

CHARTIERS TOWNSHIP
JOINT MEETING OF THE BOARD OF SUPERVISORS
PLANNING COMMISSION AND ZONING HEARING BOARD
February 5, 2013
6:00 P.M.
SPECIAL MEETING

Richard W. Metzler – Chairman called the Special Meeting to order at 6:00 p.m. Tuesday, February 5, 2013, at which time he asked all present to stand for the pledge of allegiance.

ATTENDANCE:

From the Board of Supervisors: A. William Kiehl, John M. Marcischak and Mr. Metzler. Additionally in attendance were: Jodi L. Noble-Township Manager; Samuel R. Stockton-Community Development Coordinator and Wendy Williams Recording Secretary.

From the Planning Commission: Lee Nickovich; John Lieberman, Gary Mariani, Keith Straight and Rea Jones.

From the Zoning Hearing Board: Jill Keefer; Ronald Petrie; Joyce Mariani and James Amato

INTRODUCTIONS:

Mr. Metzler asked that the Boards take a few minutes and introduce themselves and why they got involved with the municipality.

The purpose of this meeting is to establish a level communications among all Boards who have decisions that affect the Community to grow.

GOALS AND OBJECTIVES:

A. Community Development

1. Update Township Comprehensive Plan.
 - The plan was re-written and approved around the end of 2009 early part of 2010. The plan does not address certain criteria.
2. Establish a master plan for developing and maintaining Township Parks and a newly Established Parks Committee and reorganized Friends of the Park Committee
3. Proactively, implement/modify ordinances to meet goals and objectives we set on how we want our community. We want proactive, uniform and consistently enforce existing Zoning and Subdivision And Land Development Ordinances (SALDO).
4. Establish new and revised Zoning and SALDO ordinances consistent with the updated

Comprehensive Plan in cooperation with the ZHB and Planning Commission.

B. Township Administration and Management

1. Identify sources of grants and complete grant applications to meet the needs
Goals and objectives of the Comprehensive Plan.
2. Fully develop an operation plan staffing and acquire funding for the Township
Community Center.
3. Enhance and facilitate communications and coordinate among all Township
communities, boards, staff and public.
4. Develop a Township financial plan with long short and long range projections
for Township financial stability.
5. Assess the Public Works operations and recommend ways to improve services to
the public.

IMPLEMENTATION OF GOALS AND OBJECTIVES

COMMITTEE MEMBER INPUT

- Joint Meetings and continue an improved communication
Entry Ways –key to appearances to the community and individuals perception
When they are here.

Planning Commission Issues:

- Projects that drag on and lack of institutional knowledge when they do.
- Traffic that we are seeing on existing narrow roads – traffic impact fees
- Records Management improvements – This is something the Township is
working on.
- Planning Commission written recommendations in minutes.
- Comprehensive Plan Update which covered a lot on the former Consultant –
Don't shelve it! Use it!
- Where do the Planning Commission's recommendations come in on
Comprehensive Plans?
- Identify Ordinances that need amended.
- Get the Comprehensive Plan to the Zoning Hearing and include other Boards in
process.
- 3 C's
Communicate
Coordinate
Cooperate

- Zoning Map should reflect Comprehensive Plan.
- Look at a Chapter per month sending comments to Samuel R. Stockton and create at schedule.
- Follow up on developments and make sure as built meets what is on plan and in the ordinance.
- Traffic Impact Fee is needed.
- Memos on plans with critical issues: conditions, concerns.

EXECUTIVE SESSION:

The Board of Supervisors and the Zoning Hearing Board met in executive session at 7:30 p.m. to discuss personnel matters. The meeting reconvened at 8:57 p.m.

ADJOURNMENT:

A motion was made by Mr. Kiehl and seconded by Mr. Marcischak to adjourn the meeting at 8:58 p.m. Motion carried.

John M. Marcischak
Secretary

Wendy Williams – Recording Secretary

