

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR (BUSINESS) MEETING
February 9, 2021
5:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 4:15 PM to 4:55 PM to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; James Horvath, Chief of Police, Jessica Walker, Parks & Recreation Director and Jamie Rozzo, Recording Secretary. Absent: Ed Jeffries, Public Works Director.

VISITORS:

Rich Small commended the Public Woks Department on a job well done on the roads during inclement weather.

James Prince gave comment on a matter that is currently in litigation.

Alex Nackoneczni, thanked Chartiers Township for their help in fundraising for the local community and schools, and commended the Public Works Department for their great job clearing the roads during the inclement weather.

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DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to table the maintenance security release for the Kingston Estate Plan of lots in the amount of \$41,196 plus interest earned as recommended by the Township Manager, Director of Public Works and Township Engineer in her letter dated December 9, 2020. All Supervisors Voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to reapprove the Arabian Meadows Phase 2 Subdivision and Land Development Plan for recording purposes only, subject to the original terms and conditions of approval dated March 10, 2020. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Developer's Agreement with Arabian Meadows Partners, LLC for Arabian Meadows Phase II , conditional on the receipt of the appropriate financial

Security and adopt resolution R-6-2021 accordingly. All supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the set aside agreement with Arabian Meadows Partners, LLC and Washington Financial Bank to serve as the Financial Security for Arabian Meadows Phase II in a form acceptable to the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.
5. Public Hearing-Garove Keeping of Horses Conditional Use Application.

The meeting was recessed and the public hearing called to order at 5:19 P.M. for the Garove Keeping of Horses Conditional Use Application for 104 Putorti Lane (also known as Washington County Parcel ID 170-007-00-00-0045-04), subject to the terms and conditions outlined in the Planning Departments review letter dated January 13, 2021, as recommended at their January 19, 2021 meeting.

Please note that the Township enters the following items into the record:

- Conditional use application dated December 28, 2020
- Township review letter dated January 13, 2021
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"
- Chartiers Township Comprehensive Plan adopted May 5, 2009
- Public Notices for this hearing as printed in the Observer Reporter on January 26, 2021 and February 2, 2021
- The neighboring property owner public notice letters and mailing list dated January 11, 2021
- Planning Commission meeting minutes of January 19, 2021 recommending approval of the conditional use application.
- Zoning Hearing Board application and attachments dated January 20, 2021
- Property Survey for 104 Putorti Lane as prepared by Harshman CE Group December 2020

Applicant's Testimony:

- Robert and Leah Garove , property owners gave testimony agreeing on being able to meet all conditions for the Conditional Use Application conditional upon receipt of a variance for the 200 ft. set back from the side property line, a hearing for which is scheduled for February 15, 2021 hearing
- Mr. McGurk read into the record a letter from Dave and Courtney Looman stating they have no issues with the horses as long as conditions are met regarding waste.

- John Washabaugh testified the Garoves could use his farm for waste if needed and has no issues with horses on the property.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to close the Public Hearing. All supervisors voted yes. The motion carried 3-0.

The Public Hearing adjourned at 5:29 P.M. to return to the regular Board of Supervisors Meeting.

6. A motion was made by Mr.Kiehl and seconded by Mrs. Kolovich to approve the Garoves Keeping of Horses Conditional Use Application conditional upon obtaining approval of the variance regarding the setback. All Supervisors voted yes. The motion carried 3-0.
7. Public Hearing- Legacy Baptist Church Temporary Structure Conditional Use Application

The meeting was recessed and the Public Hearing called to order at 5:31 P.M. for the Legacy Baptist Church Temporary Structure Conditional Use Application for an unaddressed Pike Street Property (also known as Washington County Parcel ID 170-017-05-03-0009-00), subject to the terms and conditions outlined in the Planning Departments review letter dated January 13, 2021, as recommended by The Planning Commission at their January 19, 2021 meeting.

Please note that the Township enters the following items into the record:

- Conditional use application dated December 8, 2020
- Township review letter dated January 13, 2021
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"
- Chartiers Township Comprehensive Plan adopted May 5, 2009
- Public Notices for this hearing as printed in the Observer Reporter on January 26, 2021 and February 2, 2021
- The neighboring property owner public notice letters and mailing list dated January 11, 2021
- Planning Commission meeting minutes of January 19, 2021 recommending approval of the conditional use application.

Applicants Testimony:

Pastor Mike Clark testified the temporary tent structure would only be used for special occasions and not for services weekly.

Public Comment:

Mike Herron of Hallam Ave. had concerns regarding traffic on his dead end road. Pastor Mike Clark assured him they wouldn't be using Hallam Ave. as a thorough fair and would-be using Pike Street for vehicle traffic.

A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adjourn to the regular meeting. All supervisors voted yes. The motion carried 3-0.

The Public Hearing adjourned at 5:44 P.M. to return to the regular Board of Supervisors Meeting.

8. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Legacy Baptist Church Temporary Structure Conditional Use Application conditional upon the applicant agreeing not to use Hallam Ave to access the property. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS:

Township Manager
Planning Director
Chief of Police
Public Works Director
Parks and Recreation Director
Township Engineer
Township Solicitor
Code Enforcement
Fire Department

SUPERVISOR REPORTS:

- Mr. Friend-No Reports
- Mrs. Kolovich-No Reports
- Mr. Kiehl-No Reports

OLD BUSINESS:

1. A motion was made by Mr Kiehl and seconded by Mrs. Kolovich to establish the compensation for the Chartiers Township Tax Collector for the next term, 2022-2025 at 2% of collections and a maximum of \$15,000 annually and adopt resolution R-5-2021 accordingly. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl I and seconded by Mrs. Kolovich to ratify the extra compensation paid to the Parks and Recreation Director in 2020 for performing additional accounting duties. All supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the proposal from CEC to perform bridge inspections on Airport and Mulberry Bridges, the costs of which will be divided equally with Canton Township as recommended by the Pennsylvania Department of Transportation. Roll Call Vote: Mr. Friend: NO Mr. Kiehl: YES Mrs.Kolovich: YES . The Motion Carried 2-1.

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote from Waste Management in the amount of \$13,359 plus \$51.87/ton for tonnage in excess of 200 tons for Spring Clean Up to be held the week of May 17th-21st. All supervisors voted yes. The Motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to exonerate the Light and Hydrant tax collector for the 2020 uncollected Light and Hydrant assessments in the amounts of \$1,898.70 and \$1,285.76 respectively. All Supervisors voted yes. The motion carried. 3-0.

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. **FIRE TAX FUND** - \$1,233.37 **GF WASHINGTON CHECKING** – \$32,308.79 **WASH.LIGHT/FIRE HYDRANT FUN-** \$7,922.81 **WASH.DEVELOPERS ESCROW** \$221.00 **WASH.LOCALSERVICES TAX FU-**\$5,694.43 **WF—REVENUE GAMING FUND-** \$1,194.17 **WASH-COMM-CTR OPER FUND-** \$2,335.56 **WASH CAPITAL RESERVE-** \$150.00 **SEWER FUND WASH-**\$7,511.41 **W-F-PAYROLL FUND-** \$1,143.20 **TOTAL OF CHECKS \$59,714.74.** Invoices to be paid are posted on the bulletin board for review. All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2020 4th Quarter Interim Financials
Jodi Noble went over an unaudited report advising the board on 4th Quarter Financials

2. 2020 Road Program
 - a. Contract C: Museum Road
Engineers spoke with contractor about road cracks, have not heard back but will wait for Spring to widen and replace all but one road

3. 2021 Road Program

Went over summary of cost to meet our budget.

Motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Engineer to prepare the specs and advertise for bids for the 2021 Road Paving Program. All supervisors voted yes. The motion carried 3-0.

4. 2021 Bond Refinancing

Mrs. Noble presented a proposal from DAC for SEC Post issuance compliance as recommended by the underwriter. She indicated given the

increasing compliance requirements many municipalities are opting to have a 3rd party service ensure compliance with continuing disclosure guidelines. The cost is \$2,500.00 initially , \$1,500 continually and it can be terminated at anytime.

Motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve \$2,500 initially and \$1,500.00 continually for 2021 Bond Refinancing. All supervisors voted yes. Motion carried 3-0.

5. 2021 Sewer Rehab

The Township Engineer is working on Advertising for bid.

6. Barnickel and Country Club Intersection

The Township Manager will work with the alternate engineer on a plan for signage and an ordinance to make one way.

7. Piatt Estates Offsite Sewer line Dedication/Reimbursement agreement

Mrs. Slagle indicated she sent out forms to be signed and returned. DEP still needs to approve.

8. Airport Road /Mulberry Bridge Repair

This item was already discussed under action items

9. Arnold Park Field Development

Notice to proceed was sent to the contractor, start date is TBD.

10. CCTC Sign

Mrs. Noble indicated we are going to have sign looked at for repair.

11. 2021-2022 Salt Order

The 2021-2022 salt order must be in by March 15th. Mrs. Noble alerted the board that we anticipate more salt is going to need to be ordered to refill the salt storage facility due to incimate weather this winter season has drained our supply.

12. Summer Playground Program

Mrs. Walker indicated that we have had several inquires for the Summer Playground program. The Board agreed to give the go ahead for

planning/advertising in hopes we can proceed. All COVID-19 guidelines are to be followed, and a waiver to be signed by parent/guardian. Mrs. Walker indicated we already have a waiver and will add COVID language to it.

13. Gormley/Bay Court naming and stop sign

It was suggested to change the name from Gormley Street to Bay Court given that there are no homes with a Gormley address and Bay Court now runs into Gormley. The renaming would prevent a name change mid street. After discussion the Board agreed to change Gormley to Bay Court from Vogliano to Bay Court to prevent a midblock name change. They will consider a balance of Gormley at a later time. This item will be on the February 23rd meeting for consideration.

14. Credit Card options

Mrs. Noble advised that Washington Financial is changing Credit Card companies so the Township needs to select a new card type for employees. Mrs. Noble presented credit card options that were to have a regular business card or cash back card.

Motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Cash Back card option. All supervisors voted yes. Motion carried 3-0.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 6:35 P.M.

A. William Kiehl
Secretary

Jamie Rozzo, Recording Secretary