

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 23, 2016
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, February 23, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Samuel R. Stockton-Community Development Coordinator; Ed Jeffries, Public Works Director; Paul Scarmazzi, Developer; Senator Camera Bartolotta and Bev Small-Recording Secretary.

EXECUTIVE SESSION:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday January 19, 2016 from 3:30 p.m. to 4:00 p.m. for informational purposes to discuss litigation and real property matters.

VISITORS TIME:

Senator Bartolotta indicated that she was making her rounds to the communities to be informed and was pleased to attend this meeting.

DEVELOPERS TIME:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Financial security Reduction No. 2 (FINAL) for the Woods Edge Plan of Lots from \$9,900.00 to \$4, 4800.00, which is to be retained and serve as the maintenance bond retroactive to the completion of the improvement, October 2015 conditional on receipt of the close-out documents in the Township Engineer's letter of February 17, 2016. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to deny the application of the Pittsburgh Martial Arts for failure to comply with the parking requirements of §350-38 G (2) and of the conditions of the Zoning Hearing Board decision of November 16, 2015. All Supervisors voted yes. The motion carried.

STAFF REPORTS (as necessary)

None

SUPERVISOR REPORTS:

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

APPROVAL OF MINUTES:

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Minutes for the Reorganization Meeting of January 4, 2016, the Workshop meeting of January 4, 2016 and the Regular Meeting of January 19, 2016 as presented. All Supervisors voted yes. The motion carried.

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the sale and advertisement for receipt of bids for the 1988 Chevy dump truck as recommended by the Township Manager and Director of Public Works with bids opening March 18, 2016 and bid award on March 22, 2016. All Supervisors voted yes. The motion was carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint Bill Evans to the Friends of the Parks Board for a term of one (1) year, until the first Monday in January, 2017 to fill the unexpired term of Betsy Heinz. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the disposition of certain records in accordance with the Pennsylvania Historic and Museum Commission Municipal Manual and adopt Resolution R-3-2016 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #30840-#30872: \$88,737.20; Act 13 Impact Fee Fund: Checks #1093-#1095: \$13,505.09; Sewer Fund: Checks #2929-2932: \$8,060.10; Local Services Tax Fund: Checks #1099,1100: \$14,874.77; RT.18 SLE Fund: Check # 1221: \$1,667.55; Capital Reserve Fund: Check #1088: \$139.85; CTTC Fund: Checks #1221,#1222: \$1,972.86. Total All Funds: \$138,957.42). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. 2016 Road Program – Mr. Jeffries in consensus with Mrs. Noble, prepared a prioritized list of roads for the Township Engineer to prepare a cost estimate, including additional alternatives for the Board's consideration. Mr. Slagle is determining binder / wearing layers necessary for each of the identified roads. He will set up for Bids per road groupings / footage / minimal equipment movement to reduce costs. Mrs. Noble and Supervisors want the Bids in hand by April, 2016.
2. McClane Farms Road Sewer Project – Mr. Kiehl announced the 6:00 pm public meeting following the Board of Supervisors' regular meeting this date at the Community Center to inform and field questions from the effected residents in attendance.

3. McClane Farms Road Drainage Issue – Mr. Slagle or Rob from the Township Engineer’s office will meet with Mr. Kiehl and Mr. Jeffries at the first opportunity when there is rain to observe and review the problematic water sheeting situation to determine necessary corrective action to resolve the issue.
4. Community Center Repairs – Mrs. Noble is waiting for quotes on the repairs. Mrs. Noble is waiting to hear back from the gutter contractor.
5. McConnell’s Mill Road failure / Dirt and Gravel Road Program - A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize bid requests for the emergent repairs on McConnell’s Mill Road. All Supervisors voted yes. The motion carried.
6. RT 18 Canton Township Request / Refinancing – Mrs. Noble reported Canton’s balance on file of \$38,000.00 of which she has \$11,000.00. The Supervisors requested Mrs. Noble to compile a list of names of three (3) Auditors (independent of those used by Chartiers Township) to audit the fund. Additionally Chartiers and Canton Township Managers and Supervisors on a mutually convenient date.
7. Spring Clean-up – Mrs. Noble received no quote response from Republic (Allied Waste) or Fayette Waste. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the flat rate quote of \$13,000.00 from Waste Management for the Township bulk collection hauling. All Supervisors voted yes. The motion carried. The Date set is May 21, 2016.
8. South Strabane Sewer Agreement – Solicitor, Mr. Liekar is researching this and will have a response by the next meeting scheduled for March 8, 2016.
9. Silver Maples Right of Way - Mr. Liekar, in conjunction with Mrs. Noble will prepare an informational letter to send to the effected residents of Silver Maples whose properties border the Right-of –Way, explaining not to place anything permanent in the Right-of-Way.
10. Community Map – Municipal Publications is in process of acquiring Ad Sponsors for the production of the map This map has an approximate duration of five (5) years.
11. Salt Storage Facility – Mr. Jeffries presented a breakdown of materials needed to erect a three (3) sided hoop tarp system concrete block building measuring 80’ x 50’ x 6” concrete floor not including rebar. Walls are to be 10’ high using 2’ x 2’ x 6’ interlocking concrete blocks. Mr. Jeffries has a formula to calculate salt capacity in the salt storage building. He will get quotes for the hoop tarp system and gather all information to present at the March 8, 2106 regular Board of Supervisors meeting.
12. Allison Parkette Trail – There was not a quorum for the scheduled committee meeting. Jim Johnson went to the School Board but, Mr. Stockton has not heard the results of that meeting. He will have the information for the March 8, 2016 Supervisors’ meeting.

13. Solicitation Ordinance Amendment – Mr. Stockton provided highlights of options for tightening this Ordinance following discussion in Staff Meeting. He will submit his executive summary for review prior to the March 8, 2016 Board of Supervisors meeting.
14. Landlord – Tenant Ordinance Amendment – Mr. Stockton will provide an executive summary of the Ordinance Amendment for the March 8, 2016 meeting. Components mirror South Strabane’s model and includes an annual reminder to landlords to comply by a specified date.
15. Mail Exchange Server - Mrs. Noble presented the Information Technician’s recommendation to improve the current system at an approximate annual cost of \$2,400.00 to minimize spam and maximize security. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the upgrade of the Township Offices email system to a Hosted Site. All Supervisors voted yes. The motion carried.

PUBLIC COMMENTS – Senator Bartolotta expressed her pleasure to attend the meeting. She offered to send a letter of support to the Township for projects as well as funding support resources that her office may have knowledge of for availability.

ADJOURNMENT:

The meeting adjourned at 5:07 p.m.

John M. Marcischak
Secretary

Bev Small, Recording Secretary