

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
March 22, 2016
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, March 22, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Robert Brozovich- Parks and Recreation Director; Samuel R. Stockton-Community Development Coordinator; and Bev Small-Recording Secretary.

EXECUTIVE SESSION:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday March 22, 2016 from 3:45 p.m. to 4:00 p.m. to discuss litigation and real property matters. Let the record show that Mr. Alterio was not in attendance for executive session.

VISITORS TIME:

Jeffrey Simpson, 30 South Johnson Road, President of CTVFD thanked the Township for their continued support and presented the 2015 Chartiers Volunteer Fire Department report for review by the Board.

DEVELOPERS TIME:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the request from Sunoco Logistics to extend hours of operation for the inspection only of tanks, no construction activity, for the Houston Tank Farm until 1:00 a.m. for a maximum period of six (6) months, with a required status update in three (3) months and conditioned upon all associated lighting be directed in a manner not to exceed zero (0) foot candles at the property line. All supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Columbia Gas Tannehill Metering Station Site Plan conditional upon satisfying the outstanding items in the Township Engineer's letter dated March 22, 2016 as recommended by the Chartiers Township Planning Commission at their meeting of February 16, 2016. All supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the financial security release No. 1 for Chartiers Industrial Park Public Sewer System Extension from \$258,000 to \$0 as recommended by the Township Engineer in his letter dated March 17, 2016. All supervisors voted yes. The motion carried.

STAFF REPORTS:

Reports were received as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

APPROVAL OF MINUTES:

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes, the Workshop Meeting of February 9, 2106, the Regular Meeting and Special Meeting of February 23, 2016, as presented. All supervisors voted yes. The motion carried.

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to elevate Patrick Conley to the rank of Patrolman in accordance with the police contract, his successful completion of his probationary period as recommended by the Chief of Police. All supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the bid for the 2016 Sewer Rehab Project, Contract No. 1-16 to Border Patrol, LLC of Richmond, Ohio in the amount of \$131,150.00 as recommended by the Township Engineer in his letter dated March 22, 2016 and in accordance with the public bid opening of March 18, 2016 . All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the sale of the 1959 Grader, as is, to Strnisha Excavation, Inc. of Canonsburg, PA in the amount of \$1,500 in accordance with the public bid opening of March 18, 2016 and as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve a Road Use and Maintenance agreement with Industrial Timber and Pulp for ½ mile of Ullom Road related to a PA DEP project as recommended by the Township Manager and Director of Public Works, conditional upon receipt of the appropriate Financial Security. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to acknowledge the filing of the 2015 Act 205 Reports and the Actuarial Valuation Reports for the Chartiers Township Uniformed and Non-uniformed Pension Plans with the Public Employee Retirement Commission. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #30915-30949: \$92,704.77; Act 13 Impact Fee Fund: Checks #1097-1098: \$7,369.79; Sewer Fund: Checks #2935 - 2938:

\$10,110.73; Capital Reserve Fund: Checks #1019,1092: \$1,652.28; Local Services Tax Fund: Checks #1101-1103: \$11,143.16; C.C. Operating Fund: Checks # 1235. 1236: \$1,660.57; Total All Funds: \$124,641.30). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project –Mr. Liekar confirmed that a Sewer District needs to be created for this project. He advised that the Township should advertise in the summer of the pending construction that is projected to begin in November 2016.
2. McClane Farms Road Drainage Issue – Mr. Jeffries reported that the inlet boxes and pipe are in and the drainage problem should be resolved.
3. Community Center Repairs – Mrs. Noble stated that we are waiting for quotes on the inside repairs and for completion of the gutter repairs.
4. McConnell's Mill Road failure/Dirt & Gravel Road Program – Mr. Jeffries completed the required training and received his certification and signed the Grant application. The project is out for bid and will be ready when confirmation is in from the Conservation District.
5. South Strabane Sewer Agreement – Mr. Liekar is waiting for feedback from Tom Murphy (WEWJA) and Josh Carrol of South Strabane Township Municipal Authority.
6. Salt Storage Facility – Mrs. Noble heard from Swede Construction regarding their ability to provide the tarp building on state contract. Mr. Liekar is checking on NJPA Co-op and as to whether that would fall under state contract. He also spoke with chief counsel for PA DGS (Department of General Services) to determine if they may authorize cooperative purchasing via their administration of Co-Stars. The first phase of the project is the concrete barriers and pouring of the concrete.
7. Allison Parkette Trail – Mrs. Noble is scheduling a joint meeting with the Township and C-H School District to proceed with the next steps.
8. Ball Field Development – Mrs. Noble stated that we have money budgeted for development of the existing ballfield. The Township Engineer will explore the extent of what can be accomplished within the budgeted amount to improve the existing field.
9. Solicitation Ordinance Advertised for 4/12/16 – The draft Ordinance has been advertised and copies of it sent to the Law Library and Paper of publication for the Board's considered adoption of it at the April 12, 2106 workshop meeting.
10. Landlord-Tenant Ordinance Amendment – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to advertise the restructured Landlord - Tenant Ordinance for consideration at the April 12, 2106 workshop meeting. All supervisors voted yes. The motion carried.

11. Parks Recreation and Open Space Plan Finalization – The Board will further review the consultant’s report and provide feedback at the next meeting before adopting the plan by resolution.
12. Paver – Mr. Jeffries and Supervisor Kiehl will look at the paver and make a recommendation at the April 12, 2016 meeting.
13. Police Department Generator – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to retain Single Phase Electrical Services, Inc. to install the generator at the Police Department for a price not to exceed \$1,900.00. All supervisors voted yes. The motion carried.
14. April 26, 2016 Regular Meeting: Reschedule – Mrs. Noble explained that the previous date the meeting was reschedule for will not work for all of the Supervisors and asked the Board to consider a different date for the rescheduled meeting. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to reschedule the regular April meeting to Monday, April 25, 2016 at 4:00 p.m. All supervisors voted yes. The motion carried.
15. SBA Tower Conditional Use Hearing: Schedule - Mr. Stockton
16. Township Credit Card / Draft Policy – Mrs. Noble will have a finalized policy for the April 12, 2016 workshop meeting.
17. Municipal Building Renovation – Mrs. Noble has received two (2) of the three (3) carpeting quotes required for the municipal building renovation.
18. Spring Leaf Collection – Per Mrs. Noble’s meeting with the County, to be in compliance with Act 101, the Township will promote bagged leaf collection for on a resident call-in basis for pick-up and proper composting for the month of April.
19. Pittsburgh Martial Arts Zoning Hearing Application/CTVFD: Township Position – Mr. Gary Friend of 1104 McGovern Road, Houston, PA spoke as a representative of CTVFD. A rental lease is under review by the CTVFD Solicitor with intent to tentatively lease as of July 1, 2016. Application to the Zoning Board is set for April 18, 2-18 with follow-up Planning Board meeting.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager to send a letter in favor of the application on the Township’s behalf to the Zoning Hearing Board. All supervisors voted yes. The motion carried.
20. PennVest Loan Status/Midland – Reconciliation is in process for completion of the Midland Project to secure the last payment as draw down from PennVest.
21. Hagerman’s Bar Midland Sewer Damage Claim – Mr. Slagle provided information to the supervisors for review to discuss the claim at the next meeting.
22. Canton Township Route 18 Meeting 3/29/16 – Canton is the host community and as such will advertise the meeting that is scheduled for 2:00 p.m. on Tuesday, March 29, 2016. Mr. Liekar will be in attendance with Mrs. Noble and the Board.

23. 1988 Chevy Truck – A motion was made by Mr. Alterio and seconded by Mr. Marcischak that the Board of Supervisors recognizes that the truck is worth less than \$1,000.00. All supervisors voted yes. The motion carried. Mrs. Noble will post information on the Municipal Building door to accept written bids.
24. CHFA Banner Request/Resolution/Agreement – PennDOT and the Township require a resolution with a hold harmless agreement from the entity requesting permission. The CHFA is reviewing the documents and contacting the utilities.
25. Fire Department/PALS Lease – Mrs. Noble will schedule a meeting to discuss the lease.
26. Community Center Rate Structure/Nonprofit Use – Mrs. Noble, Mr. Marcischak and Mr. Brozovich will meet to discuss restructuring use of the Community Center by non-profit organizations. Information will be brought to the board at the April 12, 2106 meeting.
27. Community Center Parking Lot Expansion – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Mrs. Noble and Mr. Jeffries to prepare the specs for the Community Center parking lot expansion to receive quotes in accordance with the Second Class Township Code. All supervisors voted yes. The motion carried.
28. Request for School Crossing/School Zone at Allison Elementary – Mrs. Noble reported that according to Municipal Code, the Township has responsibility regarding the request. Jeff Simpson indicated that every student is provided bus transportation, including a stop for elementary school students at the corner of Silver Maples and McGovern to transport children to the school.

PUBLIC COMMENTS – none

ADJOURNMENT:

The meeting adjourned at 4:48 p.m.

John M. Marcischak
Secretary

Bev Small, Recording Secretary