

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
December 12, 2017
4:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met immediately prior to this meeting in Executive Session on Tuesday, December 12, 2017 from 3:40 P.M. to 4:00 P.M. to discuss contract negotiations, personnel matters and litigation.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Jessica Tedrow, Parks & Recreation Director and Bev Small-Recording Secretary. Absent: Ed Jeffries, Public Works Director; James Horvath, Chief of Police

VISITORS TIME:

Detective Sergeant Michael Filosi introduced Jesses Broda as Chartiers Police Department Interim Patrolman.

DEVELOPERS TIME:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the combined Preliminary and Final R.J. Corman Equipment Company Subdivision and Land Development Plans, subject to the conditions outlined in the Planning Department's letter dated December 11, 2017, and subject to the satisfaction of the outstanding items in the Township Engineer's review letter dated November 16, 2017 as recommended by the Chartiers Township Planning Commission at their meeting of November 21, 2017. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Brodnick Minor Subdivision Plan No. 1, subject to the conditions outlined in the Planning Department's letter dated December 11, 2017, and subject to the satisfaction of the outstanding items in the Township Engineer's review letter dated November 29, 2017. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Sewage Planning Module for the Marc Acree Subdivision Plan No. 1 as recommended by the Washington County Sewage Council. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve financial security reduction No. 7 for Piatt Estates, Phase 1 in order to reduce the performance security in the amount of \$50,050.00 to \$94,325.00 pursuant to the Township Engineer's letter dated December 8, 2017. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve financial security reduction No. 2 for Piatt Estates, Phase 2A in order to reduce the performance security in the amount of \$26,950.00 to \$45,925.00 pursuant to the Township Engineer's letter dated December 8, 2017 All Supervisors voted yes. The motion carried
6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve financial security reduction No. 3 for Piatt Estates, Phase 3 in order to reduce the performance security in the amount of \$1,030, 810.00 to \$784,716.00 pursuant to the Township Engineer's letter dated December 8, 2017. All Supervisors voted yes. The motion carried.
7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the maintenance security release for the Woods Edge Plan of Lots in the amount of \$4,800 conditional upon the developer providing a satisfactory televising of the subject sewer line to the Township Engineer. All Supervisors voted yes. The motion carried.
8. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the revised stormwater maintenance agreements with the Pennsylvania Department of Transportation and Energy Transfer for a second stormwater inlet along State Route 519, Western Avenue as recommended by the Township Manager, Solicitor and Engineer. All Supervisors voted yes. The motion carried.

APPROVAL OF MINUTES

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Board of Supervisors Minutes for the Budget Meetings of November 7, 2017, November 14, 2017 and November 21, 2017 as well as the Workshop meeting of November 14, 2017 and Regular Meeting of November 28, 2017, as presented. All Supervisors voted yes. The motion carried.

STAFF REPORTS:

All Department Reports were accepted as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl – No Report

Mr. Marcischak – No report

Mr. Alterio – had Mrs. Noble report on the LSA Grant briefing for the CTCC Ballfield

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to adopt Resolution R-14-2017 to establish the 2018 real estate tax of 0.8632 mills for general purposes for Chartiers Township and other such tax rates as included therein as recommended by the Township Manager.

Mr. Marcischak commented that the Supervisors struggled with this decision that this was a difficult decision to arrive at a balanced budget without increasing the millage for 24 years of no rate increase and still meet the community's needs. The Board did a lot work to do as much as we could without raising taxes.

All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to adopt the 2018 Final Budget and adopt Resolution R-15-2017 accordingly as recommended by the Township Manager.

Mrs. Noble stated that the 2018 General Fund Budget is \$3,528,540.00 and the number of funds are reduced to fourteen (14).

All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the purchase of the Chartiers Township Volunteer Fire department Foreign Fire Relief Association's Rescue Vehicle for the sum of \$1.00. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to restrict parking for 200' (feet) on either side of the driveway at the Planka Club, North Main Street, Chartiers Township as requested by the property owner and recommended by the Township Engineer and approve Ordinance No. 369 accordingly.

Kevin Cushey, Palanka Club Officer, emphasized the danger and obstructed view due to vehicles parked on either side of the Club driveway, forcing people to actually pull out onto the main road to be able to see. He thanked the Board.

All Supervisors voted yes. The motion carried.

5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Partial Payment No. 2 (FINAL) for the 2017 Road Paving Project in the amount of \$37,980.83 as recommended by the Township Engineer in her letter in her letter dated December 7, 2017. All Supervisors voted yes. The motion carried.

6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Road Bond release for MarkWest for portions of several Township roads as recommended by the Interim Public Works Director. All Supervisors voted yes. The motion carried.

7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager to post the cancellation of the December 26, 2017 regular

meeting if no business requiring action should arise. All Supervisors voted yes. The motion carried.

8. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to extinguish the prior rights of way for Kiehl, Andy and Krupa for the McClane Farm Road Sewer Project as they have been replaced by the new rights-of-way for the redesigned sewer line. All Supervisors voted yes. The motion carried.
9. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to accept the three (3) year bid from Constellation New Energy for the Electric generation rates and one (1) year bid from Snyder Brothers energy for natural gas rates presented by Premier Power for Electricity and Natural Gas as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the pole attachment agreement with West Penn Power for cameras on West Penn Power Poles as recommended by the Township Manager, Solicitor and Chief of Police. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks # 32488-32546: \$142,295.72; Light & Hydrant Fund: Checks # 2026-2028: \$7,891.92; Sewer Fund: Checks # 1078-1083: \$10,835.62; Rte 18 SLE Fund: Check # 1006: \$585.00; Midland Sewer Fund: Check # 1008: \$121.00; CCTC Operating Fund: Checks # 1143-1155: \$5,081.01; Local Services Tax Fund; Checks #1030-1034: \$24,418.02; Liquid Fuels Fund: Check # 1008: \$36,151.68; Capital reserve Fund: Check # 1009: \$1,809.15; Revenue Gaming Fund: Checks # 1003, 1004: \$65,108.68; Total All Funds: \$166,297.80). All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices in need of payment between this meeting and the first meeting in January, to be ratified at the regular meeting of January 2, 2018. All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project –waiting for the approval from PennVest for the loan and the Resident meeting will be scheduled as soon as DEP approves one revised permit.
2. Midland Sewer Project Update – The Township Solicitor requested direction for the Hagerman restoration. The Board agreed to have the Solicitor contact Mr. Hagerman's attorney to present the option of acquiring his own contractor to complete the project at the agreed Township price. If this option is agreed by Mr. Hagerman, Mr. Liekar will bring it back to the Board for ratification.

Mrs. Noble met with FNB representatives on the refinancing calculations and will have a rate quote from them in the next week pending underwriter figures.

3. WEWJA Agreement (South Strabane) –No response from their solicitor
4. Canton Agreement (Route 18) – No response from their solicitor
5. Kingston Estates Public Improvements – Gateway is reviewing the punch list with the developer for completion prior to the Township preparing to take over the road.
6. Linda Lane Cul-de-Sac – Per the Developer’s Agreement from 2016 adoption of the road and winter maintenance will continue.
7. CDBG Grants – Mrs. Noble reported that the last house will be demolished as soon as the owner gets an abandoned vehicle is removed per Code enforcement posting.
8. 2017 Road Program – Mrs. Slagle informed the Board that the contractor received the final pay. She continues pursuing resolution from the Water Company regarding the contractor mobilization.
9. Community Center Sign – On the sign completion we will be notified of shipment.
10. Swimming Pool Sewer Credit Policy – Status Quo
11. Emergency Operations Briefing – Mrs. Noble will schedule this after the first of the year.
12. Agriculture Security Area Addition Request – Mr. McGurk suggested scheduling a Public Meeting for the January 23, 2018 regular meeting date.
 - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the advertisement of the Hearing for the Agriculture Security Area Addition for January 23, 2018 at 4:00 P.M. All Supervisors voted yes. The motion carried.
13. Arden Act 537 Request –Mr. Liekar received the cost estimate from the Township Engineer. It is not feasible at a cost of \$2,000,000.00 (approximately \$3,000.00 per EDU) for sewer tap-in.
14. Temporary Truck Drivers – Mrs. Noble said there is some interest and she is waiting for applications to be submitted.
15. CTCC Parking Lot Extension Lighting – The Parks & Recreation Director contacted West Penn Power. Mrs. Noble informed the Board of the cost for three (3) light poles is \$2,966.41 and the additional monthly cost will be \$55.14.

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak authorizing the Township to enter into an agreement with West Penn Power for three (3) additional poles being installed at the Chartiers Township Community Center for an upfront cost of \$2,966.41. All Supervisors voted yes. The motion carried.

16. 2018 Reorganization Meeting and January Meeting Schedule:

- A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Mrs. Noble to advertise the Reorganization Meeting for Tuesday, January 2, 2018 at 4:00 p.m. with the January workshop meeting to immediately follow it as well as the regular January meeting for January 23, 2018 at 4:00 P.M. All Supervisors voted yes. The motion carried.

PRESENTATIONS:

Supervisor A. William Kiehl was recognized for his fourteen (14) years of service as Supervisor for Chartiers Township. Washington County Commissioner Harlan Shober presented and read a Proclamation from Washington County honoring Mr. Kiehl for his years of service.

Supervisor Alterio read and presented Mr. Kiehl with a Certificate of Appreciation from Pennsylvania State Association of Township Supervisors.

Supervisor Marcischak invited Mr. Kiehl to share some comments and memorable accomplishments over his fourteen (14) years of service. Mr. Marcischak then presented an engraved plaque from the Township highlighting Mr. Kiehl's service as Vice-Chairman and Chairman of the Board through his term completing January 2, 2018.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:43 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary