

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 28, 2014

A. William Kiehl, Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 7:00 p.m. Tuesday, January 28, 2014, at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors: Richard W. Metzler, John M. Marcischak and Mr. Kiehl. Additionally in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Samuel R. Stockton-Community Development Coordinator and Wendy Williams-Recording Secretary. Absent: Daniel Slagle-Township Engineer and Edward Jeffries-Public Works Director.

EXECUTIVE SESSION ANNOUNCEMENT:

Mr. Kiehl advised the public that the Board of Supervisors met in Executive Session on Tuesday, January 28, 2014 from 2:04 p.m. to 3:17 p.m. to discuss personnel and real property matters.

VISITORS TIME: No participation

DEVELOPERS TIME:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve financial security reduction No. 3 for the Piatt Estates, Phase 1 in order to reduce the performance security from \$1,533,246.00 to \$825,321.00 pursuant to the Township Engineer's letter dated January 24, 2014. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the modification request for the Lickert Subdivision of the requirements of §305-27B.1 of the Chartiers Subdivision and Land Development Ordinance, to allow for a scale of less than 1"=50' as recommended by the Chartiers Township Planning Commission at their regular meeting of January 21, 2014. All Supervisors voted yes. The motion was carried.
3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the revised Preliminary/Final Lickert Subdivision Plan, recommended by the Chartiers Township Planning Commission at their meeting of January 21, 2014 and contingent on satisfying the outstanding items in the Township Engineer's letter dated January 22, 2014. All Supervisors voted yes. The motion was carried.
4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the revised Preliminary/Final Likar Subdivision Plan, as recommended by the Chartiers Township Planning Commission at their regular meeting of January 21, 2014 and contingent on satisfying the

outstanding items in the Township Engineer's letter dated January 22, 2014. All Supervisors voted yes. The motion was carried.

APPROVAL OF MINUTES (Posted on the Bulletin Board)

A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the Board of Supervisors Minutes for the Workshop Meeting of December 10, 2013, the Midland Sewer Project Meeting of December 10, 2013 and the Regular Meeting of December 17, 2013 as presented. All Supervisors voted yes. The motion was carried.

STAFF REPORTS (as necessary)

Mr. Kiehl commended the Public Works Department for the fine work done plowing the roads.

Mr. Marcischak: No report

Mr. Metzler also commended the Public Works Department while clearing the roads.

OLD BUSINESS:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize Change Order No. 9 from Kusevich Contracting Inc. for the Chartiers Township Community Center project in the amount of \$2,995 for the clarification of the fabrication and installation of the ridge vent as recommended by the project architect in the change order dated January 21, 2014. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize Change Order No. 11 from Kusevich Contracting Inc. for the Chartiers Township Community Center project in the amount of net credit of (-\$4,389.00) for kitchen case work and storage room conversion as recommended by the project architect in the change order dated January 21, 2014. All Supervisors voted yes. The motion was carried.
3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve contractor payment request No. 12 from Kusevich Contracting for the Chartiers Township Community Center in the amount of \$76,940.06 as recommended by the project architect in the application and certificate for payment dated January 9, 2014. All Supervisors voted yes. The motion was carried.
4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize Change Order No. 2 from S.E. Schultz Electric for the Chartiers Township Community Center project in the amount of \$397.00 to not install site lighting on existing poles and one new site pole as requested; exercise room electrical work and installing 2 junction boxes for the telephone and cable as recommended by the project architect in the change order dated January 9, 2014. All Supervisors voted yes. The motion was carried.

5. A motion was made to approve contractor payment request No. 10 from Schultz Electric for the Chartiers Township Community Center in the amount of \$13,557.55 as recommended by the project architect in the application and certificate for payment dated January 9, 2014. All Supervisors voted yes. The motion was carried.

6. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize Change Order No. 2 from D&G Mechanical, for the Chartiers Township Community Center in the amount of \$5,040.00 to furnish and install Mitsubishi indoor/outdoor unit and deletion of curb cricket as recommended by the project architect in the change order dated January 9, 2014. All Supervisors voted yes. The motion was carried.

7. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve contractor payment request No. 7 from D&G Mechanical, Inc. for the Chartiers Township Community Center in the amount of \$3,150.90 as recommended by the architect in the application and certificate for payment dated January 23, 2014. All Supervisors voted yes. The motion was carried.

8. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve contractor payment request No. 3 from Commercial Appliance Contracts Inc. for the Township Community Center in the amount of \$23,349.60 as recommended by the Chartiers Township Manager. All Supervisors voted yes. The motion was carried.

9. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to appoint Samantha Keller to the Parks and Recreation Committee for a one (1) year term until the first Monday in January 2015. All Supervisors voted yes. Motion was carried.

10. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to appoint Barrie Baker to the position of Auditor to fill an unexpired term until the first Monday in January 2016. All Supervisors voted yes. The motion was carried.

11. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to reject the bids for a used 2001 or newer dump truck, as recommended by the Township Manager and Director of Public Works and in accordance with the public bid opening of January 24, 2014. All Supervisors voted yes. The motion was carried.

12. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to make an offer of employment to Michael Hancher for the position of Temporary/Fulltime Laborer at a rate of \$16.00/hour, contingent on passing pre-employment drug test and criminal backgrounds check as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion was carried.

13. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to make an offer of employment to William Riggle for the position of Temporary/Full Laborer at a rate of \$16.00/hour, contingent on passing a pre-employment drug test and criminal background check as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion was carried.

14. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to retain the services of William Gamble to serve as a consultant and conduct police officer testing in accordance with the proposal dated January 9, 2014 as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion was carried.

NEW BUSINESS:

1. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to table, until February 11, 2014 to enter into a sanitary service agreement with Cecil Township as recommended by the Township Solicitor. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize Sunoco Pipeline L.P. to conduct a survey of Ullom Park to investigate the potential installation of a pipeline as recommended by the Township Manager and the Township Solicitor. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve partial payment request No. 1 from W. A. Petrakis Company in the amount of \$13,419.00 for the Midland Sewer Project as recommended by the Project Engineer in his project estimate of January 10, 2014. All Supervisors voted yes. The motion was carried.

4. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the Township Engineer and the Township Manager to advertise for bids for the 2014 Road Paving Program and the 2014 Sewer Rehab Program as recommended by the Township Manager and the Township Engineer, not to exceed \$100,000.00. All Supervisors voted yes. The motion was carried.

5. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check #28825-#28864: \$176,408.69; Light Fund: Check #1466,#1467: \$8,319.34; Fire Hydrant Fund: Check #1476: \$8,919.55; Act 13 Impact Fee Fund: Check #1012, #1013: \$6,767.06; Operating Reserve Fund: Check #1333, #1334, #1335: \$93,648.51; Engineer Review Escrow Account: Check #1014: \$1,747.40; Sewer Money Market: Check #1005: \$104,681.74 (CHJA 4th QTR. 2013 Treat. Cost); Sewer Fund: Check #2702-#2706: \$20,214.25; Arnold Park Fund: Check #1356: \$1,977.50; Liquid Fuels Fund: Check #1452-#1453: \$24,379.10; P&R Growing Greener Fund: Check #1102-#1108: \$36,627.35; Total All Funds: \$482,690.49). All Supervisors voted yes. The motion was carried.

DISCUSSION ITEMS:

1. Sponsorships and rental rates and policies for the Chartiers Township Community Center: A motion was made by Mr. Metzler and seconded by Mr. Marcischak to approve the rates as read by the Township Manager. All Supervisors voted yes. The motion was carried.

2. McClane Farm Road Act 537 Plan and Pump Station Improvements: DEP would not approve the Act 537 Plan because there is not enough capacity for the pump station. DEP will approve it for the existing homes. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the Manager to contact Washington-East-Washington Joint Authority to see what the Township needs to do along with costs. All Supervisors voted yes. The motion was carried.

3. Allison Hollow Road Project Financing: The cost for this project is three-million dollars. The Township has set aside two-million dollars in the Act 13 Funds with the balance of one-million to be financed. The bid opening is February 14th and to be considered at the Boards' regular meeting on February 25th. The Board would know the cost and proceed with the financing.

4. 2014 Clean-up Day: The Board agreed to proceed with the Clean-up the third Saturday in May and asked the Manager to seek volunteers for general road clean-up picking up trash along the road and working with the Public Works Department.

5. Chartiers Township Community Center Projector/TV Option: There is a projector system that will allow DVD and Power Point presentations. The cost of the system is \$757.00 through Hollowood Music. A motion was made by Mr. Marcischak and seconded by Mr. Metzler to authorize purchasing the projector system from Hollowood Music for the total cost of \$757.00. All Supervisors voted yes. The motion was carried.

Mr. Marcischak asked for the status of the security system. Mrs. Noble contacted the company. The original estimate was \$800.00. SSA was contacted for a price on cameras and awaiting a communication.

6. Parks Recreation and Open Space RFP: Mr. Stockton had reported that he had submitted and RFP to Mrs. Noble for her review. To pursue a grant for a Master Plan for the parks the Township will have to quantify how money the Township is asking for. They are going to ask for verification. This would be verified through a Consultant and then the grant can be pursued. The RFP would be completed by the end of February. The meeting for this grant cycle is in February. The grant has to be in by April 16th. A motion was made by Mr. Metzler and seconded by Mr. Marcischak to authorize the Township Manager to advertise for the request for proposals for the development of this plan. All Supervisors voted yes. The motion was carried.

7. CHSD request for Spring Musical Sponsorship – Mrs. Noble advised that they are asking for a full page ad for \$125.00. A motion was made by Mr. Marcischak and seconded by Mr. Metzler to place a full page ad for the total cost of \$125.00 for the Spring Musical. All Supervisors voted yes. The motion was carried.

8. Proposed Route 519 Natural Gas Power Plant: Mr. Metzler advised that at the next meeting he is going to ask for a motion to establish an Oil and Gas Industry educational advisory committee to acquire knowledge and educate the Board of Supervisors and other established Zoning and Subdivision and Land Development Planning Boards and Commissions related to the oil and gas industry operation developments within the Township. The establishment of this Committee is for educational purposes to provide the best available information to assist the Township Boards and Commissions make informed judgments relating to defining conditions

under which industrial development can be done safely and healthfully while preserving to the extent permitted by law the protection of the residents of the Township.

The focus of this committee is to: 1) research public health and safety topics related to the development of oil and gas operations in the Township; and, 2) provide documentation necessary to educate Board and Commissions members understand how these industrial developments relate to Township zoning, and subdivision and land development ordinances.

This committee will consist of not more than 5 Township residents approved by the Board. The Board of Supervisors Vice Chairman and the Community Planning Coordinator will serve as ex officio members providing liaison with the Township Manager, Boards and Commissions.

Patsch Sign Mr. Metzler was asked to contact the Patsch Family concerning a sign in Arnold Park in regard to the 13.5 acres they donated to the Township for athletic field. The family has agreed to look at a sign images at their next Board meeting and contact the Township. This sign will recognize the Family's contribution.

PUBLIC COMMENT: None

ADJOURNMENT:

The meeting adjourned at 7:40 p.m.

John M. Marcischak
Secretary

Wendy Williams – Recording Secretary