

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 12, 2019
4:00 P.M.**

CALL TO ORDER:

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this Meeting from 3:30 P.M. to 4:00 P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors, John M. Marcischak and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director and Bev Small, Recording Secretary. ABSENT: Anthony Spin, Supervisor

VISITORS TIME:

Gary Kiehl of 464 McClane Farm Road requested clarification on the potential reduction of the monthly debt service amount. Mrs. Noble explained the process and timing per DEP Inspection and requirements. The Ordinance will be adjusted once the amortization figures are confirmed from PennVest.

DEVELOPERS TIME

None

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mr. Marcischak – No report
Mr. Spin- Absent

OLD BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the purchase of playground equipment and safety surfacing from Sports And Recreation Associates, LLC of Apollo, PA via State Contract in the amount of \$91,758.00 as recommended by the Township Manager and Parks and Recreation Director and in accordance with the 2019 Budget. Supervisors voted yes 2-0. The motion carried.

2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to deny the Add Alternate for the site preparation for the Playground to Sports and Recreation Associates, LLC of Apollo, PA in the amount of \$6,000.00. Supervisors voted yes 2-0. The motion carried.
 - o Point of Information: The site prep will be accomplished by Chartiers Township Public Works Department at a cost for stone and in-house labor.
3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize the advertisement for the Stewart Rezoning Hearing for the regular meeting of March 26, 2019. 1 Supervisors voted yes 2-0. The motion carried.
4. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize Gateway Engineers to create a Zoning Layer for the Township GIS Mapping System in an amount not to exceed \$3,000.00 as recommended by the Township Manager and Planning Director in accordance with the 2019 Capital Budget. Supervisors voted yes 2-0. The motion carried.
5. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the quote from Cintas for a uniform rental program for the Public Works Department as recommended by the Township Manager and Public Works Director conditional upon agreement by the Teamsters Local 205 in accordance with the collective bargaining agreement. Supervisors voted yes 2-0. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to exonerate the Light and Hydrant Tax Collector from the 2018 uncollected Light and Hydrant Taxes. Supervisors voted yes 2-0. The motion carried.
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize payment of invoices (General Fund: Checks #33498-33550: \$260,641.25; Sanitary Sewer Fund; Checks #1218-1225: \$25,320.37; Capital Reserve Fund: Checks #1268-1278: \$5,653.45; CTCC Operating Fund: Checks # 1424-1437: \$7,189.48; Liquid Fuels Fund: Checks #1039-1043: \$27,8297.56; Local Services Tax Fund: Checks # 1092 – 1093: \$407.79; Act 13 Impact Fee Fund: Check # 1034: \$11,002.47; Revenue Gaming Fund: Check # 1037: \$375.00; Light/Hydrant Fund: Checks # 2070-2072: \$8,087.53; Total All Funds: \$346,506.90). Supervisors voted yes 2-0. The motion carried

DISCUSSION ITEMS:

1. 4th Quarter 2018 Interim Financial Statement – Mrs. Noble summarized the unaudited cash based report of the 2018 revenues and expenditures in each of the Township Funds. The Audit report will be completed on an accrual basis and will be conducted in the early spring.

2. McClane Farms Road Sewer Project – The Final Drawdown payment was received from PennVest final retainage will be released upon final inspection. The debt service will be reviewed for potential decrease in monthly cost.
3. 2018 Road Program – Victor Contract B: Victor agreed to hold their price from the 2018 paving season to do the work on Ryburn in 2019.
4. 2019 Road Program – Gateway will conduct the field work for Paxton Farm and Kings Roads as well as the footage from North Main to Museum Road. On-site review and evaluation of the remaining roads being considered for the 2019 Paving Budget to prepare for early bids to get the best pricing.
5. 2019 Sewer Rehab – The Township Engineer reviewed I&I defects in preparation for bids. Gateway will add projections for CCTV for next year.
6. CHJA Act 537 Amendment / Fee Increase/Planning Module Requirement – The Township Solicitor will update the Township when the Judge's decision is made.
7. Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – Brian Lowe of Harshman CE Group outlined findings and estimations for pricing via Costars and Washington County Joint Purchasing for a base bid. The repair costs can be significantly Savings will be realized with the Township supplying
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the Township Manager and Project Engineer to advertise for bid a revised scope of the project repair of this slide. Supervisors voted yes 2-0. The motion carried.
 - McConnells Mill Road – The interim road repair is monitored by Public Works for the temporary patch stability.
 - Allison Hollow Road – Core borings will be conducted and reinforcing limits on heavy truck traffic at the lower end of the road.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road – Gateway is exploring Grant options including Act 13 greenway Flood Mitigation Plan, FEMA assistance and other avenues to address the existing issues
 - Fair Meadow Circle – Public Works Director verified that State Pipe is to complete the work this week.
8. Community Center Sign – The sign is functioning and the Township Manager & Parks and recreation Director were trained utilizing the sign. Cable and antenna mounts are needed for communication to the sign from within the building.

9. Veronica Drive Cul-de-sac Completion Request – The area is staked out and ready for the temporary stone and gravel via the Township Public Works Department as soon as there is a break in the weather.
10. Ballfield Development – The inlet that is in place is helping with the drainage issues. Gateway renderings are in process for visual option review.
11. Allison Park Trail Repairs – Mr. Jeffries presented quotes and direction with potential contractors for repair / replacement of the trails and Gateway will review and compare components of those quotes.
12. Arden Sewage Project/CDBG Grant – The Act 537 Plan amendment has been advertised and is on public display.
13. Airport Road Bridge – The Township Manager, Solicitor and Supervisors will confirm a meeting with Canton Township for Monday, February 18, 2019.
14. Welsh Road – The repair should be eligible for a Grant available in the summer as indicated by the Conservation District.
15. Spring Clean Up – Alternate methods for conducting the annual clean-up are being reviewed for the Board's discussion and direction. Several options were discussed for dumpster drop-off locations and times among other viable solutions.
16. 2019 / 2020 Salt Order –
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the Township Manager to approve purchasing 1,800 Ton of salt at the current pricing for the 2018-2019 order. Supervisors voted yes 2-0. The motion carried
17. Baseball Boosters Sign Request –
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the request to place C-H Baseball Boosters fundraiser event information on the Township digital sign per Township Policy. Supervisors voted yes 2-0. The motion carried
18. Rebidding Gas Service – Mrs. Noble met with Premier pending the expiration of the prior 1 year agreement held for lower gas rates.
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the Township Manager to enter into an Agreement with WGL Energy Services gas services at the lower rate for a three (3) year contract. Supervisors voted yes 2-0. The motion carried

19. Insurance Renewals – Mrs. Noble highlighted the summary Quote from EMC to renew at a price overage from the prior year with stable premiums.

- A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the Township Manager to retain EMC Insurance for the Township for the upcoming year. Supervisors voted yes 2-0. The motion carried

20. Arnold Park Improvements – Action was taken under Old Business to purchase the requested equipment to proceed to have the playground area ready for the start of summer. Further discussion centered on the purchase of the Play and Go 24' Octagon Gazebo for the Community Center Grounds. Chartiers Public Works will prep the area and concrete work and electric cable functionality for the gazebo. A determination about the number and placement of railings will be made by the February 26, 2019 regular meeting.

21. Community Day Recommendations – The Parks and Recreation Director presented a summary of the planned activities for the 2019 Community Day Event, Included are a strolling magician; inflatables; petting zoo; train; video van; carnival style activities; band (3 hours); fireworks – all within the 2019 Parks and Recreation Budget for this event. Action to approve will be taken at the next meeting.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:41 p.m.

John Marcischak
Secretary

.Bev Small – Recording Secretary