

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING

November 18, 2014

4:00 pm

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 4:00 pm, Tuesday, November 18, 2014 at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, Richard W. Metzler and John M. Marcischak. Additionally in attendance were: James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Director of Public Works; Samantha Keller-Community Center Manager and Wendy Williams-Recording Secretary. Samuel R. Stockton was absent.

EXECUTIVE SESSION ANNOUNCEMENT:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session on Friday November 7, 2014 from 3:00 pm to 4:20 pm and prior to this meeting from 3:25 to 3:55 pm to discuss litigation and contract negotiations.

VISITORS TIME:

Mr. Kevin Cushey of Railroad Street, Houston, PA asked the Board if there could be “No Parking Signs” posted along North Main Street near the Palanka Sportsman’s Club. North Main Street being a state road, the State will be notified.

Mr. William Hill of 109 East Country Barn Road, Houston, representing the Chartiers-Houston Community Library requesting the Supervisors continued support for the Library.

Mr. Kiehl read a letter from Mrs. Sue Shuba and entered into the minutes, as follows:

“To the Supervisors of Chartiers Township – November 18, 2014
SAFETY CONCERNS ALLISON HOLLOW ROAD

I am dropping this off on Monday, 17th. And would like to have this letter read and entered into the minutes of this meeting, if I am unable to attend this meeting, I will bring up these concerns in person.

#1 – I spoke about the safety concerns that I and others have about not straightening out the curve across from Piatt’s entrance. Granted, the curve has always been there, but with new traffic and the fact that the complete road area was replaced, could this not be straightened out a bit (not to mention a 3rd lane being proposed)?

#2 – The next area is Andy Farm field where there are bot guide rails. Are guide rails. Are guide rails going to be installed? Winter is coming and without any guide rails, this area is super

dangerous. Just a tiny miscalculation and you could find yourself over the hill and in the creek, whether speeding or not. The reflectors tell you there is a danger, but at night you cannot see the danger (you also need to put a reflector @ the entrance of Andy's driveway), should anyone slide in this area) This am on the news brought another consideration, snow plows and taking care of this particular area. They are not immune to going off the road and that might lead to not doing a complete job, thus making it a danger to the rest of us.

#3 – The curve was removed and straightened out in front of our, house, something that did slow down most people traveling across the bridge. The area now has nothing to slow anyone down, just the opposite. Bob has already seen a car passing another on the bridge, like they were on a highway. I just want the twp. to be aware of the danger they have put those who travel this road.

#4 –Something I have asked for many times, is having the 2 trees on Allison Hollow to be removed and scraping back the bank @ that point. This would open up the vision so that the signs could and should be removed and just the stop sign be put back up. It may have been easier to install the no-turning signs, but more effectual (and costly), to remove the vision obstacles would serve the travelers and those who live on the “forgotten end” of Allison Hollow. I have just one more request, would someone sign and date this letter stating that these points were/will be discussed so that I can be assured and leave a copy with Wendy and I can pick it up later on this week? Thanking you in advance.”

Sincerely,
Sue Shuba
1074 Allison Hollow Road
Washington PA 15301

Mrs. Noble was asked to notify Range Resources with regard to where they intended on placing the guide rail on Allison Hollow Road.

The Board was concern with Piatt putting up a stone wall very close to the road and how a turning lane will be constructed. This is to be looked at by the Project Engineers.

DEVELOPERS TIME:

Mr. Harvey Treshcow and Mr. Kevin Wilmont of HMT & Associates was present representing Hawk's Landing Subdivision.

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the modification request for Hawk's Landing Subdivision of the requirements of §305.-29Mof the Chartiers Township Subdivision and Land Development Ordinance to allow for a temporary cul-de-sac in excess of 600 feet conditionally that all of the deeds are recorded showing that on their lots that in fact that it is, in fact, a temporary cul-de-sac intended to be a permanent throughway. That the site plan and any other documentation comes back here for approval having the same recorder information on it and all the Engineer's issues raised in the letter of October 16, 2014 be provided are met and provided that the Township receive an extension letter prior to the next meeting November 28, 2014. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the modification request for Hawk's Landing Subdivision from the requirements of §305-31B of the Chartiers Township Subdivision and Land Development Ordinance to allow for lots 101, 203, 202 and 201 to be double frontage lots upon items in the Township Engineer's letter be met – slope does not exceed 2 to 1 slope. All Supervisors voted yes. The motion was carried.

STAFF REPORTS:

Township Manager – Mrs. Noble presented a written report to the Board.

Community Center Manager – Mrs. Keller presented a written report to the Board.

Public Works Director – Mr. Jeffries presented a written report to the Board

Township Engineer

Mr. Slagle gave an up-date on the following Development Proposals:

1. Hawk's Landing Subdivision Plan – The plan was resubmitted on 10/3/2014 for consideration at the last Planning Commission Meeting 10/21/14. The Plan basically consists of consolidation/subdivision of 18.48 Acres into 38 lots. Two modifications were requested by the Developer regarding the Cul-De-Sac configuration /length and Double Frontage
2. Griffith-Marianni Simple Subdivision – The subdivision plan was submitted on October 22, 2014 for consideration at the next Planning Commission Meeting on 11/18/14. The Plan Basically consist of two lot subdivision of 0.62 Acres/o.823 Acres and a lot line revision along Whitetail Drive/McClane Farm Road. The primary concern involves lot access/sewer service and land ownership
3. Pending SALDO Plans – The SALDO Plans on the Horizon for possible consideration a upcoming Planning Commission Meetings include: Horizon Warehouse Site Plan, Quarture Site Plan, Paxton Grove Subdivision Plan PH 2, SBA Tower Stormwater Plan and Marcellus Access Roads.

Mr. Slagle gave an up-date on the following Capital Improvement Projects:

1. Midland Sewer Project – The Project is approximately 95 percent complete. We will be preparing for the Township's review/approval Estimate No. 9 for W.A. Petrakis Company for consideration at the 11/25/2014 Township meeting. We are actively contacting the Township residents and responding to restoration concerns. We met with the contractor regarding the final paving of the damaged roads in the Midland area. We have developed a roadway paving plan that reduced the allocated \$380,000 down to \$220,000. All sewer lines will completed by 11/21/2014 with restoration to follow.

2. Midland Phase II Substantial Completion – We will declare Substantial Completion for PH II for 11/21/2014, as delineated by the plan, prepared Notice-To-Connect letter/Sewer Lateral Detail/Septic Tank Closure Procedure/Wye Location Sheet for action by the Township.
3. PennVEST Drawdown Request – We are currently preparing the Ninth PennVEST Drawdown request for consideration at the 11/25/2014 Township meeting.
4. Piatt Off-Site Sewer Project – We met with the Army Corps of Engineers/PaDEP/WCCD regarding the stone Rip-Rap in the stream along Arthurs Road which must be removed prior to Close-Out of the NPDES Permit. Close-Out documents were executed by the Developer on 9/18/2014. The Township should formally accept/adopt this sewer as a Public Sewer. Consideration needs to be given to mandatory connections. The Developer has requested that the Township establish a sewer district for this area.
5. Piatt Off-Site Sewer District – We have prepared Piatt Off-Site Sewer District as required in Act 57 which establishes a reimbursement component of \$500/EDU for a 10 year period and a Township Administration Fee of \$25.00/EDU.
6. McClane Farm Road LSA Grant Application – We have prepared/submitted LSA Grant application in the amount of \$772,200 on 10/7/2014. We are preparing for the LSA presentation.
7. McClane Farm Road Sewer Project – We updated the McClane Farm Road Act 537 Plan for PH I. The updated Act 537 Plan was submitted on 10/15/2014. We request permission to perform the Aerial Survey now that the leaves have fallen/before the snow falls.

Mr. Slagle gave an up-date on the On-Going Developers Projects as follows:

1. Piatt Estates Plan PH I – Construction started on October 22, 2013 and was completed on June 20, 2014. Consideration should be given to partial acceptance of the road system and establishing the Roadway Maintenance Bond. The Developer must prepare/submit a legal description of the road system.
2. Arden Mills Revised PRD PH 4 – We have reviewed/approved the shop drawings. Construction started on 10/17/2014. The Developer is proceeding with “Completion of Improvements” option under the MPC. We are providing construction surveillance.
3. Piatt Estates PH 2A – We have reviewed/approved the shop drawings. Construction started on 10/17/2014 and was completed on 11/17/2014. We have prepared the 1st Partial Release of Financial Security for the Township’s consideration at the 11/25/2014 meeting.
4. Sunoco/Mariner Pipeline Grading Plan – The roadway safety repairs were completed on 6/24/14. We roadway safety repairs will be completed in November prior to the bond release.

5. Arden Mills PRD Plan PH III – Construction started 9/22/2014 and was completed on 10/10/2014. The Developer submitted As-Built only for the roadway and not the plan as requested. The Developer is requesting a release of the Bond for consideration at the 11/25/2014 meeting.
6. Kingston Estates PH I – We prepared a letter of Final Matters which requested As-Built Plans for PH I before adoption by the Township. The Developer is currently preparing the As-Built Plans.

Mr. Slagle gave an up-date on the On-Going Projects as follows:

1. 2015 Sewer Rehabilitation Project – Request authorization to design/bid the 2015 Sewer Rehabilitation Project.
2. Arnold Park Field Project – An agreement was prepared/executed between Precision Contracting and Shallenberger Construction to construct PH I of the Arnold Park Field Project as donated by Sunoco/Mariner (\$100K)/MarkWest (\$50K). Construction started 10/10/2014 and was completed on 11/7/2014. We will perform a Final Inspection/prepare Close-Out documents/Final Est.
3. CHJA Hydraulic Overload – CHJA has installed a new Master Meter which read 3.586 MGD for the Month of June or 40% plant available capacity (6.0 MGD). CHJA requested additional taps after repeated requests on 11/5/2014.
4. CHJA Capacity Fee Increase – We have completed our evaluation of the CHJA Act 57 calculation which is being challenged by Chartiers and North Strabane TMA. We plan to meet with CHJA's Engineer on 11/17/2014 to discuss the Act 57 calculation.
5. Summit Storm Sewer Project – We met with each resident/acquired R/W for construction access/contacted the Developer regarding funding/contacted Contractor regarding schedule.
6. 2015 Paving Project - We met with the Road Master on 11/14/2014 to review alternative Midland emergency access routes and develop suggested 2015 Paving Project list which includes: Green Street/Linda Lane/Short Street/Upper McClane Farm Road/North Shady & McGovern Entrances. Request authorization to design/bid the 2015 Paving Project.

Township Solicitor - Mr. Liekar informed the Board that 8 Crossroads Road has been assigned to Judge Debbie O'Dell Seneca.

SUPERVISOR REPORTS;

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Metzler – No report

OLD BUSINESS:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to award the bid for the Summit Stormwater Improvement project to J5 Construction of Houston PA in the amount of \$29,695.50 as recommended by the Township Engineer in accordance with the public bid opening of October 13, 2014. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into an agreement for the rights-of-entry with Ralph and Barbara Batista of 337 Windsor Circle, Estie Carlson of 337 Windsor and Frank and Toni Supek of 334 Windsor Circle to effectuate the Summit Stormwater Improvement project as recommended by the Township Manager, Township Solicitor and Township Engineer. All Supervisors voted yes. The motion was carried.
3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into a drainage easement agreement with Darby and Helaina Teahan of 930 Allison Hollow Road for the Summit Stormwater Improvements as recommended by the Township Manager, Township Solicitor and Township Engineer. All Supervisors voted yes. The motion was carried.
4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into an agreement with American Healthways Services LLC for the Silver Sneakers FLEX program at the Chartiers Community Center as recommended by the Township Manager and Community Center Manager. All Supervisors voted yes. The motion was carried.

NEW BUSINESS:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to enter into a right-of-way agreement with Arthur and MaryAnn Clarke of 355 North Avenue for sanitary sewer service as recommended by the Township Manager, Township Solicitor and Township Engineer. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the Township Manager and Director of Public Works to advertise for winter materials, Type III, anti-skid for 2014-2015. All Supervisors voted yes. The motion was carried.
3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices with the exception of Kusevich Incorporated. (General Fund: Check #29631-#29690: \$201,303.81; Light/Hydrant Fund: Check #1496, #1497: \$4,656.20; Sewer Fund: Check #2781-#2789: \$74,404.17; Operating Reserve Fund: Check #1344-#1345: \$9,968.87; Act 13 Impact Fee Fund: Check #1049: \$3,944.80; Local Services Tax Check #1018-#1020: \$15,958.78; Local Services Tax Fund: Check #1022-#1023: \$6,110.85; Midland Sewer Fund: Check #1024-#1025: \$227,101.02; Liquid Fuels Fund: Check #1465: \$4,750.00; Community Center Operating Fund: Check #1032-#1035: \$480.00; Total All Funds: \$548,405.50). All Supervisors voted yes. The motion was carried.

DISCUSSION ITEMS:

1. Oil and Gas Ordinance Amendment – Mr. Metzler advised that the Board is awaiting a priority listing, listing what the current ordinance language is as opposed to the proposed language, from Mr. Stockton.
2. Arnold Ballfied status – No discussion
3. CDBG Grant – A list of roads are to be obtained, from Mr. Jeffries, to give to Mr. Ivery, to complete the surveys in the Midland Area.
4. Piatt Estates Sewer District – The Township is awaiting information from the Developer, which was received on Friday. This is to be tabled until the November 25, 2014 Meeting.
5. DEP fine grant opportunity – The Township has just received notice of the ability to act with the money. The 180 days begins in November and it includes acceptable projects. The Board is to review the notice to determine what to use the \$20,000 for.
6. Midland extension requests and payment requests – There are residents who will not receive their grant from the State by the connection deadline and they cannot spend any money prior to receipt of the grant. Therefore those residents are requesting extensions. Additionally, Several residents have asked to make payments as the only way they can afford the tap in fee. Ms. Noble suggested she and Mr. Liekar develop parameters for these and future payment extension requests for this project. The Board had no problem with the requests.
7. Parks and Recreation and Open Space Plan – A proposal has been received from Mackin Engineering at the total cost of \$40,000.00. This is tabled until the November 25, 2014 meeting.
8. Winter Maintenance Agreements – The Township has had two requests from a Developers asking the Township for winter maintenance. Mr. Kiehl advised that the Township discussed these several years ago and there is a motion on the books that the Township will not do this. No action was taken to change the Township's position.
9. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to waive the Township fee of \$100.00 from the Chartiers-Houston Girls Soccer for the use of the Chartiers Township Fire Department Social Hall. All Supervisors voted yes. The motion was carried.
10. Social Hall fee waiver request for the benefit for Shelly Hanning – The policy is to be reviewed. This matter is tabled until the November 25, 2014 meeting
11. Aerial Mapping McClane Farm Road - No action
- 12 – 2015 Sewer Rehab – Tentative bidding in February
- 13 – 2015 Paving Program – The Board is to take a tour of the roads in the near future.

PUBLIC COMMENT – None

ADJOURNMENT:

The meeting adjourned at 5:40 pm.

John M. Marcischak
Secretary

Wendy Williams, Recording Secretary