

CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 12, 2013

Richard W. Metzler, Chairman called the regular meeting of the Chartiers Township Board of Supervisors to order at 4:00 p.m., Tuesday, February 12, 2013, at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

Attending this evenings meeting were Supervisors A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were: James Liekar-Solicitor; Jodi L. Noble-Township Manager; Daniel Slagle-Township Engineer; Edward Jeffries-Public Works Director; Samuel R. Stockton-Community Development Coordinator; and Wendy Williams-Recording Secretary.

VISITOR'S TIME:

**Mr. Jeff Simpson
30 South Johnson Rd.
Houston, PA 15342**

Mr. Simpson, President of the Chartiers Township Volunteer Fire Department brought the new tanker over tonight. The new tanker is now in service and has been on two calls already. Plans are being made to replace a 21-year old pumper truck.

DEVELOPERS TIME:

Minor Subdivisions – Mr. Metzler reported on a recent email from Mr. Stockton – Community Development Coordinator regarding minor subdivisions meeting conditions, statements and definition of law that he would be able to process minor subdivision through his office without sending them through the Planning Commission. Mr. Stockton will be in contact with the Chairman of the Planning Commission and the Township Engineer.

Mrs. Noble was requested, by the Board, to place in the Boards' folder for next week the definition of minor subdivisions.

APPROVAL OF MINUTES: (Posted on Bulletin Board)

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Board of Supervisors regular meeting minutes of January 15, 2013 and special meeting minutes of February 5, 2013, as presented. Motion carried.

STAFF REPORTS:

Township Manager – Jodi L. Noble

Mrs. Noble presented her written report to the Board leaving it to their discretion on issues they may have questions or comments.

Mr. Metzler stated his concerns on the future Community Center preparing a policy on how the center will be managed and the procedures on room rental.

Public Works Director – Edward Jeffries

Trucks – 2008 Super Duty inspection appointment is Wednesday February 13, 2013. All other equipment is ready.

Paved-Potholes – We have been patching potholes as they arrive throughout the township.

Storm Drains – We will be repairing the storm drain at the intersection of Cherry and Hayes.

Trees – We removed two large trees on Crossroads near Route 18. They were hanging low and were stuck into other trees.

Guiderails – We will be checking for locations to install guiderail.

Park – We will be digging the meter pit as soon as PA One clears. We are waiting for the Water Company to install the water valve at the end of the 8 inch pipe before we started. The gate has been installed at the driveway to the community park.

Building – The contractor is waiting for better weather to repair the side of the building. The roof repair seems to be working with no leaks.

Ditching – We took care of two water spots on Arden Road to keep the water off the road.

Community Development Coordinator – Samuel R. Stockton

I have received Building Code Official Certification from the Department of Labor. The Change of Building Code Official application is on the agenda.

Sent three trash violation notices to property owners in Midland. All three are resolved. One trash violation in Meadowlands is in process.

I met with Williams Midstream. They are installing pipeline through the Township and will cross Ullom Road and Welsh Road. I have requested a list of roads they will be using for Road Bonding purposes. I told them to notify the Township if they partially or completely close roads.

I have sent notice to a property owner on Ross Street to remove structures in Herb Alley to permit access to an otherwise landlocked parcel. Owner contacted me and stated he will comply.

Mr. Kiehl and I had an informational meeting with Speedway to discuss possible Convenience Store/Gas Station in the Township.

Discussed the zoning of the area, abutting parcels and the required Conditional Use Hearing should they wish to proceed.

The Moore Hearing is continued until February 28, 2013 at 11:15 A.M.

I met with George Kirk, of the McGuire Group, RACP consultant, and Kerry Fox of Washington County Redevelopment Authority, to review the Special Conditions requirements for the grant.

Requesting the Board to approve encumber the Operating Reserve Fund to satisfy a Special Condition that demonstrates the Township can complete the project without the RACP Funds.

I met with Piatt Estates concerning possible site plan revisions and reported to the Board and Manager.

Engineer – Daniel Slagle

Development Proposals

- 1. Vo Tech Site Plan – The Vo Tech Site plan was submitted on December 10, 2012 and recommended for approval at the last Planning Commission Meeting on December 18, 2012. The Plan basically consists of adding a welding shop onto an existing building along Western Avenue.**
- 2. Shaw Estates Subdivision Plan – The Shaw Estates Subdivision plan was submitted on November 28, 2012 and recommended for approval at the last Planning Commission Meeting on January 22, 2013. The Plan consists of resubdividing 3 lots into 5 lots in a 131.475 Acre tract.**
- 3. Scott/Hollis Subdivision Plan – The Scott/Hollis Subdivision plan was submitted on December 11, 2012 and recommended for approval at the last Planning Commission Meeting on January 22, 2013 conditioned on Zoning Hearing Board approval. The Plan basically consists of subdividing 1 0.75 Acre lot into 2 lots along Western Avenue.**
- 4. Beatty Subdivision Plan – The Beatty Subdivision plan was submitted on December 11, 2012 and recommended for approval at the last Planning Commission Meeting on January 22, 2013. The plan basically consists of the consolidation/resubdivision of 152 Acres into 3 lots along Welsh Road/Henderson Avenue.**

5. **Kingston Estates Subdivision Plan** – The Kingston Estates Subdivision Phase I was submitted on February 6, 2013 and recommended for approval. The plan basically consists of the consolidation/resubdivision of lots 119-122 from four lots into three lots changing from a Quad to a Triplex unit.

Capital Improvement Projects

1. **Midland Sewer R/W** – A Townhall meeting was held on November 13, 2012 to update the Township residents/acquire the required R/W's. We are contacting each Township resident in order to lock up the residual R/W's with the assistance with the Manager and Solicitor.
2. **Chartiers Township Community Center – Attended Preconstruction Meeting.** Will coordinate with Road Master to install meter vault. Requesting C/O to connect existing service line and Tie-In meter vault. We have prepared the Planning Module Resolution as required by Emily Shade for approval by the Supervisors.
3. **PennVEST** – We have developed a list and are compiling the required loan closing documentation with the assistance with the Manager and Solicitor.

On-Going Developer Projects

1. **Chartiers Industrial Park Site Plan PH I/II** – Construction started 8/15/11. The project restarted on 3/22/2012 and stopped on 11/16/2012 and will resume in the spring. The project is about 80% complete with Alpha Drive remaining.
2. **Microtel Motel** – The Developer is slowly grading the site.
3. **Summit Plan PRD PH II** – We are reviewing the sewer capping proposal. The Developer has cancelled several meetings. We plan to meet with the Developer and Engineer in February.

On-Going Township Projects

1. **2013 Paving Project** – We plan to meet with the Road Master to reevaluate the Township's Road system, select roads for the 2013 Township's Paving Program and develop preliminary cost estimates for the Supervisors consideration for a March/April 2013 bid opening.

2. **2011 Sewer Rehabilitation Project** – We contacted PA American regarding the relocation of their waterline from onto of our sewer line. We prepared Estimate No.3 in the amount of \$4,654.15 for the Supervisors consideration. The Original bid was \$95,627.00 and the contract currently stands at \$55,082.99 for a net savings of \$40,544.01.

3. **2012 Sewer Rehabilitation Project** – Construction started 9/4/2012. The project is 100% complete. The Supervisors approved the Reconciliation Change Order reducing the project cost from \$120,830.00 to \$109,843.94 by \$10,986.06 even with the addition of the extra work resulting from the mine to shore-up the existing manhole. We request approval of Final Estimate No.5 in the amount of \$23,424.68.

4. **Municipal Separate Storm Sewer System (MS4)** – The next deadline for the MS4 Annual Report is June 31, 2013. We will schedule a meeting with the Township staff to review Policies/Procedures for the implementation of the MS4 Program.

5. **2013 I/I Rehabilitation Program** – We prepared plans/specs. to CCTV and Clean 27,000 LF of sewer in the Arnold Hollow/Moninger Area for a February 12, 2013 bid opening. From this data we can proceed with additional sewer rehab. work. Request possible approval of low bidder by the Supervisors.

Bids were opened and read by the Township Manager, at 12 Noon today for the 2013 CCTV and Cleaning Project. The following bids were received:

State Pipe Services, 7587 Franklin Rd. Cranberry, PA 16066	10% Bid Bond	\$36,550.00
AAA Flexible Pipe Cleaning 7277 Bessener Ave. Cleveland Ohio 44127	10% Bid Bond	\$39,090.00
Insight Pipe Contracting 232 East Lancaster Rd Harmony PA 16037	10% Bid Bond	\$43,950.00
Hydro Technical Services 1147 Lovedale Rd Box 305 Elizabeth PA 15037-0305	10% Bid Bond	\$47,800.00
Robinson Pipe Cleaning Co. 2656 Idlewood Rd Pittsburgh, PA 15205-4276	10% Bid Bond	\$50,700.00
Don Green Sanitation Service	10% Bid Bond	\$53,175.00

P O Box 326 Girard PA 16417		
Sewer Specialty Service Co. 2462 New Rd Leicester, NY 14481	10% Bid Bond	\$59,700.00
Tri State Grouting 567Walther Rd. Newark, DE 19702	10% Bid Bond	\$62,000.00
Lake County Sewage Co 32900 Lakeland Boulevard Willowick, Ohio 44095	10% Bid Bond	\$62,700.00
Jet Jack 5020 Thoms Run Rd Oakdale PA 15071	10% Bid Bond	\$73,920.00

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak contingent on review by the Solicitor and Township Engineer to award the 2013 CCV and Cleaning Project to State Pipe Company for the total amount of \$36,550.00. Motion carried.

Mrs. Noble was requested to contact PA American Water Company for the status regarding the relocation of their water line from onto our sewer line and report back to the Board at the meeting of February 19, 2013.

Communications with Summit Developer – Mr. Metzler asked if there was any resolution of property that is affected water runoff. The Engineer stated that he is to discuss this issue with the Developer by the end of this month.

Solicitor – James Liekar

Filed the claim on Central Tax Bonding Company on the taxes owed to the Township.

SUPERVISOR REPORTS:

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Metzler – no report

OLD BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Estimate No. 3 for the 2011 Sewer Rehabilitation Project Contract 1-11 in the sum of \$4,654. 15, as recommended by the Township Engineer. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to designate Samuel R. Stockton as the Chartiers Township Building Code Official and authorize submission of a change in BCO form to the Pennsylvania Department of Labor and Industry. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve Estimate No. 5 for the 2012 Sewer Rehabilitation Project Contract 1-12 in the sum of \$23,424.68. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve 2011 Non Resident EIT refunds in the amount of \$8.51. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Check # 27930-27997: \$203,786.29; Light Fund: Check #1441: \$111.96; Fire Hydrant Fund: Check #1452: \$64.59; Sewer Fund: Check #1121-#1123: \$32,264.57; RT 18 SLE Fund: Check #1121-#1123: 41,241.25; Liquid Fuels Fund: Check #1435-#1441: \$29,363.79; Municipal Improvement Fund: Check #1391: \$6,428.30; Parks & Recreation Growing Green: Check #1031: \$3,551.60; Total all Funds: \$276,812.35). Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the 2013 Parks and Recreation Event Schedule and Budget as recommended by the Parks and Recreation Board at their meeting of February 5, 2013. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint Thomas A Lonich, Esq. as the Zoning Hearing Board Solicitor. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Local Government Academy Application for the 2013 for the 2013 Municipal Intern Program as recommended by the Township Manager. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to establish the Real Estate Tax Collector's compensation, not to exceed \$13,000.00, for the term of office commencing January 2014 as recommended by the Local Tax Collection Law and adopt Resolution R-1-2013 accordingly. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the EMC Insurance Renewal as recommended by the Township Manager. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to appoint HMT and Associates as the UCC Commercial Building Inspector for the Chartiers Township Community Center. Roll Call: Mr. Kiehl: yes; Mr. Marcischak: yes; Mr. Metzler: abstain. Motion carried 2-0-1.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the Planning Module and Corresponding Resolution for the Chartiers Township Community Center as required by the Pennsylvania Department of Environmental Protection. Motion carried.

DISCUSSION ITEMS:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the purchase of a 15-in. Digital Display Speed Control Device not to exceed \$5,200.00. Motion carried.

RACP Grant Guarantee – tabled until the February 19, 2013 meeting.

Request from the Kingston Estates Homeowners Association to waive the meeting room rental fee of \$25 for rentals on June 4, 2013 and December 3, 2013 – tabled until the February 19, 2013 meeting.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to approve the request from the Chartiers Township Youth Basketball Association for a refund of a portion of the rental costs for the Fire Department Social Hall according to the policy for the Night at the Races Fundraiser held on January 19, 2013. Motion carried.

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to set 6:30 p.m. Tuesday, February 19, 2013. carried.

EXECUTIVE SESSION: None

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 5:10 p.m. Motion carried.

John M. Marcischak
Secretary

Wendy Willilams – Recording Secretary