

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS
November 9, 2022
5:00 p.m.**

MOMENT OF SILENCE IN MEMORY OF RETIRED SGT. HARRY MILLER

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in Executive Session on Tuesday, November 1, 2022 from 6:17 PM to 8:15 PM and immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss contract negotiations, personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police.

VISITORS TIME

Eric Perrell of Park Place Realtor/HOA representative for Kingston Estates has asked the BOS to rent the Meeting Room for an HOA meeting on behalf of the Kingston Estates residents. He has asked for Monday, Tuesday, or Wednesday the last week in November from 2:30 pm-4:30 pm.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to add a motion to the agenda to permit the Kingston Estates HOA to rent the meeting room on November 28, 2022, from 2:30 pm-4:30 pm. All Supervisors voted yes. The motion carries 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich too approve the request for the Kingston Estates HOA to rent the Chartiers Township meeting room on November 28, 2022, from 2:30 pm-4:30 pm. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mr. Friend- No Report
Mrs. Kolovich-No Report
Mr. Wise-No Report

The regular Board of Supervisors meeting was adjourned to the Public Hearing for Avant Holdings at 5:07 pm.

OLD BUSINESS:

1. Public Hearing – Avant Holdings:600 North Main Street Houston

Jodi entered the following items into the record:

Please note that the Township enters the following items into the record:

- Conditional use application and attachments dated September 19, 2022, including addendums;
- Chapter 350 of the Chartiers Township Code of Ordinances, “Zoning”;
- Public Notices for this hearing as printed in the Observer Reporter on October 25, 2022 and November 1, 2022;
- The neighboring property owner public notice letters, mailing list, and map dated October 27, 2022;
- Property Posting pictures dated November 2, 2022;
- Planning Commission meeting minutes of October 18, 2022 recommending approval of the proposed Business Office conditional use.

The Applicant Jason Avant stated he will have approx. 5 employees and 10 customers at a time in the building. He is running an Oil and Gas business that does pipeline testing.

Public comment- Jeff Gerhart 544 N Main asked the BOS if the property owner would be required to fix the sink hole that abuts his property, as it is a danger. Township Solicitor stated that is a private property matter between the seller and buyer, as it is not township property.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to adjourn the Public Meeting and recess to the Regular Board of Supervisors Meeting at 5:11 pm. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Conditional Use Application of Avant Holdings to operate a Business Office in the C-1 Zoning District for 600 N. Main St. Houston, PA (170-006-01-00-009-00) as recommended by the Chartiers Township Commission in their meeting of October 19, 2022 and in accordance with the Public Hearing of November 9, 2022. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) to Morgan Excavating in the amount of \$30,275.64 for Contract A of the 2022 Road Paving Program as recommended by the Township Engineer in his letter dated November 3, 2022. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) to Morgan Excavating in the amount of \$18,681.57 for Contract B of the 2022 Road Paving Program as recommended by the Township Engineer in his letter dated November 3, 2022. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Police Services Agreement with All-Clad Metal Crafters, LLC for the Seconds Sale on December 2 and 3, 2022 as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept the resignation of Brian Perry from the position of Parks and Recreation Director effective November 16, 2022. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Jennifer Slagle for the position of Director of Engineering and Planning conditional upon a pre-employment drug screening and background check and amend Resolution R-1-2022 accordingly. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$5,270.57; Fire Tax Fund: \$1,702.00; Act 13: \$18,000; Sewer Fund: \$3,682.28; Capital Reserve Fund: \$48,957.21; Comm. Oper. Fund: \$475.00; TTL: \$78,087.06

Online Bills Paid: \$49,718.08

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2022 Sewer Rehab
 - a. Contract A: Excavation-Soli Construction started this week.
 - b. Contract B: Lining-will revisit, see how to rebid this project.
 - c. CCTV Camera'ing -These contracts have been awarded. Contracts need to be signed.
2. 2022 Road Program
 - a. Contract C: Sealcoat & Fog Seal-Youngblood submitted a quote of \$15,700. Chartiers has \$4,000 remaining for this project. The BOS will decide if they would like to hire Youngblood or have Public Works fix this temporarily and add this item to next year's paving program.
3. Barnickel and Country Club Intersection-PennDOT has items they would like corrected on the HOP. Thomas is waiting to receive additional information on these items. He will correct the requested items for submittal.

4. WEWJA Items
 - a. Arden Pump Station -Jen analyzed the data. She feels there is enough information for a good projection on Chartiers. She will be talking with South Strabane to get an idea of their projection on this project.
 - b. Arden Mines Sewer Project-We have received a 6-month extension through the DEP.
 - c. Multimunicipal 537 Plan-No update.
5. May 3, 2022 Storm follow up-After follow ups from Chartiers, Swede has pushed their start date to Monday November 14, 2022. Swede has also given the township authorization to find a new contractor if they are not here Monday to perform the work.
6. Arthur Road Sewer tap ins-There are 2 properties still in question. Notices will be sent to the residents that have been extended letting them know they are able to tap into the sewer.
7. LSA Grant Next Steps-Jodi and Jen will check on the updated cost and placement for the Allison Parkette Restroom. Jodi will be in contact with Chartiers School District as well about possible extensions from our line to their fields.
8. Inter-Municipal Liquor License transfer-Jodi received an email request. No applications have been submitted at this time. At the time of application submittal, Chartiers will advertise for this transfer.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to advertise the hearing for an inter-municipal liquor license transfer request from for 1375 Henderson Ave, Washington, PA 15301. All Supervisors voted yes. The motion carried 3-0.

9. Multi-Municipal Traffic Program-Sergeant Cooper went over this traffic program with the BOS. This PennDOT grant would pay for police officers to participate in this program. North Strabane is the entity that will hold the money and make payment to Chartiers Township for reimbursement of police wages.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Chartiers Township Police Department to participate in this Multi-Municipal Traffic Program. All Supervisors voted yes. The motion carried 3-0.

10. CHJA Rate Increase Notification-CHJA sent notice to Chartiers Township stating a sewer increase from \$7.10 to \$8.66 per 1000 gallons starting January 2023.

11. Winter Extras -Jodi has asked the BOS if they would like to advertise for winter extras in Public Works, in the event we are in need of help this winter season.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for Winter Extras in the Public Works Department. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT: No Public Comment

ADJOURN TO THE BUDGET WORKSHOP MEETING

Time: 5:41pm

Secretary, Frank Wise Jr.

Recording Secretary, Jamie Rozzo