive.
20. Premier Power Energy Shopping – Houston Borough approached the Township Manager to consider joining in to have Premier shop for the best rates for our power and gas. No commitment is required and is at no cost to the Township.
  - A motion was made by Mr. Alterio and seconded by Mr. Marcischak authorizing Mrs. Noble to allow Premier Power Energy to shop our power and gas on our behalf and bring back the options for the Township’s consideration and choice to partake of that recommendation. All Supervisors voted yes. The motion carried

**PUBLIC COMMENT:**

Supervisor Alterio expressed that we convey our thanks to PAWC for providing the water buffalos for our residents during the recent water alert and also to the CTVFD for providing the space to locate those and for their oversight of the distribution to residents in need of water. All Supervisors agreed.

**ADJOURNMENT:**

The meeting adjourned at 4:35 P.M. to convene the scheduled Budget Meeting.

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John Marcischak  
Secretary

Bev Small – Recording Secretary