

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
December 21, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session on December 14, 2021 to this meeting from 4:30 pm to 7:30 pm to discuss personnel matters and contract negotiations and immediately prior to this meeting from 4:00 pm to 4:55 pm to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Gary Friend, Supervisor-Elect, Frank Wise. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; James Horvath, Chief of Police; Steven Horvath, Lieutenant; Ed Jeffries, Public Works Director; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer Jessica Walker, Parks & Recreation Director; and Jamie Rozzo, Recording Secretary. Absent:

VISITORS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to publicly thank and recognize the Dream Small volunteers for their litter cleanup of Allison Hollow Road and adopt a proclamation acknowledging the same. . All Supervisors voted yes. The motion carried 3-0.

Mr. Friend read a proclamation thanking Kristy Terling of 578 Arthur Road and the Dream Small volunteers for their cleanup of Allison Hollow Road.

Kristy Terling stated she would love to make this an annual clean up several times a year and will work with Jodi Noble to coordinate future efforts. She thanked the volunteers for their help and Police Department for keeping them safe during the cleanup.

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt Resolution R-22-2021, which would adopt Bridle Lane, Sabino Drive, and a portion of Bay Court of the Arabian Meadows Phase 1 plan (formerly Hawks Landing) into the Chartiers Road system. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Arabian Meadows Phase 2 Lot Line Revision Minor Subdivision, subject to the terms and conditions of the Township Planning Department letter dated December 15, 2021, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated December 10, 2021. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes for the Budget meetings of November 2, 2021, November 9, 2021, November 16, 2021, and November 23, 2021; and the regular meetings of November 09, 2021 and November 23, 2021 as presented. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: *No Reports*

SUPERVISOR REPORTS:

Mrs. Kolovich – No Report
Mr. Kiehl -No Report
Mr. Friend – No Report

OLD BUSINESS:

1. Public Hearing-Wash Avenue Rezoning Request

The Regular BOS meeting was recessed, and the Public Hearing called to Order at 5:07 PM for the Public Hearing on the Wash Avenue Rezoning Request.

Adam McGurk entered the following into record

Please note that the Township enters the following items into the record:

- Rezoning petition accepted by the Township on October 1, 2021
- Rezoning ordinance and map drafted by the Planning Department on October 13, 2021
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"
- Chartiers Township Comprehensive Plan adopted May 5, 2009
- Public Notices for this hearing as printed in the Observer Reporter on December 7, 2021 and December 14, 2021
- Transmittals of the draft ordinance to the Observer Reporter and Washington County Law Library dated November 23, 2021
- Transmittal of the draft ordinance to the Washington County Planning Commission dated October 27, 2021

- Washington County Planning Commission Review Letter dated December 3, 2021
- Property posting pictures dated November 8, 2021
- Property owner public notice letter and mailing list dated November 8, 2021
- Planning Commission Meeting Minutes of October 19, 2021 recommending the draft ordinance

Public Comment: Stephen Heirendt of 330 Washington Ave., inquired on why residents are requesting this change.

Adam McGurk explained the Township received a petition from several impacted residents for this rezoning. This would be beneficial to the current residents living there. The area is currently zoned Industrial, making all of the residential properties non-conforming uses, making property sales difficult. Additionally, it would protect the character of what has been built there, residential, from what is permitted under the current zoning industrial.

The Public Hearing was adjourned to the Regular Board of Supervisors meeting at 5:11 pm.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the request for the Washington Avenue, Ullom Road, and Old Hickory Ridge Road corridors, which would rezone certain I-1 (Industrial District) properties to R-1 (Residence District) and A-1 (Agricultural District), and adopt Ordinance No. 396 accordingly, as recommended by the Chartiers Township Planning Commission at their meeting of October 19, 2021 and in accordance with the Public Hearing of December 21, 2021. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made to authorize the advertisement of a public hearing for Tuesday, January 25, 2022, to review, take public comment on, and if appropriate adopt the 2020 Chartiers Township Comprehensive Plan update as recommended by the Planning Commission at their meeting of November 16, 2021. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) to Independent Enterprises for Contract C the 2020 Road Paving program in the amount of \$176,097.53 as recommended by the Township Engineer in his letter dated November 19, 2021, conditional upon the remaining punch list items to be completed before payment will be made. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No. 1 to Insight Pipe Contracting, LLC for Contract B of the 2021 Sewer Rehab Program on the amount of \$84,775.63 as recommended by the

Township Engineer is his letter dated December 8, 2021. All Supervisors voted yes. The motion carried 3-0.

6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No. 1 to State Pipe Services Inc., for the 2021 CCTV Inspection Contract in the amount of \$36,345.02 as recommended by the Township Engineer in his letter dated December 8, 2021. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt Resolution R-23-2021 and establish the 2022 Real Estate Tax Rate of 0.8632 Mills for general purposes and other such tax and assessment rates as included therein as recommended by The Township Manager. All Supervisors voted yes. The motion carried 3-0.
8. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt the 2022 Chartiers Township Final Budget and approve Resolution R-24-2021 accordingly, as recommended by The Township Manager. All Supervisors voted yes. The motion carried 3-0.
9. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the sale of the International to Andrew Mincer of Bellefonte, PA in the amount of \$6,100.00 in accordance with the public bid auction of December 21, 2021. All Supervisors voted yes. The motion carried 3-0.
10. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the sale of the 1997 Ford Box van to Stephen Brown of Pottstown, PA in the amount of \$2,351.00 in accordance with the public bid auction of December 21, 2021. All Supervisors voted yes. The motion carried 3-0.
11. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve payment No. 4 (FINAL) to Independent Enterprises for the McClane Farm Road Stormwater project in the amount of \$30,353.57 as recommended by the Township Engineer in his letter dated November 19, 2021. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to promote Harold Miller to the Rank of Sergeant effective January 1, 2022, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to promote

Charles Stevenson to the Rank of Sergeant effective January 1, 2022, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to promote Donald Cooper to the rank of Sergeant effective January 1, 2022 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to accept the resignation of Jessica Walker from the position of Parks and Recreation Director, effective January 14, 2022. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to ratify the advertisement for the position of Parks and Recreation Director. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to accept the proposal from Fast Attack for a fire services study for the Chartiers Township Volunteer Fire Department in an amount not to exceed \$6,000.00. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to designate Equitable Advisors as the Chartiers Township Police Department Deferred Compensation Agent as recommended by the Police Pension Committee and Township Manager. All Supervisors voted yes. The motion carried 3-0.
8. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to refund the tap fee for 466 Spruce Lane to NVR homes as it was paid twice. All Supervisors voted yes. The motion carried 3-0.
9. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

FIRE TAX FUND: \$6,069.92;GF WASHINGTON CHECKING:\$114,585.99;IMPACT FEE FUND:\$2,261.43;WASH.DEVELOPERS ESCROW:\$60.25;WASH. LOCAL SERVICES TAX FUND:\$9,877.00;WASH.FRIENDS OF THE PARK:\$4,925.00;WF-REV. GAMING FUND:\$7,095.63;WASH.COMM.CENTER OPERATING FUND:\$3,138.40;SEWER FUND WASH:\$197,900.70;W-F PAYROLL FUND:\$15,342.71; TTL CHECKS:\$361,257.03

ONLINE PYMTS: \$48,741.00

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2020 Road Program: Contract C- Payment is recommended by the Township Engineer subject to the erosion issue being fixed.
2. 2021 Sewer Rehab- The BOS agreed to the Final payment on the condition Independent finishes the punch list items prior to pay out. Once the punch list is complete, Independent will receive their final payment.
3. McClane Farm Road Culvert/Grant-Jodi Noble will work with Gateway on the grant reimbursement for this project.
4. Barnickel and Country Club-The Application has been signed for PennDOT.
5. Mulberry Bridge-Canton is taking the lead on this project. They are working on bid documents for this project.
6. Regent Street Smoke Test Follow Up-The two final notices need to be sent out.
7. N. Main St Houston Stormwater Damage-State Pipe has camera'd the lines. 3 tires, a television, and VCR are among the debris found and removed by Public Works. Approx 30 ft. of pipe will be needed, to fix the current issue. Jen will inquire quotes for this. She has suggested a trash rack to prevent future debris from obstructing the pipe.
8. Arden Pump Station-Jen is working on Calculations for this project. Adam McGurk will help with the Comprehensive Plan for this project.
9. Arden Mines Sewer Project-This project ties in with the Arden Pump Station, as listed above.
10. Suwak Gretna Road Runoff-Public Works installed a curb the length of this property. This remedies the water issue coming from Chartiers side. They also cleaned the leaves from the drains to keep water flowing accordingly.
11. Room Usage-Chartiers Houston Baseball Association has requested to use the meeting room for baseball sign ups. They have agreed to a cleaning fee.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Chartiers Houston Baseball Association to use the meeting room for baseball sign ups. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT

Fred Simpson Chartiers Fire Chief thanked the Board and Jodi for their support and approval for a study to be conducted for the Chartiers Township Volunteer Fire Dept.

PRESENTATIONS: Mr. Friend and Mrs. Kolovich presented Mr. Kiehl with a certificate and gift recognizing his 16 years of service to Chartiers Township and thanked him for his service.

Chief Horvath presented Mr. Kiehl with a plaque engraved with the Chartiers Police officers' names that have served during his time with the township, in recognition for his dedication and devoted service to the community and the Township Department during his years of service.

The Police Detail performed a formal salute to Mr. Kiehl in honor of his service to the Township

Mr. Kiehl thanked everyone. He is thankful and appreciative for the time he has been able to serve the Township.

ADJOURN

Time: 5:36 PM

Frank Wise

Secretary

Jamie Rozzo – Recording Secretary