

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING

December 9, 2014

4:00 p.m.

A. William Kiehl, Chairman called the regular meeting of the Chartiers Township Board of Supervisors meeting to order, at 4:00 p.m. Tuesday December 9, 2014 at which time he asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this evenings meeting were Supervisors: Richard W. Metzler, John M. Marcischak and Mr. Kiehl. Additionally in attendance were James Liekar-Solicitor; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Samuel R. Stockton-Community Development Coordinator; and Wendy Williams-Recording Secretary.

**VISITOR'S TIME:**

Mr. William Hill of North Main Street, Houston approached the Board for a status of his situation concerning the construction of the Midland Sanitary Sewer Project.

Mr. Jeff Simpson, 30 South Johnson Road, Houston was present as the Fire Department President. The Fire Department interviewed for (4) Vendors for breathing apparatuses for the department receiving four proposals. The Fire Department received their first federal emergency services grant this year (\$81,000.00) to replace there breathing apprentices.

**STAFF REPORTS:**

Township Manager – Mrs. Noble provided the Board a written report.

Planning/Zoning Officer – Mr. Stockton gave the following report;

- Mr. Stockton advisedcThe Planning Commission will be meeting on December 16<sup>th</sup> and will consider the Mariani/Griffith Subdivision. There is a question whether the road is a township road. A search of records since 1989 – no record has been found that the road was never adopted. Due to Whitetail Drive being a private road there will be no maintenance performed.
- Mr. Stockton presented the following ordinance development priority – 1) West Pike Street Overlay 2) Oil and Gas Well Ordinance.

Community Center Manager – Mrs. Keller provided the Board with a written report.

Public Works Director – Mr. Jeffries presented the following for consideration for the 2015 Road Program

- McClane Farm Road from Allison Hollow to West Penn Substation.
- Short Street from Pike Street to Allison Avenue
- Green Street from Short Street to Green Street Extension

- Hart Street to Walnut Street
- Lyons Street to McGovewrn Road
- Linda Lane from McGovern Road to Locust Avenue
- Entrance of Moninger Avenue the first 50 feet.
- Riggle Street
- Haft Street

Township Engineer – Mr. Slagle presented the following up-dated report:

#### Development Proposals

1. Griffith-Mariani Simple Subdivision - The subdivision plan was submitted on October 22, 2014 for consideration at the last Planning Commission Meeting on 11/18/2014. The Plan basically consists of a two lot subdivision of 0.62 Acres/o.823 Acres and a lot line revision along Whitetail Drive/McClane Farm Road. The primary concern involves lot access/sewer service and land ownership. The Plan was tabled at the last Planning Commission Meeting.
2. Fire Academy Site Plan - The site plan was submitted on November 26, 2014 for consideration at the next Planning Commission Meeting on 12/16/2014. The Plan basically consists of constructing an Oil Well Replica for training.
3. Pending SALDO Plans – The SALDO Plans on the Horizon for possible consideration at upcoming Planning Commission Meetings include: Horizon Warehouse Site Plan, Quarture Site Plan, Paxton Grove Subdivision Plan PH 2, SBA Tower Stormwater Plan and Marcellus Access Roads.

#### Capital Improvement Projects

1. Midland Sewer Project – The Project is approximately 98 percent complete. We will be preparing for the Township’s review/approval Estimate No. 10 for W.A. Petrakis Company for consideration at the 12/30/2014 Township meeting. We are actively contacting the Township residents/responding to restoration concerns. We have modified the roadway paving plan to increase the paved area to the allocated \$380,000. All sewer lines are complete and tested.
2. Midland Phase II Substantial Completion – The Township declared Substantial Completion for PH II on 11/21/2014. We updated the Notice-To-Connect letter for winter conditions/Sewer Lateral Detail/Septic Tank Closure Procedure/Wye Location Sheet for coordination with the Township.
3. PennVEST Drawdown Request – We are currently preparing the Tenth PennVEST Drawdown request for consideration at the 12/30/2014 Township meeting.
4. Piatt Off-Site Sewer Project – The Township could formally accept/adopt this sewer as a Public Sewer with the condition that the Developer removes the stone Rip-Rap in the

stream along Arthurs Road as required by the Army Corps of Engineers/PaDEP/WCCD prior to Closing-Out of the NPDES Permit. Close-Out documents were executed by the Developer on 9/18/2014. Consideration needs to be given to mandatory connections.

5. Piatt Off-Site Sewer District – We have prepared Piatt Off-Site Sewer District as requested by the Developer in accordance with Act 57 which establishes a reimbursement component of \$500/EDU for a 10 year period and a Township Administration Fee of \$25.00/EDU.
6. McClane Farm Road LSA Grant Application – We have prepared/submitted LSA Grant application in the amount of \$772,200 on 10/7/2014. We are preparing for the LSA presentation.
7. McClane Farm Road Sewer Project – The updated Act 537 Plan for PH I for McClane Farm Road was submitted to PaDEP on 10/15/2014. We request permission to perform the Aerial Survey now that the leaves have fallen/before the snow falls at a cost of about \$2,000.

#### On-Going Developer Projects

1. Piatt Estates Plan PH I – Construction started on October 22, 2013 and was completed on June 20, 2014. Consideration could be given to partial acceptance of the road system and establishing the Roadway Maintenance Bond. The Developer must prepare/submit a legal description of the road system.
2. Arden Mills Revised PRD PH 4 – Construction started on 10/17/2014. The Developer is proceeding with “Completion of Improvements” option under the MPC. We are providing construction surveillance.
3. Piatt Estates PH 2A – Construction started on 10/17/2014 and was completed on 11/17/2014.
4. Sunoco/Mariner Pipeline Grading Plan – The roadway safety repairs were completed on 6/24/14. We roadway safety repairs will be completed in December prior to the bond release.
5. Arden Mills PRD Plan PH III – We are reviewing the As-Builts for the roadway and the original plan. The Developer is requesting a release of the Bond for consideration at the 12/30/2014 meeting.
6. Kingston Estates PH I – We prepared a letter of Final Matters which requested As-Built Plans for PH I before adoption by the Township. The Developer is currently preparing the As-Built Plans.

#### On-Going Township Projects

1. 2015 Sewer Rehabilitation Project – Request authorization to design/bid the 2015 Sewer Rehabilitation Project.
2. Arnold Park Field Project – An agreement was prepared/executed between Precision Contracting and Shallenberger Construction to construct PH I of the Arnold Park Field Project as donated by Sunoco/Mariner (\$100K)/MarkWest (\$50K). Construction started 10/10/2014 and was completed on 11/7/2014. We will perform a Final Inspection/prepare Close-Out documents/Final Est.
3. CHJA Hydraulic Overload – CHJA has installed a new Master Meter which read 3.586 MGD for the Month of June or 40% plant available capacity (6.0 MGD). CHJA requested additional taps after repeated requests on 11/5/2014. PaDEP responded, threatening NO taps until CHJA’s PH I plant upgrade moves forward. We have reviewed and commented on the revised Service Agreement.
4. CHJA Capacity Fee Increase – We have completed our evaluation of the CHJA Act 57 calculation which is being challenged by Chartiers and North Strabane TMA. We met with CHJA’s Engineer on 11/17/2014 to discuss the Act 57 calculation with limited interaction due to the presence of legal counsel.
5. Summit Storm Sewer Project – All R/W and permits have been acquired/contract Documents executed/shop drawings reviewed/Township residents contacted. The Contractor plans to start 12/8/2014.
6. 2015 Paving Project - We met with the Road Master on 11/14/2014 to review alternative Midland emergency access routes and develop suggested 2015 Paving Project list which includes: Green Street/Linda Lane/Short Street/Upper McClane Farm Road/North Shady & McGovern Entrances. We would also suggest adding Hayes and Pine Ave. Request authorization to design/bid the 2015 Paving Project.

Solicitor – Mr. Liekar had no report.

#### **SUPERVISOR REPORTS:**

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Metzler – No report

#### **OLD BUSINESS:**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the 2015 Preliminary Budget and place it on public display for 20 days with the 205 Final Budget Adoption scheduled for Tuesday, December 30, 2014, at 1:00 pm, as recommended by the Township Manager. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the submission of a home rehabilitation project option for single family owner-occupied homes in the amount of \$75,000 to the Redevelopment Block Grant project and adopt Resolution R-10-2014 accordingly. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the submission of the demolition abandoned and condemned properties in the amount of \$25,000 to the Redevelopment Authority of the County of Washington as a 2015 Community Development Block Grant project and adopt Resolution R-11-2014 accordingly. All Supervisors voted yes. The motion was carried.

## **NEW BUSINESS**

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to consent to the Tax Collector's appoint of Joanne Buckel as Chartiers Township Deputy Tax Collector in accordance with Act 164 of 2014 as recommended by the Township Tax Collector. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #29708-#29747: \$167,398.12; Light & Hydrant Fund: Check #1499-#1501: \$8,764.01; Sewer Fund: Check #2792-#2797: \$7,692.70; Midland Sewer Fund: Check #1029-#1030 \$255,297.20; Act 13 Impact Fee Fund: Check #1052: \$11,800.80; Local Services Tax Fund: Check #1025-#1029: \$3,805.68; Capital Reserve Fund: Check #1012-#1024: \$199,262.55; Community Center Operating Fund: Check #1036-#1038: \$360.00; Total All Funds: \$654,381.06). All Supervisors voted yes. The motion was carried.

## **DISCUSSION ITEMS:**

1. Piatt Estates Sewer District - No action this evening

2. DEP fine grant opportunity – Suggestion was made by the Board providing a road into the ball field at the Arnold Park

3. Midland extension requests and payment requests –The Manager and Solicitor will be working on parameters the extension and payment requests.

4. County Parks Smoke Free Park Proposal – Washington County provided a proposal to all municipalities requesting all parks be smoke free. The Board is to review all correspondence provided and asked that the Parks Committee review it and make a recommendation to the Board.

5. 2015 Road Paving Program – Discussed earlier during the meeting.

6. Reorganization 2015

a. Establish 2015 Reorganization Time and January Workshop meeting, which the Board chose Monday, January 5, 2015, at 7:00 pm with the workshop immediately following reorganization.

b. Solicitation for Volunteers – Mrs. Noble had updated the Board on reappointment inquiry letters and which incumbent committee members desired to be considered for reappointment.

**PUBLIC COMMENT** – None

**EXECUTIVE SESSION ANNOUNCEMENT:**

Mr. Kiehl made the announcement the Board will go into executive session, to discuss contract negotiations, at 4:47 pm. The meeting reconvened at 5:43 pm.

**ADJOURNMENT:**

The meeting adjourned at 5:44 pm.

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John M. Marcischak  
Secretary

Wendy Williams-Recording Secretary