

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS WORKSHOP MEETING  
March 24, 2020  
5:00 P.M. (Teleconference)**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met in Executive Session on March 17, 2020 from 9:15AM to 10:30 AM to discuss personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors, A William Kiehl, Bronwyn Kolovich and Gary Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; and Jennifer Slagle-Township Engineer.

**VISITORS TIME:**

None

**DEVELOPERS TIME**

None

**APPROVAL OF MINUTES** – A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Meeting Minutes and the Regular Meeting for the meetings of February 11, 2020 and February 25, 2020, as amended. All Supervisors voted yes. The motion carried. 3-0

**STAFF REPORTS:**

All reports were accepted as submitted

**SUPERVISOR REPORTS:**

Mr. Friend – No report

Mr. Kiehl– No Report

Mrs. Kolovich- No report

**OLD BUSINESS:**

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to table the bid for contract A of the 2020 Road Paving Program to April 9, 2020 at 1:00 pm. All Supervisors voted yes. The motion carried 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to table the bid for contract B of the 2020 Road Paving Program to April 9, 2020 at 1:00 pm. All Supervisors voted yes. The motion carried 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to table the award of the bid for the 2006 until the April 14, 2020 meeting at 5:00 pm. All Supervisors voted yes. The motion carried 3-0

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the bid for the Victory Commercial Freezer Charlie Loveall of Elizabeth, PA in the amount of \$250.00 as recommended by the Township Manager and in accordance with Municibid public auction ending March 23, 2020. All Supervisors voted yes. The motion carried 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the bid for the 16 wooden tables to Dan Hughes of Scenery Hill, PA in the amount of \$61.00 as recommended by the Township Manager and in accordance with Municibid public auction ending March 23, 2020. All Supervisors voted yes. The motion carried 3-0
6. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to award the bid for the 17 metal chairs to Abdulai Bangura of Secane, PA in the amount of \$41.25 as recommended by the Township Manager and in accordance with Municibid public auction ending March 23, 2020. All Supervisors voted yes. The motion carried 3-0
7. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote for Spring Cleanup to Waste Management in the amount of \$12,845.47 and \$49.87 per ton over 200, as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0
8. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the work authorization from the Township Engineer for easement work for the McClane Farm Sewer Project in an amount not to exceed \$4,000. All Supervisors voted yes. The motion carried 3-0

**NEW BUSINESS:**

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to ratify the County-wide mutual aid agreement for COVID-19 Emergency Response dated March 20, 2020 as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for the position of Finance Director. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for temporary Summer Laborers for the Public Works Department.. All Supervisors voted yes. The motion carried. 3-0
4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for temporary employees for the Summer Playground Program. All Supervisors voted yes. The motion carried. 3-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices incurred between the March 10, 2020 meeting and the April 14, 2020 meeting, given the current staffing levels to process invoices in this State of Emergency. All Supervisors voted yes. The motion carried. 3-0

**DISCUSSION ITEMS:**

1. McClane Farm Road Stormwater Project/Grant: The Township Engineer advised that Gateway will continue to work on the design, specifications and now the easement preparation.
2. Ballfield Development: The Township Engineer advised that the contractor for the Ballfield Drainage Project has advised that they want to seek a waiver from the Statewide ban on non-life-sustaining businesses, but only if the Township doesn't object. He agreed to maintain all guidance for social distancing and would only have two workers on site in different equipment. The Board discussed parameters in which continued work would be acceptable. Mr. Kiehl moved and Mrs. Kolovich seconded the motion to allow John Zatolla to work on the Arnold ballfield drainage project if they are able to obtain a waiver from the State, conditional on the compliance with all CDC and PA Department Health guidance for continued work, such as social distancing. All Supervisors voted yes. The motion carried. 3-0
3. Meetings: The Board discussed what to do about other Township Committee meetings moving forward. Discussion weighed on compliance with the CDC and Department of Health directives and that suspending meetings, as most other municipalities have done, seemed the most prudent course. This discussion carried over to the Easter Egg Hunt, the Community Center and Parks. Again canceling the Egg Hunt and keeping the Community Center closed until further notice was determined to be safe and compliant course of action.
  - a. Mr. Kiehl made a motion and Mrs. Kolovich seconded a the motion to cancel all non-essential Chartiers Township meetings until further notice due to the COVID-19 State of Emergency. All Supervisors voted yes. The motion carried. 3-0
  - b. Mr. Kiehl made a motion and Mrs. Kolovich seconded a the motion to cancel the 2020 Easter Egg Hunt due to the COVID-19 State of Emergency. All Supervisors voted yes. The motion carried. 3-0

**PUBLIC COMMENT:**

Mrs. Noble advised that no public was received via email as had been solicited to the public.

**ADJOURNMENT:**

The meeting adjourned to Executive Session at 5:35 P.M. to discuss personnel matters. The Executive session ended at 5:56 pm.

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A. William Kiehl  
Secretary

.Jodi L. Noble – Acting Recording Secretary