

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 23, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Gary Friend, Supervisor-Elect, Frank Wise. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; James Horvath, Chief of Police; Steven Horvath, Lieutenant; Ed Jeffries, Public Works Director; Adam McGurk, AICP Planning Director; Mike Galet-Township Engineer Jessica Walker, Parks & Recreation Director; and Jamie Rozzo, Recording Secretary. Absent:

VISITORS TIME

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Perryman South Johnson Road Land Development Plan, subject to the terms and conditions of the Township Planning Department's letter dated September 10, 2021, and the satisfaction of the outstanding items in the Township Engineer's letter dated November 18, 2021, as recommended by the Planning Commission at their meeting of October 19, 2021. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes for the Budget meetings of October 5, 2021, October 12, 2021, October 19, 2021, and October 26, 2021; and the Workshop Meeting of October 12, 2021, and the Regular meeting of October 26, 2021, as presented. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: *No Reports*

SUPERVISOR REPORTS:

Mrs. Kolovich – No Report

Mr. Kiehl -Thank you to Jessica Walker for organizing the Veterans Day luncheon. It was a very nice event.

Mr. Friend – No Report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to TABLE Pay Application No. 2 (FINAL) to Independent Enterprises for Contract C the 2020 Road Paving program in the amount of \$176,097.53 as recommended by the Township Engineer in his letter dated November 19, 2021. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) to Youngblood Paving for Contract A of the 2021 Road Paving program in the amount of \$160,181.32 as recommended by the Township Engineer in his letter dated November 19, 2021. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made to approve Pay Application No. 2 (FINAL) to Youngblood Paving for Contract B of the 2021 Road Paving program in the amount of \$24,044.18 as recommended by the Township Engineer in his letter dated November 19, 2021. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise an ordinance to establish a two way stop condition on Museum Road at the Trolley track crossing as recommended by the Township Traffic Engineer in his letter dated November 19, 2021. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise an ordinance to establish four (3) stop conditions for the following intersections as recommended by the Chief of Police:
 - Birch at Spruce
 - Ash at Birch
 - Woodlawn at SpruceAll Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the 2022 Chartiers Township Preliminary Budget and place it on public display for 20 days with Final Budget Adoption at the Tuesday, December 21, 2021, regular meeting of Chartiers Township Board of Supervisors as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.

7. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Planning Director to distribute copies of the draft Chartiers Township Comprehensive Plan Update to the required entities for review and comment for 45 days, in accordance with Pennsylvania Municipalities Planning Code as recommended by the Chartiers Planning Commission at their meeting of November 16, 2021. All Supervisors voted yes. The motion carried 3-0.

8. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager and Treasurer to acquire Accufund for Accounting Software and Sewer billing in an amount not to exceed \$17,904 as recommended by the Township Manager and Treasurer. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to promote Steven Horvath to the Rank of Chief effective February 1, 2022, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

ONLINE UTILITY PAYMENTS: \$12,437.83

Checks: FIRETAXFUND: \$1,546.60; GF WASH. CHECK: \$ 109,028.00; WASH.LIGHT. HYD.: \$2,082.08; ACT 13 IMPACT FEE FUND: \$180,199.78; WASH. DEV. ESCROW: \$ 75.00; WASH. LOCAL SERVICES TAX: \$86,869.41; WASH.-FRIENDS OF THE PARK: \$ 50.00; LIQUID FUELS FUND-WASH.: \$15,155.34; WF-REV. GAMING FUND: \$718.72; WASH. COMM.CTR.OPER. FUND: \$540.58; WASH.-CAPITAL RES.: \$101,365.00; SEWER FUND WASH.: \$68,744.08; W-F-PAYROLL FUND: \$4,449.54; TOTAL CHECKS: \$570,824.13

All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to add the motion regarding Arden Mines Road Paper Alley vacations to the November 23, 2021, Agenda. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to deny August C. Alexy's request to vacate the following paper streets

- Front Street;
- Oak Street;

- Good Street;
- Max Street;
- Pine Alley;
- A Alley; and
- B Alley

All Supervisors voted yes. The motion carried 3-0.

Mrs. Kolovich asked the Solicitor if the Township has the right to vacate the paper streets/alleys. The Solicitor explained the paper streets/alleys were never taken over by the Township, due to standards not being meant. Therefore, the Township doesn't own the streets/alleys to vacate them.

DISCUSSION ITEMS:

1. 2020 Road Program: Contract C -Mike Galet reported all repairs have been completed. He will follow up with Jen on the extension of the bond for the recent crack repair that took place.
2. 2021 Road Program -The board approved final payment for Youngblood. We came in under budget on this project.
3. 2021 Sewer Rehab -There are some punch list items that need to be completed.
4. McClane Farm Road Culvert/Grant – One remaining item before this item can be closed out.
5. Barnickel and Country Club-The Alternate Engineer is working on the drawings and calculations. Once those items are submitted a scope meeting can be scheduled.
6. Mulberry Bridge-Canton has received the General Permit. This item can now go to bid.
7. Regent St. Smoke Test follow up-Jodi will send out the remaining letters next week.
8. Storm Event of June 11, 2021, follow up-Public Works retrieved a tire, VCR, and TV from the pipe that was causing a blockage. Camera-ing can now be performed on the rest of the pipe to see if there are further items that need to be repaired.
9. Arden Pump Station-A future meeting will be set up to discuss this project.
10. Arden Mines Sewer Project-DEP has approved the plan. Jen and Jodi are looking into funding options.

11. Suwak Gretna Road Runoff-Jen and Ed met with Mrs. Suwak. She originally wanted storm drains along her property. After speaking with Ed and Jen she has agreed to the installation of a curb in front of her property to help with water issues and flooding.
12. Converting Diesel to Off Road-Jodi and Ed attended a zoom seminar for CDL updates. They are eligible to use off road diesel in their vehicles. Steve Hill with Hill International is checking to see if off road diesel would be an option. If it is compatible, this option could save the Township money.
13. Board and Commissions-Reappointment letters were sent to the board candidates that have terms expiring this year. There will be 2 vacancies at a minimum. Jodi has asked the board if they would like for her advertise to seek possible candidates to fill the vacancies. The board has given approval for her to do so.

PUBLIC COMMENT

ADJOURN

Time: 5:28 pm

A. William Kiehl
Secretary

Jamie Rozzo – Recording Secretary