

CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING

February 10, 2015

4:00 p.m.

A. William Kiehl, Chairman called the Chartiers Township Board of Supervisors Workshop Meeting to order at 4:00 p.m., Tuesday, February 10, 2015, at which time he asked all present to stand for the pledge of allegiance.

**ATTENDANCE:**

Attending this workshop were John M. Marcischak and Mr. Kiehl-Supervisors; additionally in attendance were James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Samuel R. Stockton-Community Development Coordinator and Wendy Williams-Recording Secretary. Richard Metzler was absent.

**EXECUTIVE SESSION ANNOUNCEMENT:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:30 p.m. to 3:57 p.m. to discuss litigation.

**VISITORS TIME:**

Mr. Mark Sossman from the PADEP regarding abandoned mine reclamation project, of an old coal strip mine site -Ullom Road (Koty Property) There are a couple of Township culverts that need to be cleaned out. E&S permitting will be done through PADEP and will not be going through Washington County. This work would not be done until the 2016 Construction Season.

Mr. Paul Buehler of 411 Linda Lane, Houston approached the Board on condition of Locust Avenue where it connects with Linda Lane and on down to McGovern Road.

Mr. Jeff Simpson of 30 South Johnson Road, Houston. President of the Chartiers Township Volunteer Fire Department presented the Board the 2014 Fire Report. Mr. Simpson thanked the Board for their continued support.

**DEVELOPERS TIME:** None

**STAFF REPORTS:**

Township Manager – Mrs. Noble presented a written report to the Board.

Planning/Zoning Officer – Mr. Stockton presented a written report to the Board.

Public Works Director – Mr. Jeffries will comment on items as they appear on the agenda.

Township Engineer:

Mr. Slagle updated the Board on the Development Proposals as follows:

1. Arden Mills Revised PRD Phase 5 – The Arden Mills PRD Phase 5 was submitted on February 2, 2015 for consideration at the next Planning Commission Meeting on 2/17/2015. The revised Tentative Master Plan as approved breaks the residual property into PH 4, 5 and 6 consisting of 100 dwelling units on 129.94 acre tract. The major issues include the PaDOT entrance approval.
2. Griffith-Mariani Simple Subdivision - The subdivision plan was resubmitted on January 22, 2015 for consideration at the next Planning Commission Meeting on 2/17/2015 based on Whitetail Drive being a public road. The Plan basically consists of a two lot subdivision into three lots along Whitetail Drive/McClane Farm Road. The primary concern involves lot access/sewer service and land ownership.
3. Quarture Site Plan - The site plan was submitted on January 22, 2015 for consideration at the next Planning Commission Meeting on 2/17/2015. The Plan basically consists of the construction of a warehouse along North Main Street. The primary concern involves lot access to PaDOT roads and intended use of the parking area.
4. Hawk's Landing Subdivision Plan – The plan was resubmitted for Final Approval on 1/33/2015 for consideration at the next Planning Commission Meeting on 2/17/2015. The Plan basically consists of consolidation/subdivision of 18.48 Acres into 38 lots.
5. Fire Academy Grading Plan – We met with the Fire Marshall on 1/21/2015 to discuss their plan to construct a training area with stormwater management facilities to train on a portable Oil Well Replica. We reviewed/commented on the Grading Plan.
6. Pending SALDO Plans – The SALDO Plans on the Horizon for possible consideration at upcoming Planning Commission Meetings include: Horizon Warehouse Site Plan, Paxton Grove Subdivision Plan PH 2, SBA Tower Stormwater Plan and Marcellus Access Roads.

Mr. Slagle updated the Board on Capital Improvement Projects as follows:

1. Midland Sewer Project – The Project is approximately 99 percent complete. Change Order No. 1 converting trench repair to roadway overlay was submitted to PaDEP for approval. We are actively contacting the Township residents/responding to restoration concerns. We prepared Sewer Service Availability Letter for Commercial facilities.
2. PennVEST Drawdown Request – We are currently preparing the Eleventh PennVEST Drawdown request for consideration at the 2/24/2015 Township meeting.
3. Piatt Off-Site Sewer Project – The Township could formally accept/adopt this sewer as a Public Sewer with the condition that the Developer removes the stone Rip-Rap in the

stream along Arthurs Road as required by the Army Corps of Engineers/PaDEP/WCCD prior to Closing-Out of the NPDES Permit. Close-Out documents were executed by the Developer on 9/18/2014. Consideration needs to be given to mandatory connections.

4. Piatt Off-Site Sewer District – We have prepared Piatt Off-Site Sewer District as requested by the Developer in accordance with Act 57 which establishes a reimbursement component of \$500/EDU with a \$25.00/EDU Township Administration Fee. The Piatt Off-Site Sewer District was updated to eliminate on-site Piatt participation.
5. McClane Farm Road LSA Grant Application – We attended the LSA presentation on 1/21/2015 requesting \$772,200. RAWC offered \$250,000 which increases the proposed monthly fee from \$50.00 to \$94.36. This monthly fee could be reduced by blending the existing customers into this sewer district, reducing the project scope or if the bids come in under budget.
6. McClane Farm Road Act 537 Plan – The updated Act 537 Plan for PH I for McClane Farm Road was approved by PaDEP on 1/7/2015 with the stipulation that the project be completed by June 2016.
7. McClane Farm Road Sewer Project – Request authorization to design the McClane Farm Road Sewer Project.
8. McClane Farm Road PennVEST Loan – The next window for PennVEST Loan/Grant applications is in May 20, 2015.

Mr. Slagle updated the Board on-going Developer Projects

1. Piatt Estates Plan PH I/ PH 2A – Construction (PH I) started October 22, 2013 and was completed on 6/20/14. Construction (PH 2A) started 10/17/2014 and was completed on 11/17/2014.
2. Arden Mills Revised PRD PH 4 – Construction started on 10/17/2014. We are providing construction surveillance. The roadway base was paved.
3. Sunoco/Mariner Pipeline Grading Plan – The roadway safety repairs were completed on 6/24/14. We roadway safety repairs will be completed in the Spring prior to the bond release.
4. Arden Mills PRD Plan PH III – We are reviewing the As-Builts for the roadway and the original plan. The Developer is requesting a release of the Bond for consideration at the 2/24/2015 meeting. We requested that the Developer modify the asphalt to eliminate ponding.
5. Kingston Estates PH I – We prepared a letter of Final Matters requesting As-Built Plans for PH I before adoption by the Township. The Developer is currently preparing the As-Built Plans. No Further Action.

Mr. Slagle updated the on On-going Township Projects as follows:

1. 2015 Sewer Rehabilitation Project – Request authorization to design/bid the 2015 Sewer Rehabilitation Project. We anticipate opening bids on March 23, 2015
2. CHJA Hydraulic Overload – CHJA has installed a new Master Meter which read 3.586 MGD for the Month of June or 40% plant available capacity (6.0 MGD). CHJA requested additional taps after repeated requests on 11/5/2014. PaDEP responded, threatening NO taps until CHJA's PH I plant upgrade moves forward. We reviewed the Updated Sewer Service Agreement and rejection by CHJA.
3. Summit Storm Sewer Project – The Contractor started on 12/8/2014 and completed the work on 12/10/2014. We have prepared the Close-Out documents and Final Estimate (\$29,695.50). We will contact the Developer for payment.
4. 2015 Paving Project - We have prepared a cost breakdown of the 2015 Paving Project which includes: Green/Short/Hart/Lyons/Haft Streets/Linda Lane/Upper McClane Farm Road/North Shady & Moninger Avenue Entrances with additive alternate bids for Hayes & Pine Ave. We anticipate opening bids on March 23, 2015.

Township Solicitor

Mr. Liekar asked the Board to consider a motion to pay Sam and Jill Lauricia \$4,400.00 representing interest on the Board of View award.

A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to pay Sam and Jill Lauricia \$4,400.00 representing interest on the Board of View. All Supervisors voted yes. The motion was carried.

#### **SUPERVISOR REPORTS:**

Mr. Kiehl – No report

Mr. Marcischak – No report

#### **OLD BUSINESS:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the amendment to the surface site agreement and the amendment to the access road easement with Sunoco Pipeline L.P. along with the letter agreement dated February 9, 2015 contingent on the pavement extension agreeable with both parties. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve estimate No. 1 to J5 Construction for the Summit storm sewer project in the amount of \$23,904.20 as recommended by the Township Engineer in his payment estimate dated February 9, 2015. All Supervisors voted yes. The motion was carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve movie night on March 12, 2015 at the Community Center as recommended by the Parks and Recreation Committee at their meeting of February 3, 2015. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the agreement with Pittsburgh CLO for a bus trip performance to Girls Only on May 31, 2015 as recommended by the Parks and Recreation Committee at their meeting of February 3, 2015. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to authorize payment of Invoices (General Fund: Check #29847-#29897: \$137,286.51; Light/Hydrant Fund: Check #1505-#1507: \$9,066.98; Sewer Fund: Check #2812-\$2814: \$1,755.26; Revenue Gaming Fund: Check #1035: \$26,741.00; Local Service Tax Fund: Checks #1036-#1038: \$873.00; Capital Reserve Fund: Check #1023: \$10,740.00; Liquid Fuels Fund: Check #1470-#1472: \$20,946.73; Operating Reserve Fund: Check #1347: \$1,873.60; Community Center Operating Fund: Check #1047-#1055: \$4,401.59; Total All Funds: \$213,684.67). All Supervisors voted yes. The motion was carried.

#### **DISCUSSION ITEMS:**

1. Railroad Street Bridge – Mr. Jamie Harshman gave a brief report to the Board recommending a single lane bridge. Temporary Easements are necessary. This is to be placed on the next meeting agenda.

2. Piatt Estates Sewer District – An agreement is to be prepared by March. Two items: 1) Take over the Piatt Off-Site Sewer; 2) Create a Sanitary Sewer District. Mr. Liekar is to prepare and agreement.

3. 2015 Road Paving Program – A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to do Pine, Hayes Avenue, Haft Street, Linda Lane, Riggle Street, Green Street and upper McClane Farm Road. All Supervisors voted yes. The motion was carried. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to authorize the Township Engineer to prepare bid specifications. All Supervisors voted yes. The motion was carried.

4. McClane Farm Road Sewer Design/LSA PennVest Funding – The Township has received \$250,000 in LSA Funding. The Township has a three (3) year commitment for the sewer line to be constructed.

5. 2015 Sewer Rehab Project – A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the 2015 Sewer Rehab Project not to exceed \$110,000.00. All Supervisors voted yes. The motion was carried.
6. No Parking Request at 710 N. Main Street – A letter was written to PENNDOT. A traffic study is required. A price of \$450.00 was received from Traffic Engineers. This is to be placed on February 24, 2015 meeting agenda.
7. West Pike Street Overlay Ordinance - A revised draft of the ordinance was provided to the Board. The draft was recommended by the Planning Commission. The Planning Commission wanted the deviations from the overlay would go before the Board as a Conditional Use. This is to be placed on the February 24, 2015 agenda for discussion.
8. Records Management Day: Mrs. Noble advised the Board that the staff would be concentrating on records management on Monday February 16<sup>th</sup> and would be filing, archiving and disposing of records in accords with the Records Retention Manual.
9. Public Information meeting with Range re: Moritz Well – Range has chosen March 10, 2015 at 6:00 p.m. This is their meeting and they will be sending out the notices to the property owners.
10. Street Sweeping options – Municipal Contracting, Ellis Asphalt, Ten Mile Paving and Amity Asphalt. Municipal Contracting quoted \$110.00 per hour with their driver would be \$8,800.00 Ellis Asphalt and Ten Mile Paving were contacted twice with no response. Amity Asphalt gave me Municipal Contracting number. With Township Forces A&H is \$2,500.00 proving the same machine with any repairs falling back on us. The Township is looking at \$6,748.00. Municipal Contracting can do it the second week of April. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve street sweeping with Municipal Contracting for \$8,800.00with the stipulation that sweeping be done the second week of April. All Supervisors voted yes. The motion was carried.
11. Spring Clean Up – Quotes are being obtained by the Township Manager.
12. Resident Complaint Management System – This is a system that provides external resident complaints managing internal work orders; projects and preventive maintenance programs. Cost is based on resident population. Our price would be \$5,100.00 the first year and \$3,500.00 every year after that .The Township could buy the license at \$5,200.00 reducing our annual cost at \$1,260.00. This is to be placed on the February 24, 2015 meeting agenda.
13. AED for the CTCC – This is to be placed on the February 24, 2015 meeting agenda.
14. Salt Order for 20115/2016 – A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to order 1,800 ton of salt for 2015/2016 through CoStars. All Supervisors voted yes. The motion was carried.

15. RT 18 Financing- Mrs. Noble advised that she would like the to think about refinancing the debt and bifurcating it from the Canton debt so that each municipality will be responsible for collecting and paying their portion of this debt.

16. LGA Municipal Intern Program Applicant –Mrs. Noble advised that we could apply for another intern this year. The Board told Mrs. Noble to decide if she wanted to apply and if so they would approve the application.

17. Washington City Transit Funding Request – The Board advised Mrs. Noble to write them a letter to advise that it was not in the 2015 budget and to make any subsequent funding requests in fall for consideration in the next budget year.

18. Washington County Chamber Membership Request – Mrs. Noble is to obtain information as to how many neighboring municipalities are members of the Chamber.

19. Relay for Life Social Hall fee waiver request for March 14, 2015 – A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to waive the Township’s fee as requested by the Relay for Life. All supervisors voted yes. The motion was carried.

20. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to refund request from CH Varsity Softball Booster Club for February 7, 2015 pending receipt of the check from the Caterer. All Supervisors voted yes. The motion was carried.

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

The meeting adjourned at 5:15 p.m.

---

John M. Marcischak  
Secretary