

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 26, 2019
7:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 6:00 P.M. to 6:55 P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Anthony Spin, John M. Marcischak and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT:

VISITORS TIME:

None

DEVELOPERS TIME

None

STAFF REPORTS:

1. Planning Commission 2018 Annual Report: Mr. McGurk, Township Planning Director presented the report as detailed and submitted to the Board as required by the Pennsylvania Municipalities Planning Code.

APPROVAL OF MINUTES – A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes for the Reorganization and Workshop meetings of January 7, 2019 and the Regular Meeting of January 22, 2019 as presented. All Supervisors voted yes. The motion carried

SUPERVISOR REPORTS:

Mr. Friend – No report
Mr. Marcischak – No report
Mr. Spin- No report

OLD BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the amendment to the Chartiers Township Act 537 Plan to update sewage facilities planning for the Arden Mines Road Area effective March 1, 2019 as required by the DEP and adopt Resolution R-3-2019 accordingly. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Change order No. 1 of Contract B of the 2018 Road Paving Program to allow for a completion extension to June 30, 2019 at the 2018 bid price. All Supervisors Voted Yes. The motion carried.
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the purchase of a gazebo for Arnold Park from PlayGO Co. of Murrysville, PA in the amount of \$21,874.55 via State Contract No. 14-205 as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the agreement with Zambelli Fireworks Mfg. Co. in the amount of \$6,000.00 for fireworks for Community Day 2019 as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the disposition of certain records in accordance with the Pennsylvania Historic and Museum Commission Records Retention Manual and adopt Resolution R-4-2019 accordingly. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Manager to advertise for the part-time position of building and grounds maintenance employee. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to ratify advertising for Seasonal Laborers in the Public Works Department for the 2019 Summer Season. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to ratify the proclamation recognizing Joshua Miklos for attaining the rank of Eagle Scout. All Supervisors voted yes. The motion carried
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33551-33571: \$91,488.76; Sanitary Sewer Fund; Checks #1226-1232: \$27,009.32; Capital Reserve Fund: Checks #1074 - 1076: \$48,609.00; CTCC Fund: Checks # 1439-1441: \$2,295.68; Liquid

Fuels Fund: Checks #1044-1046: \$32,111.63; Local Service Tax Fund: Checks # 1090-1091: \$3,929.63; Total All Funds: \$205,444.02). All Supervisors voted yes. The motion carried

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Township is waiting for DEP to conduct their final inspection When the amortization schedule is received the monthly debt service amount will be revised.
2. 2019 Road Program – Discussion was held and the determination for the Roads to be included for the 2019 Road Program as listed:
 - Base Bid: Paxton Farm Road (from Western Ave to Kings Road)
Kings Road from (well pad to Paxton)
Veronica Drive Cul-de-Sac
McGovern (Pike Street to Green Street)
Ross Street (dead end to Cummins)
Cummins (School to Parker)
McClane Farm Road (Deer lane to Marianni Drive)
Museum (N. Main St. Ext for 250' concrete taper)
 - Including-
 - Add Alternate 1: Fair Meadow Circle
 - Add Alternate 2: Cummins (Parker to Roth)
 - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Engineer to prepare the bid specifications for the 2019 Road Program as listed per the discussion. All Supervisors voted yes. The motion carried.
3. 2019 Sewer Rehabilitation Project – The Township Engineer scheduled to meet with Mrs. Noble and Mr. Jeffries to determine the progression from Gateway's prior year's CCTV data analysis.
4. CHJA Rate Increase / Act 537 Plan – The Township Solicitor reported that no decision has been handed down from Judge Lucas from the February 1, 2019 hearing.
5. February Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – The Township Manager reported per prior Board authorization that advertisement is published for bids on the project repair of this slide with bid openings scheduled for Opening at Noon, March 12, 2019. A new slide has
 - McConnells Mill Road – Monitoring continues and the road is holding with some indication of slight movement.

- Allison Hollow – some evidence of cracking is visible along the lower section.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road/Flood Mitigation Grant Opportunity – Mrs. Noble will prepare some preliminary guidelines and Mrs. Slagle will provide a cost estimate for the Grant preparation.
 - Fair Meadow Circle – Completed.
- 6. Veronica Drive Cul-de-sac Completion Request – Weather conditions have delayed the ability for Public Works to finish the grading and laying the stone for this project. Mr. Jeffries will discuss this with Mr. Hatala, the property owner.
- 7. Arden Mines Sewer Project – The Township Manager, Gateway and Washington County representative met with the DEP regarding the project and potential for PennVest Funding. A Sewage Management Option needs to be added to the Act 537 Plan as an alternate.
- 8. Allison Park Trail Repairs – Gateway reviewed this quotes and the Public Works Director followed up. Mr. Jeffries will pursue options for a combination of asphalt and binding material mix with the potential contractor.
- 9. Airport Road Bridge – The Township Manager, Solicitor and Supervisor Chairman, Mr. Friend met with Canton Township representatives to discuss options and participation. Canton will be informed of Chartiers Township's position regarding cost share and Chartiers Township's willingness to contribute \$5,000 towards the repair of the bridge.
- 10. Welsh Road Drainage Repair – Gateway and Public Works Director will submit for the eligible Dirt & Gravel Grant by the June 1, 2019 deadline.
- 11. Ballfield / NPDES Permit – The Township Engineer will submit a 3D rendering within the coming week for review.
 - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Manager to execute the request for Gateway to prepare and submit the request to extend the NPDES deadline. All Supervisors voted yes. The motion carried.
- 12. Spring Clean Up Options – Mrs. Noble presented several options for consideration of alternate methods for conducting bulk collection. Continued curbside collection is not a viable option and we are awaiting pricing from Waste Management on a dumpster drop off option.
- 13. Park Improvements – The playground area is measured and ready for Public Works forces to complete preparation for the new Playground equipment on schedule to arrive and be in place by June 1, 2019 deadline..

14. Public Works Garage Drainage Improvement –Public Works will procure the Trench Boxes and accomplish digging the ditch to drain the water flow away from the garage building.

- A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the purchase of the necessary Trench Boxes in accordance with the Township purchasing policy and for the labor to be executed by the Public Works Department employees. All Supervisors voted yes. The motion carried.

15. Office Computer Replacement Quote – Mrs. Noble presented the quotes for replacement of the three (3) oldest computers in use in the Township Offices.

- A motion was made by Mr. Spin and seconded by Mr. Marcischak to purchase three (3) new computers in accordance with the purchasing policy. All Supervisors voted yes. The motion carried.

16. Draft Mailbox Damage Policy – A draft copy of Mailbox and Snow removal Damages was presented for input. Discussion ensued and it was determined to amend portions of the policy to include mailboxes damaged by the weight of the snow from plowing as well as being hit by a plow.

PUBLIC COMMENT:

Gary Kiehl of 464 McClane Farm Road expressed concerns about the water runoff that appears to be flowing form a property that is directing water onto and across the road. Code enforcement can review the situation.

ADJOURNMENT:

The meeting adjourned at 7:59 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary