

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 27, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 P.M. to 4:00 P.M. to discuss litigation and personnel matters.

ATTENDANCE:

Attending this meeting were Supervisors John Marcischak and Mr. Friend. Also present were James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director and Bev Small, Recording Secretary. ABSENT: Anthony Spin, Supervisor; Jodi L. Noble-Township Manager; Jessica Tedrow, Parks & Recreation

VISITORS TIME:

Robert Bradford of 619 McClane Farm Road informed the Board that markers are posted on his property indicating that the contractor is preparing for the restoration on his property from the McClane Sewer Project.

DEVELOPERS TIME

None

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Marcischak – No report

Mr. Friend – No report

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes for the Budget Meetings of October 9, 2018; October 16, 2018; October 23, 2018 and October 30, 2018 and the Workshop Meeting of October 9, 2018 and the Regular Meeting of October 23, 2018 as presented. All Supervisors voted yes. The motion carried.

OLD BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve Change order No. 1 for Contract A of the 2018 Road Paving Program in the amount of \$16,885.85 for Laurel Avenue drainage and inlet addition, additional material, profiling and grading due to utility conflict on Laurel Avenue and Hart Street inlet reconstruction as recommended by the Township Engineer in the Change Order dated November 27, 2018. All Supervisors voted yes. The motion carried
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the agreement by and between Chartiers Township and the Redevelopment Authority of Washington County for the 2018 Community Development Block Grant Funds for the Arden Mines Road Sewer project. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the 2019 Preliminary Budget and place it on public display for 20 days with Final Budget Adoption on Tuesday, December 18, 2018 as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

Supervisor Comment: Mr. Marcischak expressed the challenges facing the Board as they struggle annually to balance the Budget while maintaining a hold on tax increase. A minimal Fire Tax is being contemplated to preserve funding for Chartiers Township Volunteer Fire Department to sustain the services and protection for the safety of Township residents in our growing community. This would have a minor monetary impact on residents

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33340-33373: \$47,733.01; Capital Reserve Fund: Checks #1056-1057: \$1,163.15; CTCC Operating Fund: Checks #1380-1381: \$1,095.83; Local Service Taxes: Checks # 1079-1081: \$1,246.72; Revenue Gaming Fund: Check # 1033: \$375.00; Liquid Fuels Fund: Check # 1034: \$ 444.40; Friends of the Park Fund: Check # 1080: \$31.80; Total All Funds: \$52,058.11). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Township holds retainage for completion of Punchlist items. Two (2) properties from the original list are over 150' reducing the actual customers to 49. Two (2) residents are making payments and one (1) property has not paid the Tap Fees.
2. 2018 Road Program – Victor Contract B
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the Township Solicitor to send a letter to advise Victor Paving

of the Township's position regarding the incompleteness of the 2018 Pavement Maintenance Contract B as recommended by the Township Engineer. All Supervisors voted yes. The motion carried.

3. 2019 Road Program – The Township will evaluate what roads are to be paved in 2019 and assess cost estimates on alternate paving product materials.
4. 2018 Sewer Rehabilitation Project – The Township will use the information provided by State Pipe to prepare the 2019 Sewer Rehab Project. The Township Engineer will have the payment figures for action at the December 18, 2018 meeting.
5. CHJA Rate Increase / Act 537 Plan – Mr. Liekar reported that CHJA rescinded the April 2018 proposed rate increase and will give 60 day notice of the \$1.21 per 1,000 gallon rate increase they plan to implement. Lennon Smith SouleretEngineering is reviewing to determine if this is justified.
6. February Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – The Township Engineer is advertising the repair for the Board's consideration at the December meeting. based on the Army Corps letter.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road – Status Quo
 - Fair Meadow Circle – Public Works is reviewing the road condition.
7. Veronica Drive Cul-de-sac Completion Request – Status Quo
8. Community Center Sign – Public Works is seeking alternate means of wiring installation to accomplish functioning of the scrolling electronic sign.
9. Community Center / Park Security Cameras –Status Quo
10. Plum Run Road Bridge Repair – Mrs. Slagle stated that Strnisha Contracting will sign their modified quote to be executed at the next meeting.
11. Ballfield Development – Gateway presented schematics and projected costs and the exorbitant costs due to the tight land layout, grading, steep drop-off and the drainage needs to get a dry base for the field. Gateway will recalculate and configure the base need addressing grading and drainage options as a first step.
12. Allison Park Trail Repairs – Mr. Jeffries is waiting for Tarbuck's estimate to repair/replace the trails in the park.
13. CDBG Grant/Arden Road Sewer Request – Mr. McGurk reported that per the Board's direction Mrs. Noble will submit the grant usage request for the Arden

Sewer Project. The Board approved entering into the agreement as detailed in Motion 2 under Old Business.

14. Cynthia Drive Hill Slip –The Township Solicitor is researching and will have his documentation pertaining to the Township’s position for action at the December 18, 2018 Board Meeting.
15. Community Center Winterization Repair – Mr. Jeffries met with Gateway’s consultant. Contractor options were presented to tie into the existing ceiling ductwork for heating maintenance and replacing some tiles with solid panels.
16. Airport Road Bridge – The Township Planner researched Chartiers Township properties resulting in one owner having land on both sides of the bridge. The Solicitor will provide his recommendations and findings regarding boundary lines via memo to the Supervisors for consideration.
17. Schedule Conditional Use Hearing –
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to schedule and advertise the Conditional Use Hearing for December 18, 2018 on the Bi-Petro temporary structure permitted by conditional use application for an unaddressed North Main Street property located in an I-1 Zoning District. All Supervisors voted yes. The motion carried.
18. Schedule West Pike Street Rezoning Requests Hearings –
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to schedule the two (2) zoning request hearings for January 22, 2019 on the West Pike Street rezoning request as recommended by the Planning Commission. All Supervisors voted yes. The motion carried.
19. Board Vacancies 2019 – Responses were not received by the November 23, 2018 deadline leaving the following vacancies to date: Zoning Hearing Board (1); Parks & Recreation (2); Friends of the Park (2); Parks Committee (2).
20. Soccer: Digital Sign Request –
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the request to place Soccer Sign-up information on the Township digital sign per Township Policy. All Supervisors voted yes. The motion carried
21. Welsh Road – The Township Engineer met previously with the Public Works Director on the slide area that is placing the section of Welsh Road in jeopardy. The preliminary cost estimate is in the \$30 -\$35,000.00 range that warrants putting the project out to bid. Public Works will place concrete barriers along the

section of Welsh for safety pending the bid process and scheduling the repair. A portion of the cost for this can qualify for reimbursement through the Dirt and Gravel Program.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:42 P.M.

John Marcischak
Secretary

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Bev Small – Recording Secretary