

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP
MONDAY
November 7, 2016
5:25 p.m.**

A. William Kiehl-Chairman called the Budget Workshop to order, at 5:25 p.m. Monday, November 7, 2016.

ATTENDANCE:

Attending the workshop were Supervisors John M. Marcischak, Glenn Alterio and Mr. Kiehl. Also attending were Jodi L. Noble-Township Manager; Anita Marcischak-Treasurer and Bev Small-Recording Secretary.

Mrs. Noble presented the Capital Reserve Fund components for discussion. This fund is developed by determining which monetary funds will be kept in reserve and which monetary amounts will be budgeted to spend. Adjustments are necessary on both the savings portion and the expenditures based on reduced Host Fee receipts and other projected revenue and expenditures.

Mrs. Noble is continuing to work the General Fund Budget to bring it into balance. Much of this fund has minimal discretionary options as revenues and expenditures are contractual. The November 15, 2016 Budget Meeting will focus on finalizing the General Fund Budget.

The meeting adjourned at 6:33 p.m. to Executive Meeting.

The Board entered Executive Session to discuss personnel matters at 6:33 p.m. The Board exited Executive Session at 6:51 p.m. to resume the meeting.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager to advertise for the position of Programming and Rental Coordinator as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.

The Chairman adjourned the meeting at 6:54 p.m.

John M. Marcischak
Secretary

Bev Small – Recording Secretary