

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 21, 2017
4:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:00P.M. to 4:01P.M. to discuss personnel and legal matters.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcischak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Ed Jeffries-Public Works Director; and Bev Small-Recording Secretary.

VISITORS TIME:

1. Noelle Mohr, Township Facility and Program Coordinator, presented several proposals for increased programming, broadened exercise and other programs targeting various age groups in the community, revenue options that include child-care/activities and increased rental opportunities. She requested consideration from the Board to move forward with authorization to allow for advertising and promotion which can be included in the upcoming newsletter schedule to go out mid- March.
2. Gary Friend, President of CTVFD thanked the Board for their continued support and for the offer to use the Community Center for their 60th Celebration and for their Christmas Party in 2016
3. Justin Killian representing the CHAA requested permission from the Board to install a French drain and proceed with other improvements to the Allison Parkette Ballfield at no cost to the Township. Mr. Marcischak inquired if the School District had authorized this work. He advised he had permission in writing which he will give to the Township Manager for verification from Chartiers-Houston School Board. He will make the PA One Call before any work is started.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to give Justin Killian permission to install a French drain at the Allison Parkette on behalf of the Chartiers Houston Athletic Association conditional upon receipt of School District approval for the same. All Supervisors voted yes. The motion carried.

DEVELOPERS TIME –

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve with conditions, the Summerfield Woods Plan of Lots Preliminary Plan as recommended by the Chartiers Township Planning Commission at their meeting

of June 21, 2016 and conditional upon compliance with the outstanding items in the Township Engineer's letter dated February 17, 2017. All Supervisors voted yes. The motion carried.

2. Ed Federouch, owner of a landscaping business is looking to purchase the 70 acres of property across from Washington Steel. He requested information and procedure for rezoning of that parcel which is currently zoned Residential..

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to refer the request to the Planning Commission for their review and recommendation to the Board of Supervisors. All Supervisors voted yes. The motion carried.

STAFF REPORTS:

Township Manager – Mrs. Noble will draft a letter of response on the Allison Avenue question.

Department Reports were accepted as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl – No Report

Mr. Marcischak – No Report

Mr. Alterio- No Report

APPROVAL OF MINUTES

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes of Reorganization and Workshop meeting of January 3, 2017 and Regular Meeting of January 17, 2017, as presented. All Supervisors voted yes. The motion carried.

OLD BUSINESS:

1. Public Hearing Floodplain Ordinance Amendment

The meeting was recessed at 4:17 P.M. to convene a Public Hearing on Ordinance No. 359, Flood Plain Management Amendment. Mr. Kiehl opened the hearing.

Mrs. Noble reviewed the options considered by the board to comply with FEMA requirements and presented their position to amend with allowance for fill within the floodplain with an H&H Study. Mr. Liekar stated that FEMA has already approved the amendment as presented applicable for the entire. The proposed amendment is consistent with other ordinances in surrounding municipalities

Scott Becker, Executive Director of Washington County Trolley Museum requested that the Board act on and approve the amendment.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to close the meeting on the Floodplain Ordinance Amendment. All Supervisors voted yes. The motion carried.

The Public Hearing meeting adjourned at 4:21 P.M. to reconvene with the regular Board of Supervisors meeting.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the amendment to Article XIII, Floodplain Management of Chapter 350 of the Chartiers Township Code of Ordinances, Zoning and adopt Ordinance No. 359 accordingly as recommended by the Chartiers Township Planning Commission at their meeting of January 17, 2017.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve a proclamation designating that March 5-11, 2017 be proclaimed "MS Awareness Week" in Chartiers Township. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the direct sale of the 2000 Crown Victoria, as is, as it worth less than \$1,000 as recommended by the Township Manager and Director of Public Works with the bids to be opened on March 14, 2017. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with Pittsburgh CLO in the amount of \$1,270 for a trip to Miss Abigail's Guide on May 13, 2017 as recommended by the Chartiers Township Parks and Recreation Committee with the sale of the tickets to cover the cost. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with GG&C Bus Co. Inc. for transportation to the CLO Cabaret Theater for a play on May 13, 2017 in the amount of \$475 as recommended by the Parks and Recreation Committee. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with "On the Level" in the amount of \$2,000 for a concert for Community day as recommended by the Parks and Recreation Committee. All Supervisors voted yes. The motion carried.

6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the bid for the emergency repairs to Arden Mines Road to Strnisha Excavating Inc. of Canonsburg, PA in the amount of \$75,478.00 as recommended by the Project Engineer. All Supervisors voted yes. The motion carried.
7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to dispose of certain records in accordance with the Pennsylvania Historic and Museum Commission Municipal Records Manual as recommended by the Township Manager and adopt Resolution R-4-2017 accordingly. All Supervisors voted yes. The motion carried.
8. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks # 31734-31769: \$264,647.05; Light/Hydrant Fund: Check # 1569: \$206.76; Sewer Fund: Checks # 3033 – 3037: \$12,621.62; Liquid Fuels: Check # 1501: \$280.00; CC Operating Fund: Checks # 1417-1420: \$6,896.46; Operating reserve Fund: Checks # 1367, 1368: \$7,754.35; Capital reserve Fund: Check # 1192: \$568.40; Local Service tax Fund: Checks # 1173-1176: \$6,017.77; Act 13 Impact Fee Fund: Checks # 1120, 1121: \$17,142.72; Revenue Gaming Fund: Checks # 1052-1054: \$61,384.72; TOTAL ALL FUNDS: \$397,519.85.) All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mrs. Noble received a letter from the DEP and she will connect with the Township Engineer. She will also confirm with WEWJA as to the pump station EDU's that can be handled. Mrs. Noble will contact the Project Engineer to find out when he plans to bid the project. There is potential to pursue options of a twenty (20) year via PennVest. Which the Board would like to consider.
2. Rte 18 Debt Bifurcation – Mr. Liekar redrafted our agreement concerning guarantee of the payment. He requested the Board to review the agreement and approve it at the next meeting.
3. South Strabane Sewer Agreement – Mr. Liekar requested the Board to review this agreement by the March 14, 2017 meeting for approval on the Arden Pump Station.
4. Ballfield Development – Mr. Jeffries advised this project is Status Quo
5. Midland Sewer Project Update – Mr. Liekar reported on the extension until April for the tap-in hearings. This allows time for verification of any payments and response to citations.
6. Kingston Estates Public Improvements – Mrs. Slagle stated there is no action for the cul-de-sac. She will follow up regarding the inlet in conjunction with the Township Public Works Director.

7. Paxton Grove Public Improvements – The Township Engineer will be reviewing the follow-up on the inlets.
8. Hickory Alley Drainage Complaint – Mr. Jeffries the issue has been resolved, work is completed and the resident is pleased.
9. CDBG Grants – The Township Solicitor reported that two (2) properties are in agreement and ready for demolition, another has received legal notice for action and three (3) properties are being reserved by the Sheriff's Department. Mrs. Noble indicated that the County is ready the bid procedure.
10. 2016 Road Paving Status Update – No update
11. 2017 Road Program – The Township Engineer presented suggestions and proposal information on options including Base Stabilization, considering sections of identified roads, keying in on the sides of specific roads, 2" overlay and rejuvenation project. Extensive discussion and deliberation ensued factoring in the total budgeted amount for identified roads.

A motion was made by Mr. Alterio and seconded by Mr. Kiehl for the Engineer to put out for bids for the 2017 Road Paving Projects the rural roads of Old Hickory Ridge Road to Gretna Road, the local roads of Fourth Street to West Pike Street, Fourth Street to West Grant Street and Third Street to West Pike Street including the four (4) Intersections at West Pike Street and West Grant Street and include Allison Hollow Road to allow for the rejuvenation. Additionally, the Engineer will add Alternate Bids to offer Houston Borough the opportunity to pave their sections of Fourth & Third Streets by piggy backing on the Township's bid. All Supervisors voted yes. The motion carried.

12. 2017 Sewer Rehab Program – This item is included in # 20 below.
13. Community Center Sign – Mrs. Slagle reviewed the types of signs and consulted their utility specialist as to location. The Township needs to come up with an easement to show the school. Follow up is needed to verify the location of the telephone poles to determine if they are within state right-of-way which could require a permit to dig there. Information is to be ready for the Chartiers-Houston School Board meeting on Monday, March 13, 2017.
14. LGA Municipal Intern – Mrs., Noble drafted the project narrative and set the goals and objectives and submitted the Grant request for the LGA Intern to create a records management system for the Planning Department as well as assistance in drafting technical amendments for subdivisions and zoning ordinances. She expects a response within two (2) weeks.
15. Arden Mines Slide - This item was covered in the motion awarded to Strnisha for emergency repairs.

16. Arden Mines Sewer Request – Mrs. Slagle conducted a rough estimate of the cost estimate to go to 1.1 miles which is roughly \$300 per foot, putting this in the \$1.5 million range.
17. Joint PC Meeting – Mrs. Noble has invited the Planning Commission to join in with the Board March 28, 2017 to discuss goals and objectives.
18. 2017-2018 Salt Order – Mr. Jeffries provided information on the remaining supply and the amount that can be ordered to bring it to a level for upcoming needs pending weather conditions.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Mr. Jeffries to order 1,500 tons of salt. All Supervisors voted yes. The motion carried.

19. CHJA Sewer Rate Increase – Mrs. Noble reported on the requested data from CHJA on their projected increase which stands at \$1.99 per month over a five year period per 1,000 gallons usage. This would cost Township residents an annual increase of \$205.00 average per year for this portion of the Sewer Bill.
20. Chartiers Township Sewer Rate Analysis – Dan Deiseroth of Gateway Engineering provided comparisons of fees charged by surrounding municipalities for monthly costs, tap-in fees and amount of budgets dedicated to I&I monies. The Board will consider and discuss their options and alternatives to determine the best route for bringing the Township up to a positive cash flow on track to have revenue for Maintenance & Operating costs. The Supervisors, Township Manager and Gateway will continue with the conversation based on the analysis and options given and further input to determine the most effective solution.
21. Moritz Noise Compliance – Mrs. Noble had no results of noise readings from today. Prior to this date the readings were within the decibel limits.
22. Medical Marijuana Zoning Amendment – The Township Manager is reviewing and will begin preparation of a zoning ordinance amendment similar to other municipality amendments addressing this topic.
23. Engineering Transition Items – Mrs. Noble met with the former Engineer. The Waste Load Management Report was completed; Phases 1 & 2 of Chartiers Industrial Park completion using concrete versus blacktop as directed by the Board; Piatt Off-site Sewer is the Developer's call per the Solicitor's input with Gateway providing input on the next Phase; Arabian meadows subdivision is approved and Financial Security is being worked on with Gateway doing the inspection once construction is underway; Restoration items are remaining open on the 2015 Sewer Rehab Project and the 2016 Paving Project to be completed by the end of April; McClane Farms Road project will remain with Nichols & Slagle; all other Engineering projects will transfer to Gateway per the Board's direction. Mr. Jeffries needs to be certified as the Sewer Operator and Gateway will provide that personnel in the interim, although

Mrs. Slagle will review as she believes the Township may be exempt from this requirement.

24. Piatt Estates Stormwater Concerns - Mrs. Noble presented information from a resident indicating that water is accumulating on his lot due to the water is not flowing as intended and that there are numerous Stormwater concerns. Mr. Liekar recommended having the Township Engineer investigate the as-builts to determine if they are done according to the plan.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 6:24 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary