

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 14, 2023
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive immediately prior to this meeting from 4:30 pm to 5:00 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors, Bronwyn Kolovich, and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; ABSENT: Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director; Supervisor; Gary Friend; Jamie Rozzo, Recording Secretary

DEVELOPERS TIME

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to table the Scott Mazutis Minor Subdivision Plan located at 209 Ross Street until the November 28, 2023, meeting at 5pm. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Witkowsky Plan of Lots Minor Subdivision Plan located at 190 and 192 Marshall Ave, conditional on satisfaction of the outstanding items in the Township Engineer's letter dated November 7, 2023 as recommended by Township Engineer and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Perryman Amended Land Development Plan – Pike Street conditional upon the satisfaction of the outstanding items in the Township Engineer's letter dated November 10, 2023. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Belmont Park Phase II Revised PRD Plan for the Clubhouse Amenity Revisions conditional upon satisfaction of the outstanding items in the Alternate Township Engineer's letter November 7, 2023. All Supervisors voted yes. The motion carried 2-0.

5. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to table the North Star Towers Land Development Plan for a telecommunications located at 350 Alpha Drive, Canonsburg, PA 15342 until the November 28, 2023. All Supervisors voted yes. The motion carried 2-0.
6. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Developer's Agreement with Sheetz, Inc. for the Sheetz Land Development Plan at 650 Pike Street, Meadowlands conditional upon receipt of the appropriate financial security, as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 2-0.

NO STAFF REPORTS

NO SUPERVISOR REPORTS

OLD BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve Change Order No. 1 from A. Liberoni, Inc. for the 2023 Road Paving Program to change the contract completion date to November 17, 2023, due to the delay in the HOP and completion of the handicapped ramps as recommended by the Township Engineer in the Change order dated October 24, 2023. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made to table the Change Order No. 1 from Jeffco. for the Allison Park Restroom until the November 28, 2023, meeting. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to table Pay Application No. 1 from Jeffco for the Allison Park Restroom until the November 28, 2023, meeting. All Supervisors voted yes. The motion carried 2-0.

NEW BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the Township Manager to advertise for bids for Curbside Recycling Contract for a one (1) year and a three (3) year option as recommended by the Township Manager. All supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the deduct meter request from Rhonda Kulla for a deduct meter at 509 Furlong Court. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Complementary Use Application from Chartiers-Houston Girls Varsity Softball for a complementary use on January 27, 2024, in accordance with the Township's complementary use policy. All Supervisors voted yes. The motion carried 2-0.

4. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Police Service Agreement with the Chartiers Houston School District for Police Services for a Wrestling Tournament to be held December 1 and 2, 2023 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 2-0.
5. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$28,389.95; Payroll Fund: \$8,034.96; Act 13 Impact Fee: \$9,686.58; Sewer Fund: \$652.80; Rev. Gaming Fund: \$375.00; Comm. Center Oper.Fund: \$498.49; Fire Tax Fund: \$1,554.00; Capital Res. Fund: \$66,683.27; Local Services Tax Fund: \$23,299.81

All Supervisors voted yes. The motion carried 2-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab -Updates on the schedule were given.
2. 2023 Road Program-Work was completed today.
3. Road Inventory/2024 Road Program-Ms. Slagle gave a presentation on the inventory and road condition project and GIS mapping of the same
4. Barnickel and Country Club -Thomas is addressing comments with PennDOT and Washington County Conservation District.
5. WEWJA Items
 - a. Arden Pump Station-Chartiers will be meeting with North Strabane to discuss.
 - b. Arden Mines Sewage Project
A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the application for a Statewide LSA Grant in the amount of \$375,000 (40%) for the Arden Mines Sewer Project as recommended by the Township Manager and Director of Engineering and Planning and adopt Resolution R-14-2023 accordingly. All Supervisors voted yes. The motion carried 2-0.
 - c. WEWJA Act 537 Draft Presentation-The Township Engineer has submitted the flow calculation to WEWJA.
6. LSA Grant: Next Steps-Public Works installed the conduit for the electric, they will be pouring concrete this week for the walkway, and Mrs. Noble submitted the paperwork for the reimbursement agreement.
7. Piatt Estates Punch List Status-No Update

8. Delinquent Real Estate Tax Collection Proposal-Mrs. Noble proposed we switch to Keystone Collections for our delinquent real estate tax collection.
9. Millings-The Township and School are partnering on this project.
10. Dirt and Gravel Road Grant-Chartiers was denied for this grant. They were recommended to apply again next year.
11. Canonsburg Chamber of Commerce-The Commerce is asking Chartiers to join.

PUBLIC COMMENT:

Sandy Moore 129 Piatt Estates Drive has requested the outstanding punch list for Piatt Estates on behalf of the Piatt Estates HOA. Mrs. Noble advised that she needed a right to know form, which is on the Township's website or Mrs. Noble would send her the form.

Mr. Bradford 619 McClane Farm Road discussed a pothole that needs attention and a wedge curb.

Tiffany from Canonsburg Ambulance and Chair said subscriptions will be going out in the mail this week to residents.

Mrs. Noble discussed coordinating a meeting with all Chartiers ambulance providers to discuss services.

RECESS TO THE BUDGET WORKSHOP MEETING

Adjourned: Time: 5:36 pm

Mr. Gary Friend
Secretary

Jamie Rozzo – Recording Secretary